

**Wickwar Parish Council**

**Minutes**

A meeting was held for the above Council on Wednesday 7<sup>th</sup> November 2018 at the Town Hall commencing at 7pm

**Attended:**

- Councillor M Summers – Chairman
- Councillor S Isaac – Vice Chairman
- Councillor I Aldous
- Councillor A Carroll
- Councillor G Fielding
- Councillor C Maidment

**Apologies:**

- Councillor A Pennington

**Clerk:**

- Mrs P Trull

**Public Time**

Parishioner Mr A Threlfall- Searson has undertaken a research project on WWI soldiers, (who had connections with our Parish) their lives and diaries. War graves situated in the Parish Cemeteries have been refurbished and cleaned. The project will be printed and made available to the parish. Closed parish cemetery, it is suggested that the area should be better maintained. Parishioner representation from a foster carer run home, explaining the aims of the organisation, supporting vulnerable children and families.

**To NOTE and RECORD Declaration of Interests relevant to this meeting.**

Noted

- 1. To AGREE whether the Draft Minutes of the last meeting should be signed as a record of the last meeting. Draft minutes September 2018 and October 2018 meetings.**

Minutes of the Councils September 2018 and October 2018 were duly signed at this meeting.

- 2. Planning – for the Council to DISCUSS and AGREE their response to the following planning applications:**

PK18/4467/F - The Yard Sodbury Road Wickwar South Gloucestershire GL12 8NT

Erection of 1 no. attached building for a mixed use of class B1 and B8 with associated works.

No objection

PT18/4215/F - South Face Cowship Lane Cromhall Wotton Under Edge South Gloucestershire

Erection of first floor extension and alterations to roof line to form two storey dwelling with associated works.

No objection

PK18/4835/PDR - 26 Inglestone Road Wickwar Wotton Under Edge South

Gloucestershire GL12 8NH

Demolition of existing conservatory and erection of single storey rear extension to form additional living accommodation.

No objection

PK18/4855/TCA - School House 4 High Street Wickwar Wotton Under Edge South Gloucestershire

Works to fell 2 no. Sycamore trees in the Wickwar Conservation Area. Replace with an alternative native tree(s).

No objection

**3. To RECEIVE a verbal Report from the Ward Councillor**

Potholes

The Budget allocated some money to local councils for road repairs. I shall be contacting the Cabinet Member Colin Hunt to see if/how we are getting this money soon.

Recycling

The council is considering removing recycling bags and asking residents to use only green boxes for recycling. Consultation is open until 25th Jan.

Hall End Lane

Parishioners message. 2 Large caravans, and as far as I could see one smaller caravan is on the site, but it isn't clear whether this is permanent. Enforcement have been notified.

Traffic lights at the new 'South of Poplar Lane development'. This is clearly a problem at peak times, but not during the rest of the day. The control will stay in place until the kerbstones along the front of the site, and the site entrance have been completed, and the associated vehicles moved off the road.

Working and having generators running outside permitted hours is on the enforcement list this week.

Changes to Planning Decision-Making Process

Just to (hopefully) clarify the new process a bit more as it came into operation on 1Nov.

Strategic Sites Delivery Committee – to consider major developments (over 10 dwellings or sites exceeding 1 hectare) or the principle of a major development for more than 250 dwellings or 10ha of employment development.

Development Management Committee – to consider applications referred from the Circulated Schedule or referred by the Director.

Sites inspection. Both the SSD and DM can agree a site inspection. Inspections will only take place if referred by the Director or one of the committees. Attended only by Committee, local member, rep of Parish Council and officers. Public must voice its opinion through the PC rep.

Applications delegated to officers for decision – as now.

Circulated Schedule – what appears: applications where 3 or more representations are contrary to officers' recommendation; comment from the Parish Council is contrary to officers' recommendation; the Ward Member makes a representation contrary to officer recommendation. S Glos Road Safety Team has been visiting 64 schools and 16,276 children have been reached – advising about being bright and being seen on dark mornings or afternoons. Especially directed at cyclists. Envirocrime Team won a national award for innovative approaches to fly-tipping, dog-fouling, litter and graffiti, and for their record of successful prosecutions.

Public Consultation on 2019/20 budget is open until 31Dec.

**4. Register of correspondence received**

Noted

**5. To RECEIVE verbal Reports from Councillors who are Trustees or committee members of the organisations listed below:**

- King George V Playing Fields – Swings are being installed and repairs to matting under the slide has been completed. The Clerk to arrange for the date to move the dog waste bins. The Clerk will chase up the fencing company.
- To NOTE and RECEIVE Play equipment inspection
- Youth Club – Numbers of young people attending has increased.
- Community Centre – AGM and meeting 29<sup>th</sup> November 2018
- Town Hall – Heater installation – Heaters installed and working well.

**6. General Business**

- To CONSIDER High Street crossing point Issues raised with Ward Councillor M Lewis, Luke Hall MP and Highways Officer Tracey Hamblett. Awaiting response
- National day of commemoration on Nov 11th – Community involvement - Noted
- To review contracts of all Parish Council staff employment for all parish council employees – To be assessed
- To CONSIDER and AGREE Parish Council Risk Assessment Document – To be agreed at the Councils December meeting.
- To CONSIDER safe for the Town Hall - Agreed and in situ
- To CONSIDER and AGREE annual subscription for Gloucester Wildlife Trust £25.00 Proposed Councillor S Isaac seconded by Councillor Carroll. All agreed therefore the motion was carried.
- To CONSIDER and AGREE grant aid application Yate Heritage Centre Councillor Carroll proposed £150.00, seconded by Councillor Maidment all in favour therefore the motion was carried.
- To CONSIDER Notice of Proposal - Road Hump Scheme - (PT.6093) Sodbury Road, Wickwar – Council to respond.
- To NOTE Clerk attended statutory Fire regulation reform Act safety Course. 16th October 2018 - Noted
- To CONSIDER Parish Council purchasing box for newspaper community use. The Parish Council decided it was not appropriate spend at this time.

**7. Burial Matters**

To Note works undertaken at the Wickwar Parish Closed Cemetery, to improve area and condition of war graves by Mr A Threlfall-Searson.

**8. Finance**

To NOTE the Wickwar PC Expenditure Table and then DECIDE whether the Following Cheques should be signed:

P Trull (Amazon UK) Disposable cups (VAT £ 6.84)	£40.87
Bradley Stoke Town Council – Fire Safety Course (VAT £8.83)	£50.00
Murry Tool Hire – Strimmer closed cemetery (VAT £5.84)	£35.00

Mr T Gardner Repairs pavilion	£51.00
P Trull (Meridiths Yate) Padlock (VAT £2.57)	£12.85
P Trull – Petrol Allowance Bradley Stoke	£9.90
Edge Designs IT – PC Accounts Package (VAT £42.00)	£252.00
PKF Littlejohn LLP Auditor (VAT £60.00)	£360.00
P Trull – HP INK (VAT £1.33)	£7.99
P Trull – Wyvale Garden Centre – X 2 Planters (VAT £6.33)	£38.00
PCC Wickwar Advert for job application	£46.00
P Trull – Royal British Legion wreath purchase	£22.25
Yate & District Heritage Centre Sect 137 donation	£150.00

**Staff Costs November 2018**

P Trull - Clerk	£1263.41
A Mackie – Clock Winder	£160.00
HMRC	£348.91

**Direct Debits/Standing Orders – October 2018**

Water Business – Pavilion	£36.50
Plus Net	£12.60
N Power Town Hall	£17.00

**Income October 2018**

Nil

The next Parish Council meeting will take place on Wednesday 5<sup>th</sup> December 2018, at the Town Hall commencing at 7pm.