



Wickwar
Parish Council

Wickwar Parish Council
c/o 22 Inglestone Road
Wickwar
Wotton-under-edge
Gloucestershire
GL12 8NH

Clerk: **Rachel Davis**
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AGENDA

All Councillors are hereby summoned to attend a meeting of Wickwar Parish Council to be held
at: 7.00pm
on: Wednesday 8th January 2020
at: Wickwar Town Hall.

Signed Clerk to the Council:

Dated: 2nd January 2020

Public time (Duration 20 minutes maximum)

1. To RECEIVE and DECIDE whether to accept apologies for absence and reasons given.
2. To NOTE and RECORD Declarations of Interests relevant to this meeting.
Members are reminded to declare any interest on any item on this Agenda at this point or at any point during the meeting in accordance with Wickwar Parish Council's Code of Conduct.
3. To AGREE whether the minutes of the last meeting should be signed as an accurate record of the meeting. (circulated)
4. To RECEIVE the Clerk's Report on matters arising from previous minutes/ not covered elsewhere on the Agenda. (circulated)
5. To determine which items, if any, of the Agenda should be taken with the public excluded.

Planning

6. Planning - For the Council to NOTE the following planning decisions

6.1 P19/11372/RM

Land At 83 Sodbury Road Wickwar Wotton Under Edge South Gloucestershire GL12 8NT. Demolition of existing outbuildings and erection of 2no.detached dwellings with access, appearance, landscaping, layout and scale to be determined. (Approval of Reserved Matters to be read in conjunction with outline permission PK18/0496/O)

Approve with conditions

7. Planning – For the Council to REVIEW and COMMENT on planning applications received before the meeting.

None received.

Items for decision

8. Items for CONSIDERATION and DECISION (see agenda report)
 - 8.1 To CONSIDER and take a DECISION on quotations to fell the ash tree adjacent to the King George V Play Area and CONSIDER a proposal for replacement trees.
 - 8.2 To CONSIDER and take a DECISION on quotations for fire risk assessments of the Town Hall and King George V Pavilion.
 - 8.3 To NOTE the expenditure on fire extinguishers for the King George V Pavilion.
 - 8.4 To NOTE risk assessments carried out for the King George V car park, play area, playing field and pavilion and take a DECISION on the actions identified.
 - 8.5 To CONSIDER and APPROVE the revised Code of Conduct for Councillors, revised to reflect changes to the South Gloucestershire Council Code of Conduct.
 - 8.6 To NOTE the final version of the Village Welcome Pack and take a DECISION on printing and distribution arrangements.
 - 8.7 To CONSIDER South Gloucestershire Council's response to requests to improve warning signs for the High Street weight restriction and take a DECISION on further action required.
 - 8.8 To NOTE the CIL funding proposals identified by each Councillor and AGREE a date for a working party meeting to consider proposals in detail.
 - 8.9 To CONSIDER and take a DECISION on the process for updating the Football Club lease agreement.
 - 8.10 To CONSIDER outline proposals for a VE Day community event grant scheme.
 - 8.11 To CONSIDER and take a DECISION on the timescale and process for preparing new cremation plots in the parish cemetery.

Reports

9. To RECEIVE a report from the Ward Councillor. (Circulated)

10. To RECEIVE verbal reports from Councillors who are Trustees or Committee members of the organisations listed below, and to take decisions are necessary:

10.1 King George V Playing Fields

10.2 Wickwar Community Centre

10.3 Wickwar Town Hall

10.4 Wickwar Cemetery

11. To RECEIVE the play equipment inspection for December. (Circulated)

Items for information only

12. To RECEIVE the register of correspondence received (list available at the meeting)

Requests for financial assistance

13. None received.

Burial matters

14. None.

Finance

15. To NOTE the monthly bank reconciliation for November 2019, and the Councillor check of the bank reconciliation. Chairman to sign as a true record. (Circulated)

16. To APPROVE accounts for payment and NOTE additional payments made in line with Financial Regulations. (These are listed in the attached payment schedule).

17. To NOTE the budget monitoring report to 30th November 2019, prepared by the Clerk. Chairman to sign as a true record. (Circulated)

Items for the next agenda

Wickwar Parish Council

Expenditure transactions - payments approval list start of year 01/04/19

Tn no	Cheque	Gross	Vat	Net Invoice date	Details	Cheque
345		£72.00	£12.00	£60.00 30/09/19	SOCIETY OF LOCAL COUNCIL CLERKS - Agendas and Minutes webinar 18th and 25th Sept 19	
348		£221.83	£36.97	£184.86 20/11/19	South Gloucestershire Council - Oct - Dec 2019 2 bins + grass cutting	
349		£393.41	£65.57	£327.84 20/11/19	South Gloucestershire Council - Oct - Dec 2019 KGV dog and litter bins (4)	
335		£150.00	£0.00	£150.00 23/11/19	ROYAL BRITISH LEGION - POPPY APPEAL 2019	

333	£28.20	£4.70	£23.50	03/12/19	PLUS NET - D/D Nov Town Hall Broadband
334	£175.00	£0.00	£175.00	04/12/19	South Gloucestershire Council
UNCONTESTED ELECTION FEE 2 MAY 2019					
344	£10.00	£0.00	£10.00	08/12/19	TESCO MOBILE - Mobile Dec bill
341	£26.09	£1.24	£24.85	09/12/19	Octopus Energy - D/D Pavilion electric Dec 19
342	£43.65	£2.08	£41.57	12/12/19	Octopus Energy - D/D Town Hall electric Dec19
339	£7.99	£1.33	£6.66	19/12/19	R E DAVIS - HP Ink Dec
340	£25.00	£4.17	£20.83	20/12/19	Bradley Stoke Town Council - First Aid Course P Trull
336	£51.21	£8.54	£42.67	08/01/20	R E DAVIS - Dec 19 exp claim Xmas lights sundires
337	£12.60	£0.00	£12.60	08/01/20	P TRULL - Dec 19 exp claim 1 First Aid mileage
338	£7.89	£0.00	£7.89	08/01/20	P TRULL - Dec 19 exp claim 1 primroses
343	£2,000.00	£0.00	£2,000.00	08/01/20	Wickwar Village Hall Committee - CIL grant for VH roof approved 04/12/19 Confidential
	£1,203.52	£0.00	£1,203.52		
Total	£4,428.39	£136.60	£4,291.79		

Signature
Date

Signature

Direct Debits paid in Nov 2019 (not appearing on payment schedule)

01/01/19 £1.50 Water Business, Pavilion water