



Wickwar
Parish Council

Wickwar Parish Council
c/o 22 Inglestone Road
Wickwar
Wotton-under-edge
Gloucestershire
GL12 8NH

Clerk: Rachel Davis
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AGENDA

All Councillors are hereby summoned to attend a meeting of Wickwar Parish Council to be held

at: 7.00pm
on: Wednesday 2nd October 2019
at: Wickwar Town Hall.

Signed Clerk to the Council:

Dated: 25th September 2019

Public time (Duration 20 minutes maximum)
1. To RECEIVE and DECIDE whether to accept apologies for absence and reasons given.
2. To NOTE and RECORD Declarations of Interests relevant to this meeting. Members are reminded to declare any interest on any item on this Agenda at this point or at any point during the meeting in accordance with Wickwar Parish Council's Code of Conduct.
3. To AGREE whether the minutes of the last meeting should be signed as an accurate record of the meeting.
4. To RECEIVE the Clerk's Report on matters arising from previous minutes/ not covered elsewhere on the agenda. (circulated)
5. To determine which items, if any, of the Agenda should be taken with the public excluded.
Planning
6. Planning - For the Council to NOTE the following planning decisions
P19/10066/TCA 87 High Street Wickwar Wotton Under Edge South Gloucestershire GL12 8NP: Works to crown reduce 1no Eucalyptus Tree by 7-9 metres to leave a finished height of 8 metres and radial spread of 6 metres situated within the Wickwar Conservation Area. Decision - No objection
P19/09996/F Pound Barn West End Wickwar Wotton Under Edge South Gloucestershire Erection of two storey front extension and single storey rear link extension to provide additional living accommodation. Installation of front canopy and first floor window. (Resubmission of P19/3421/F) Decision - Approve with conditions

7. Planning – For the Council to REVIEW and COMMENT on planning applications received before the meeting.
P19/12246/RM PL12A And PL13 A North Yate New Neighbourhood South Gloucestershire BS37 7PZ Erection of 155 no. dwellings, with roads, parking and associated works with appearance, landscaping, layout, scale and access to be determined. (Approval of Reserved Matters to be read in conjunction with outline permission PK12/1913/O as amended by PK17/4826/RVC)
Reports
8. To RECEIVE a report from the Ward Councillor. (Circulated)
9. To RECEIVE verbal reports from Councillors who are Trustees or Committee members of the organisations listed below, and to take decisions are necessary: 9a. King George V Playing Fields 9b. Wickwar Youth Club 9c. Wickwar Community Centre 9d. Wickwar Town Hall
10. To RECEIVE the play equipment inspection for September. (Circulated)
11. Items for CONSIDERATION and DECISION (see agenda report)
11a. To CONSIDER and take a DECISION on the purchase of Windows 10 Professional (which includes encryption software) to protect the Council’s data from cyber-attacks, and an external hard drive for backing up data.
11b.To CONSIDER and take a DECISION on quotations for three new pieces of equipment for the King George V Play Area, following feedback from the recent online consultation. Local Government (Miscellaneous Provisions) Act 1976, s. 19
11c.To CONSIDER and take a DECISION on proposals for speed humps and signage along the access lane to the King George V Playing Field. Local Government and Rating Act 1997, s. 30
11d.To CONSIDER and take a DECISION on quotations for a legionella risk assessment of the King George V Pavilion. Local Government Act 1972 (Miscellaneous Provisions) Act 1976 s. 19
11e.To CONSIDER and take a DECISION on whether to obtain quotations for work to clear the ivy and overgrown trees and shrubs in the closed cemetery. Local Government Act 1972, s.215
11f.To CONSIDER how the parish will mark the 75 th Anniversary of VE Day on Friday 8 th May 2020 and AGREE a working party to plan for the event.
11g.To CONSIDER and take a DECISION on whether to adopt the proposed environmental policy on climate change.
11h.To CONSIDER and take a DECISION on funding additional grass-cutting for the verges on North Street/ Inglestone Road. Highways Act 1980, s. 96
11i.To CONSIDER and APPROVE renewing associate membership of the CVS South Gloucestershire.
11j.To CONSIDER and take a DECISION on the proposed charges for the use of the King George V Pavilion.
11k.To REVIEW and UPDATE the cemetery regulations to clarify the fees due.
11l. To CONSIDER and take a DECISION on future gate opening arrangements for the King George V Playing Fields.
11m. The CONSIDER and take a DECISION on whether to organise a tree planting event during National Tree Week 23rd November – 1 st December 2019.
11n. To CONSIDER and take a DECISION on what action the Parish Council should take with regard to flouting of the weight limit through the village, particularly at night.

12. Items for Information only
12a. To RECEIVE the register of correspondence received (list available at the meeting)
Requests for financial assistance
13. To CONSIDER and take a DECISION on the application for grant aid from St Johns Ambulance. Local Government Act 1972, s.137
Burial matters
14. To APPROVE the purchase of an Exclusive Right of Burial IRO Wintle (plot 402)
15. To CONSIDER and take a DECISION on the purchase of a cremation plot IRO D Small (non resident)
Finance
16. To NOTE the monthly bank reconciliation for August 2019, and the Councillor check of the bank reconciliation. Chairman to sign as a true record. (Circulated)
17. To APPROVE accounts for payment and NOTE additional payments made in line with Financial Regulations. (These are listed in the attached payment schedule).
18. To NOTE the budget monitoring report to 31 st August 2019, prepared by the Clerk. Chairman to sign as a true record. (Circulated)
19. To CONSIDER and APPROVE increasing the King George V Playing Fields budget from £5000 to £7663, to incorporate the REMR grant award of £2663.
20. To CONSIDER and APPROVE virement of £2676 from the earmarked reserves (Benches for King George V Play Area) to the King George V Playing Fields budget, to make an overall Playing Fields budget of £10,339.
21. Items for the next agenda

Wickwar Parish Council

Expenditure transactions - payments approval list Start of year 01/04/19

Tn no	Cheque	Gross	Vat	Net Invoice date	Details	Cheque Total
261		£50.00	£0.00	£50.00 26/05/19	GLOUCESTERSHIRE PLAYING FIELDS ASSOC. - 2019/ 20 annual subscription	
255		£25.00	£0.00	£25.00 01/08/19	CVS - Annual Associate Membership CVS South Glos	
256		£48.00	£8.00	£40.00 07/08/19	Active Electrical - PAT testing at pavilion	
270		£393.41	£65.57	£327.84 08/08/19	South Gloucestershire Council - July - Sept KGV dog and litter bins (4)	

271	£221.83	£36.97	£184.86	08/08/19	South Gloucestershire Council - July - Sept 2 bins + grass cutting
240	£213.60	£35.60	£178.00	14/08/19	WALKER FIRE UK - TOWN HALL EXTINGUISHER SERVICING
262	£360.00	£60.00	£300.00	03/09/19	PKF LITTLEJOHN LLP - 2018/19 Limited assurance Review (External Audit)
265	£10.00	£0.00	£10.00	08/09/19	TESCO MOBILE - Mobile Sept bill
269	£450.00	£75.00	£375.00	16/09/19	PRESTIGE GROUNDS - Grass cutting KGV 31.05.19 - 23/07/19 (5 cuts)
272	£36.62	£6.10	£30.52	16/09/19	Octopus Energy - Pavilion electricity initial d/d
263	£2,474.00	£412.33	£2,061.67	17/09/19	G B SPORTS AND LEISURE - Supply and fit spinner bowl and tango seat
264	£3,841.20	£640.20	£3,201.00	18/09/19	G B SPORTS AND LEISURE - Maintenance to roundabout, timber climber and metal multiplay
257	£25.50	£4.25	£21.25	22/09/19	Octopus Energy - Town Hall electricity initial d/d
258	£12.60	£0.00	£12.60	25/09/19	R E DAVIS - Sept expenses A3 printing
259	£22.05	£0.00	£22.05	25/09/19	R E DAVIS - Sept expenses mileage for training
260	£7.99	£1.33	£6.66	25/09/19	R E DAVIS - Sept expenses HP Instant Ink Confidential
	£1,140.09	£0.00	£1,140.09		
Total	£9,331.89	£1,345.35	£7,986.54		

Paid between meetings

20/08/19 £250 Donation to 1st Wickwar Scout Group Cheque No. 002853

Direct Debits paid in August 2019 (not appearing on payment schedule)

01/08/19 £46.88 Npower, Pavilion electricity

01/08/19 £36.60 Water Business, Pavilion water

27/08/19 £35.00 Npower, Town Hall electricity

Signature

Date

Signature