

WICKWAR PARISH COUNCIL

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22 Inglestone Road
Wickwar
Gloucestershire
GL12 8NH

AGENDA

Councillors are hereby summonsed to attend a Meeting of Wickwar Parish Council to be held

at: 7.00pm
on: Wednesday 5th June 2019
at: Wickwar Town Hall.

Signed Clerk to the Council:



Dated: 30th May 2019

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1. Public time (Duration 20 minutes maximum)
 2. To RECEIVE and DECIDE whether to accept Apologies for Absence.
 3. To NOTE and RECORD Declaration of Interests relevant to this meeting.
 4. To AGREE whether the minutes of the last meeting should be signed as an accurate record of the meeting.
 5. To NOTE the Clerk's Report on matters arising from previous minutes/ not covered elsewhere on the agenda, and take decisions as necessary.
 6. Planning – For the Council to NOTE following planning decisions:

P19/2741/LB Westend House West End Wickwar Wotton Under Edge South Gloucestershire: Partial demolition of 1no. internal wall to form enlarged opening to kitchen. **Approve with conditions.**

P19/1356/F: 77 High Street Wickwar Wotton Under Edge South Gloucestershire GL12 8NP: Erection of first floor extension above existing detached garage to form storage room. **Approve with conditions.**

P19/3421/F: Pound Barn West End Wickwar Wotton Under Edge South Gloucestershire: Erection of two storey front extension. Erection of two storey and single storey rear extensions to form additional living accommodation. **Split decision.**
 7. Planning – For the Council to REVIEW and COMMENT on the following planning applications received before the meeting.

P19/4201/LB- Birdsbush Farm Wickwar Road Yate Bristol South Gloucestershire: Installation of wall plate to gable end, paint rendered walls, replace plastic gutters with cast iron and replace bitumen flashing with lead.

P19/5102/TRE 4 High Street Wickwar Wotton Under Edge South Gloucestershire GL12 8NE: PROPOSAL Installation of water pipe through the root protection zone of 1 no. Ash tree covered by Preservation Order SGTPO06/14 dated 01st July 2014.

P19/5258/RM Land South Of Horwood Lane Wickwar Wotton Under Edge South Gloucestershire GL12 8NY: Erection of up to 90no. dwellings with access, parking, landscaping, public open space, drainage and associated infrastructure with details of the appearance, landscaping, layout and scale (Approval of Reserved matters to be read in conjunction with planning permission PK17/4552/O).

PK18/2795/F 3 Frith Lane Wickwar Wotton Under Edge South Gloucestershire GL12 8PB PROPOSAL Non-material amendment to PK18/2795/F to reduce the number of side elevation windows from 3 to 2 including rotation from portrait to landscape and add an additional landscape window to the front elevation.

8. Planning – for the Council to DISCUSS and take a DECISION on the action required in relation to the following potential enforcement issues:

- 8a. 77 High Street, Wickwar
- 8b. 2 Amberley Way, Wickwar

9. To RECEIVE a report from the Ward Councillor. (Circulated)

10. To RECEIVE verbal reports from Councillors who are Trustees of Committee members of the organisations listed below, and to take decisions are necessary:

- 10a. King George V Playing Fields
- 10b. Wickwar Youth Club
- 10c. Wickwar Community Centre
- 10d. Wickwar Town Hall

11. To RECEIVE the play equipment inspection. (Circulated)

12. General Business

12a. To REVIEW and APPROVE the insurance renewal schedule for 2019/20 (circulated).

12b. To REVIEW progress with co-opting a seventh Councillor and take a DECISION on the action required.

12c. To AGREE a working group to consider the Council's reserves and make recommendations to the Council. (See Agenda report)

12d. To NOMINATE a second ALCA representative to attend area group meetings and the AGM.

12e. To REVIEW and take a DECISION on awarding the Freedom of the Parish to Councillors that stood down at the May election.

12f. To REVIEW and take a DECISION on whether to renew membership of the Gloucestershire Playing Fields Association.

12g. To REVIEW and APPROVE renewal of Clerk's membership of the SLCC.

12h. To DISCUSS and take a DECISION on the request to hold the village fair at the King George V Playing Fields on 31st August 2019.

12i.To DISCUSS and take a DECISION on the action required to maintain and improve the pitches at King George V Playing Fields.

12j.To RECEIVE a summary of the ROSPA annual playground report and AGREE the actions required.(See Agenda report).

12k.To REVIEW and take a DECISION on the estimate from Marmax for the provision of benches at King George V Playing Fields.(See Agenda report)

12l.To CONSIDER and AGREE an inscription for the cemetery noticeboard which will be handmade by K Bateman. (See Agenda report)

13. Requests for financial assistance - To CONSIDER and take a DECISION on the application for grant aid from 1st Wickwar Scouts.

14. Burial matters - To CONSIDER and take a DECISION on an out of parish request to purchase a burial plot.

Finance

15. To APPROVE accounts for payment and NOTE additional payments made in line with Financial Regulations. (These are listed in the attached payment schedule).

16. To NOTE the monthly bank reconciliation for April 2019, and the Councillor check of the bank reconciliation. Chairman to sign as a true record. (Circulated)

17. To NOTE the budget monitoring report to 30th April 2019, prepared by the Clerk. Chairman to sign as a true record.(Circulated)

18. To NOTE action taken by the Clerk in relation to the credit balance on the Council's HMRC account.

19. To REVIEW and APPROVE changes to the asset register for 2017/18. (Circulated)

20. To REVIEW and APPROVE the Annual Governance Statement for the year 2018/19 (Section 1). Chairman to sign. (Circulated)

21. To REVIEW and APPROVE the Accounting Statement for 2018/19. (Section 2). Chairman to sign. (Circulated)

22. To REVIEW the report from the Internal Auditor. (Circulated)

23. To REVIEW and APPROVE the upper limit for Section 137 funding for the 2019/20 financial year.