



**Wickwar**  
Parish Council

**Wickwar Parish Council**  
c/o 22 Inglestone Road  
Wickwar  
Wotton-under-edge  
Gloucestershire  
GL12 8NH

**Clerk: Rachel Davis**  
**07895 527353**

[clerkwickwarpc@gmail.com](mailto:clerkwickwarpc@gmail.com)

### AGENDA

Councillors are hereby summonsed to attend a Meeting of Wickwar Parish Council to be held

at: 7.00pm  
on: Wednesday 4<sup>th</sup> September 2019  
at: Wickwar Town Hall.

Signed Clerk to the Council:

Dated: 28th August 2019

1. Public time (Duration 20 minutes maximum)
2. To RECEIVE and DECIDE whether to accept Apologies for Absence.
3. To NOTE and RECORD Declaration of Interests relevant to this meeting.
4. To AGREE whether the minutes of the last meeting should be signed as an accurate record of the meeting.
5. To NOTE the Clerk's Report on matters arising from previous minutes/ not covered elsewhere on the agenda, and take decisions as necessary. (circulated)
6. To RECEIVE the register of correspondence received (list available at the meeting)
<b>Planning</b>
7. Planning - For the Council to NOTE following planning decisions
P19/3609/F Half Acre Lodge Tanhouse Lane Yate Bristol South Gloucestershire BS37 7QL: Erection of 1no replacement detached dwelling, creation of access with associated works (resubmission of PK18/5110/F). <b>Decision to APPROVE with conditions</b>
P19/4201/LB Birdsbush Farm Wickwar Road Yate Bristol South Gloucestershire: Installation of wall plate to gable end, paint rendered walls, replace plastic gutters with cast iron and replace bitumen flashing with lead. <b>Decision to APPROVE with conditions</b>
P19/5102/TRE High Street Wickwar Wotton Under Edge South Gloucestershire GL12 8NE: Installation of water pipe through the root protection zone of 1 no. Ash tree covered by Preservation Order SGTP006/14 dated 01st July 2014. <b>Decision to APPROVE with conditions</b>

P19/8791/F decision

2 Amberley Way Wickwar Wotton Under Edge South Gloucestershire GL12 8LP: Erection of front porch.

**Decision to approve with conditions**

**8. Planning – For the Council to NOTE the following delegated responses submitted to planning applications received since 3rd July Council meeting**

P19/8791/F 2 Amberley Way Wickwar Wotton Under Edge South Gloucestershire GL12 8LP: Erection of front porch.

Response – Neutral

P19/7176/TCA 42 High Street Wickwar Wotton Under Edge South Gloucestershire GL12 8NP: Works to crown reduce 1 no. Silver Birch tree by 3m in height and 1m in lateral spread, situated in the Wickwar conservation area.

Response – Neutral

P19/6754/TCA 66 High Street Wickwar Wotton Under Edge South Gloucestershire GL12 8NP: Works to crown reduce 1no. silver birch tree by 1 metre, in Wickwar Conservation Area.

Response – Neutral

P19/10066/TCA 87 High Street Wickwar Wotton Under Edge South Gloucestershire GL12 8NP: Works to crown reduce 1no Eucalyptus Tree by 7-9 metres to leave a finished height of 8 metres and radial spread of 6 metres situated within the Wickwar Conservation Area.

Response – Neutral

**9. Planning – For the Council to REVIEW and COMMENT on planning applications received before the meeting.**

P19/09122/F - Ladys Wood Shooting School Mapleridge Lane Yate South Gloucestershire BS37 6PW: Creation of new access road

P19/09916/F Poplar Farm Poplar Lane Wickwar Wotton Under Edge South Gloucestershire GL12 8NS PROPOSAL Creation of vehicular access track.

P19/09996/F Pound Barn West End Wickwar Wotton Under Edge South Gloucestershire GL12 8LB: Erection of two storey front extension and single storey rear link extension to provide additional living accommodation. Installation of front canopy and first floor window. (Resubmission of P19/3421/F)

P19/11372/RM | Demolition of existing outbuildings and erection of 2no. detached dwellings with access, appearance, landscaping, layout and scale to be determined. (Approval of Reserved Matters to be read in conjunction with outline permission PK18/0496/O) | Land At 83 Sodbury Road Wickwar Wotton Under Edge South Gloucestershire GL12 8NT

P19/10412/F Hunters Hall Bristol Road Cromhall Wotton Under Edge South Glos: Conversion of former dairy to 1no. residential dwelling (Class C3) with associated works. (Out of the parish).

<b>Reports</b>
10. To RECEIVE a report from the Ward Councillor. (Circulated)
11. To RECEIVE verbal reports from Councillors who are Trustees of Committee members of the organisations listed below, and to take decisions are necessary: 11a. King George V Playing Fields 11b. Wickwar Youth Club 11c. Wickwar Community Centre 11d. Wickwar Town Hall
12. To RECEIVE the play equipment inspections (July and August). (Circulated)
<b>General business</b>
13a.To CONSIDER the headline results from the King George V Play Area consultation activities and take a DECISION on obtaining quotations for new equipment.
13b.To CONSIDER and take a DECISION on proposals for speed humps and signage along the access lane to the King George V Playing Field.
13c.To APPROVE the Council's financial contribution towards the repositioning of the goalposts at the King George V Playing Field.
13d.To CONSIDER and take a DECISION on existing and future maintenance arrangements for the King George V football pitches.
13e.To CONSIDER how the parish will mark the 75 <sup>th</sup> Anniversary of VE Day on Friday 8 <sup>th</sup> May 2020 and AGREE a working party to plan for the event.
13f.To CONSIDER and take a DECISION on signing up to the South Gloucestershire Town and Parish Council Charter.
13g.To CONSIDER and take a DECISION on whether Wickwar Parish Council should adopt an environmental policy on climate change.
13h. To RECEIVE an update on the sale of the plot of land on the Sodbury Road adjacent to South Farm.
13i. To REVIEW the closure of the High Street from 12 <sup>th</sup> -16 <sup>th</sup> August and take a DECISION on any action required.
13j. To REVIEW progress with the South Gloucestershire Council consultation on the Wickwar traffic management scheme.
13k.To CONSIDER and take a DECISION on grass-cutting arrangements for the verges on North Street/ Inglestone Road.
13l.To NOTE the work taking place on the completion of the website accessibility statement for the Wickwar.org website.
13m.To CONSIDER and take a DECISION on the quotations for the supply of electricity to the Town Hall and Pavilion.
13n.To CONSIDER and APPROVE renewing membership of the Gloucestershire Playing Fields Association.
13o.To AGREE the date for a working group to prepare recommendations to the Council in response to the report from the Internal Auditor.
13p.To AGREE the Clerk's request to attend the Planning in Plain English course on 12 <sup>th</sup> October and take a DECISION on whether the Parish Council would like attend a course organised in the parish.
13q.To CONSIDER and take a DECISION on the purchase of a data projector for use in meetings.

<b>Requests for financial assistance</b>
14. To CONSIDER and take a DECISION on the application for grant aid for the Wickwar Fireworks Display to be held on Saturday 2 <sup>nd</sup> November 2019.
15. To CONSIDER and take a DECISION on the application for grant aid from Yate and District Heritage Centre
<b>Burial matters</b>
16. To APPROVE the proposed memorial IRO Thelma Madge Cox
17. To APPROVE the burial IRO D V Pollard 09/09/19
<b>Finance</b>
18. To APPROVE accounts for payment and NOTE additional payments made in line with Financial Regulations. (These are listed in the attached payment schedule).
19. To NOTE the monthly bank reconciliation for June and July 2019, and the Councillor check of the bank reconciliation. Chairman to sign as a true record. (Circulated)
20. To NOTE the budget monitoring report to 31 <sup>st</sup> July 2019, prepared by the Clerk. Chairman to sign as a true record. (Circulated)
21. To REVIEW and APPROVE the list of direct debits for 2019/20 (Circulated)
22. To REVIEW and APPROVE changes to the asset register for 2019/20 (inclusion of new equipment installed at King George V Play Area). (Circulated)
23. To REVIEW the updated insurance schedule to include equipment recently installed at King George V Play Area.
24. To NOTE the additional charges incurred by the Parish Council to empty new bins at the King George V Playing Fields.

# Wickwar Parish Council

## Expenditure transactions - payments approval list start of year

01/04/19

Tn no	Cheque	Gross	Vat	Net Invoice	Date	Details	Cheque Total
235	002860	£2,955.84	£492.64	£2,463.20	19/06/19	MARMAX Recycled Products - 3 BENCHES 3 LITTER BINS	
236	002860	£1,294.08	£215.68	£1,078.40	18/07/19	MARMAX Recycled Products - 2 PICNIC TABLES	£4,249.92
232	002855	£500.00	£0.00	£500.00	03/07/19	WICKWAR FOOTBALL CLUB - Advance payment for pitch maintenance	£500.00
230	002854	£147.00	£0.00	£147.00	06/07/19	TONY GARDENER - PAVILION METER CUPBOARD	£147.00
237		£15.00	£0.00	£15.00	06/07/19	TONY GARDENER - PAVILION TOILET LOCK	£15.00
238		£26.22	£0.00	£26.22	08/07/19	Charfield Parish Council - Attendance at Being a Good Councillor Training 04/07/19	£26.22
240		£126.48	£21.08	£105.40	12/07/19	WALKER FIRE UK - TOWN HALL EXTINGUISHER SERVICING	£126.48
239		£72.00	£12.00	£60.00	18/07/19	SOCIETY OF LOCAL COUNCIL CLERKS - Website Aecessibility Webinar	£72.00
242		£25.98	£0.00	£25.98	19/07/19	R E DAVIS - HP Instant Ink July, Aug	£25.98
243		£34.46	£2.99	£31.47	20/07/19	R E DAVIS - Wickwar Games consultation expenses	£31.47
244		£20.99	£0.00	£20.99	20/07/19	R E DAVIS - KGV gate padlock Screwfix	£20.99
247		£97.71	£0.00	£97.71	06/08/19	HMRC - R DAVIS TAX &NI JULY 2019	£97.71
241		£11.99	£0.00	£11.99	08/08/19	TESCO MOBILE - Mobile August bill	£11.99
245	S/O REDAVIS19_08_10	£1,002.86	£0.00	£1,002.86	10/08/19	R E DAVIS - July 2019 salary	£1,002.86
248		£97.71	£0.00	£97.71	06/09/19	HMRC - R DAVIS TAX &NI AUG 2019	£97.71
246	S/O REDAVIS19_09_10	£1,002.86	£0.00	£1,002.86	10/09/19	R E DAVIS - Aug 2019 salary	£1,002.86
<b>Total</b>		£7,431.18	£744.39	£6,686.79			

Signature

Signature

Date

28/08/19 02:54 AM Vs: 8.26.01

Page 1 of 1

Paid between meetings