



Wickwar
Parish Council

Wickwar Parish Council
c/o 22 Inglestone Road
Wickwar
Wotton-under-edge
Gloucestershire
GL12 8NH

Clerk: Rachel Davis
07895 527353

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AGENDA

All Councillors are hereby summoned to attend a meeting of Wickwar Parish Council to be held

at: 7.00pm
on: Wednesday 4th December 2019
at: Wickwar Town Hall.

Signed Clerk to the Council:

Dated: 27th November 2019

Public time (Duration 20 minutes maximum)
1. To RECEIVE and DECIDE whether to accept apologies for absence and reasons given.
2. To NOTE and RECORD Declarations of Interests relevant to this meeting. Members are reminded to declare any interest on any item on this Agenda at this point or at any point during the meeting in accordance with Wickwar Parish Council's Code of Conduct.
3. To AGREE whether the minutes of the last meeting and the Extraordinary meeting should be signed as an accurate record of the meetings. (circulated)
4. To RECEIVE the Clerk's Report on matters arising from previous minutes/ not covered elsewhere on the agenda. (circulated)
5. To determine which items, if any, of the Agenda should be taken with the public excluded.
Planning
6. Planning - For the Council to NOTE the following planning decisions
6a. P19/5258/RM Land South Of Horwood Lane Wickwar Wotton Under Edge South Gloucestershire GL12 8NY: Erection of up to 90no. dwellings with access, parking, landscaping, public open space, drainage and associated infrastructure with details of the appearance, landscaping, layout and scale (Approval of Reserved matters to be read in conjunction with planning permission PK17/4552/O). Approve with conditions
7. Planning – For the Council to REVIEW and COMMENT on planning applications received before the meeting.
7a. P19/16304/NMA Post Office 72 High Street Wickwar Wotton Under Edge South Gloucestershire GL12 8NP: Non material amendment to planning permission PK18/5515/F to include solar panels on the south roof slope.

<p>7b. P19/16610/F 1 Turnpike Gate Wickwar Wotton Under Edge South Gloucestershire GL12 8ND Erection of single storey side extension to provide additional living accommodation.</p> <p>7c. P19/16951/F 8 Turnpike Gate Wickwar Wotton Under Edge South Gloucestershire GL12 8ND: Erection of a two storey front and single storey rear extensions to form porch and additional living accommodation, to include installation of flue and raised deck with steps.</p>
<p>8. For the Council to REVIEW and, if required, COMMENT on relevant consultations.</p>
<p>8a. PT.6080 - Highways Act 1980 - Footpath LWR 21/10 at Croft Cottage, Horwood Lane, Wickwar PPDO (circulated)</p>
<p>Reports</p>
<p>9. To RECEIVE a report from the Ward Councillor. (Circulated)</p>
<p>10. To RECEIVE verbal reports from Councillors who are Trustees or Committee members of the organisations listed below, and to take decisions are necessary:</p> <p>10a. King George V Playing Fields 10b. Wickwar Youth Club 10c. Wickwar Community Centre 10d. Wickwar Town Hall 10e. Wickwar Cemetery</p>
<p>11. To RECEIVE the play equipment inspection for November. (Circulated)</p>
<p>12. Items for CONSIDERATION and DECISION (see agenda report)</p>
<p>12a. To CONSIDER and take a DECISION on whether to instruct South Gloucestershire Council to erect a 'Single track road with passing places' sign at the junction of Frith Lane/Sodbury Road. (circulated)</p>
<p>12b. To NOTE the ash die back risk assessment carried out by Councillors and take a DECISION on further action required.</p>
<p>12c. To NOTE the legionella risk assessment carried out on the pavilion and take a DECISION on further actions required. (circulated)</p>
<p>12d. To NOTE progress on actions to ensure that the Council meeting room complies with the Equalities Act 2010 and take a DECISION on further actions required.</p>
<p>12e. To CONSIDER whether the Parish Council wishes to investigate providing an additional parking place on land to the rear of 42 High Street.</p>
<p>12f. To CONSIDER and take a DECISION on a proposal to plant three small trees in the play area to provide additional shade.</p>
<p>12g. To CONSIDER whether to hold an open day for the Town Hall Clock and take a DECISION on actions required.</p>
<p>12h. To CONSIDER the briefing note on CIL funding and take a DECISION on the process for identifying and consulting on potential projects. (circulated)</p>
<p>12i. To CONSIDER and take a DECISION on the revised cemetery fees proposed by the working group.</p>
<p>12j. To CONSIDER the draft Village Welcome Pack and take a DECISION on its content and distribution. (circulated)</p>
<p>12k. To AGREE a date for a budget working group meeting to consider the 2020/21 budget.</p>

13. Items for Information only
13a. To RECEIVE the register of correspondence received (list available at the meeting) 13b. To NOTE the consultation on the Stroud Local Plan. 13c. To NOTE the Doing More Together brochure from South Gloucestershire Council which details the commercial services offered. (circulated)
Requests for financial assistance
14. To CONSIDER and take a DECISION on the application for a donation to the Poppy Appeal. 15. To CONSIDER the application for grant aid from Wickwar Youth Club. (circulated) 16. To CONSIDER and take decision on how the agreed £2000 grant to Wickwar Village Hall will be funded. Local Government Act 1972, s.137
Burial matters
17. To NOTE the interment and placement of memorial (cremation) IRO Griffin.
Finance
18. To NOTE the monthly bank reconciliation for October 2019, and the Councillor check of the bank reconciliation. Chairman to sign as a true record. (Circulated)
19. To APPROVE accounts for payment and NOTE additional payments made in line with Financial Regulations. (These are listed in the attached payment schedule).
20. To NOTE the budget monitoring report to 31 st October 2019, prepared by the Clerk. Chairman to sign as a true record. (Circulated)
21. Items for the next agenda

Please note: Meetings take place in the first-floor meeting room which is only accessible via stairs. If you would like to attend the meeting, but are unable to use the stairs, please advise the Clerk as soon as possible so that the meeting can be moved downstairs.

Wickwar Parish Council

Expenditure transactions - payments approval list start of year 01/04/19

Tn no	Cheque	Gross	Vat	Net Invoice date	Details	Cheque
317	BACSSLCC 130276	£174.00	£29.00	£145.00 31/10/19	SOCIETY OF LOCAL COUNCIL CLERKS - Cemetery legal compliance course 9/10/19	£174.00
318	BACSDANT EK45727	£384.00	£64.00	£320.00 31/10/19	Dantek Environmental Services - Pavilion Legionella Risk Assessment	£384.00
323	D/DPLUSNE T19_11_03	£28.20	£4.70	£23.50 03/11/19	PLUS NET - D/D Oct Town Hall Broadband	£28.20
321	BACSDBISA ACNov19	£82.80	£13.80	£69.00 06/11/19	D B ISAAC & PARTNERS - KGV autumn hedge trimming Nov19	£82.80
319	D/DOCTOPU SP19_11_0 8	£24.30	£1.16	£23.14 08/11/19	Octopus Energy - D/D Pavilion electric Nov19	£24.30
322	D/DTESCO1 9_11_08	£11.70	£0.00	£11.70 08/11/19	TESCO MOBILE - Mobile Nov bill	£11.70
320	D/DOCTOPU STH19_11_ 11	£9.54	£0.45	£9.09 11/11/19	Octopus Energy - D/D Town Hall electric Nov19	£9.54
324	BACSEdgel T33898	£242.40	£40.40	£202.00 11/11/19	Edge IT Systems Limited - AdvantEDGE finance Y1 (5 year contract)	£242.40
325	BACSHPink _Oct19	£9.99	£1.67	£8.32 17/11/19	R E DAVIS - HP instant ink Oct19	£9.99
		£1,139.89	£0.00	£1,139.89	Confidential	
Total		£2,106.82	£155.18	£1,951.6		

Signature Signature
Date

27/11/19 01:45 PM Vs: 8.30.01

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Direct Debits paid in October 2019 (not appearing on payment schedule)

01/01/19 £1.50 Water Business, Pavilion water
10/10/19 £2.62 Octopus Energy, Town Hall electricity
15/10/19 £11.02 Octopus Energy, Pavilion electricity

Income paid in October 2019

1/10/19 £249.08 HMRC VAT refund
8/10/11 £150 IRO Cremation Plot IRO D Small
8/10/19 £150 IRO Cremation Plot IRO Summers
23/10/19 £125 Parkfield grasskeep
23/10/19 £300 Cremation Plot IRO Griffin