

Wickwar Parish Council

Minutes

A meeting of the above Council was held on Wednesday 6th February 2019, at the Town Hall commencing at 7pm.

Attended:

Councillor M Summers – Chairman
Councillor A Carroll
Councillor I Aldous
Councillor A Pennington
Councillor G Fielding
Councillor C Maidment

Apologies:

Councillor S Isaac – Vice Chairman

Clerk:

Mrs R Davis

Ward Councillor M Gilpin attended this meeting.

Public Time Session

PC Ken Hill, Area Beat Manager attended. Three beat surgeries have been held in the Town Hall, with three more scheduled. Although crime in the area is very low, PC Hill stressed the importance of all crimes being reported by telephoning 101, so that they are recorded and targeting of Police resources can take place. PC Hill reported an increase in thefts from insecure vehicles in Yate, which may move to other areas now that this issue has been targeted by the Police in Yate. Councillors shared reports from parishioners of drugs use and possible drug dealing activity at the KGV Playing Fields in the evenings, as well as concerns about dog-napping in the local area. PC Hill noted these and will carry out patrols at KGV.

A parishioner raised the issue of gaps in the hedge side of the play area fencing at KGV, allowing dogs through. The Parish Council to investigate temporary fencing solutions to secure the area.

To NOTE and RECORD Declaration of Interests relevant to this meeting.

Noted

- 1. To AGREE whether the Draft Minutes of the last meeting should be signed as a record of the last meeting**
Minutes of the last meeting held on the 2nd January 2019 were signed.
- 2. Planning – for the Council to DISCUSS and AGREE their response to the following planning applications:**
P19/0914/LB - 12 High Street Wickwar Wotton Under Edge South Gloucestershire GL12 8NE
Alterations to existing pedestrian access gate to form vehicular access opening in curtilage listed wall.

Neutral. The Parish Council expressed concerns over the loss of a historical feature of the village, but from a utilisation point of view for the business, understood the benefits this would give.

PK18/5517/LB - Post Office 72 High Street Wickwar Wotton Under Edge South Gloucestershire

Internal and external alterations to include erection of three storey and single storey rear extension to facilitate subdivision of building to form 2no. residential units (Class C3), removal of existing projecting bays, installation of new entrance door and 2no. chimneys.

Previously considered at meeting on 2nd January 2019 (no objection)

P19/0742/F - Bury Hill Farm High Street Wick Bristol South Gloucestershire

Conversion of 3no. barns to 2no. dwellings and 1no. residential garage with parking and associated works.

No comment

P19/0981/O - Land At Church Lane Wickwar Wotton Under Edge South

Gloucestershire GL12 8JZ

Demolition of existing the existing building and erection of 1 No. detached dwelling (Outline) with all matters reserved.

Objection. The Parish Council noted that the proposed development falls outside of the development boundary for Wickwar, and is not in keeping with the surrounding area.

There is no existing building on the site.

3. **To RECEIVE a verbal Report from the Ward Councillor**

Frenchay and Thornbury hospital sites. There is, as yet, no Memorandum of Understanding between SGC and the NHS regarding transfer of the sites to SGC. SGC has agreed to take the lead on both projects, including a health centre on the Thornbury Hospital site, but a price for the land has yet to be agreed between the parties.

Yate Minor Injuries Unit. Funding has been secured to enable the MIU to extend its opening hours from 8am-8pm every day. Councillor Gilpin to establish whether the X-ray unit will also be available during these extended hours.

Cossham Hospital. The re-opening of the birthing suite has been delayed until October 2019, due to problems recruiting midwives.

Council Tax. This will rise by 3% in South Gloucestershire in 2019/20. The increase will primarily be spent on social care. Councillor Gilpin to confirm whether the policing element of the Council Tax will increase.

SGC budget. SGC will look to reduce its budget by £19.4m by 2022 and is currently considering all measures possible. SGC is considering alterations to the arrangements for waste collection, which could be brought in-house to be delivered by Streetcare.

To raise awareness of children's mental health, two Cabinet members will be cycling to all South Gloucestershire Schools over two days in January.

Update on Traffic calming measures and road safety requests. A Councillor requested that the proposed 20mph limit be extended further along the Downs Road. To be

discussed at the meeting between SGC Highways officers and the Parish Council on 21st February.

4. **Register of correspondence received**

Noted grant request for Wickwar Wanderers Football Club. To be considered at the next meeting.

5. **To RECEIVE verbal Reports from Councillors who are Trustees or committee members of the organisations listed below**

- King George V Playing Fields

S106 funding from the Poplar Lane development is likely to be available for sports facilities at KGV. There may be additional funding from the Horwood Lane development. The Parish Council met with SGC on 30th January to discuss the funding criteria and application process. SCG confirmed that proposals for the development of the pavilion and outdoor sports equipment would both fit the funding criteria, subject to consideration and approval at a Full Council Meeting, and an application process. To be considered at the next meeting. Councillors queried whether funding could be used for play equipment at KGV. Councillor Gilpin and the Clerk to contact SGC to confirm if this is possible.

- To NOTE and RECEIVE Play equipment inspection - Noted
- Youth Club – 40 young people are attending on Mondays and 15 on Wednesdays.

It was proposed that SGC empty the youth club litter bin. The proposal was seconded and all Councillors were in favour, therefore the motion was carried.

- Community Centre – Year-end accounts were noted. EGM 21st February 2019.
- Town Hall

6. **General Business**

- To CONSIDER High Street crossing point Issues raised with Ward Councillor M Gilpin, Luke Hall MP and Highways Officer Tracey Hamblett. To be discussed at the meeting between SGC Highways officers and the Parish Council on 21st February.
- To review contracts of employment for all parish council employees . The new Parish Clerk has signed a contract. Contracts are outstanding for the clock-winder and gate-opener. Model contracts to be obtained by Parish Council.
- To CONSIDER and AGREE Precept 2019/2020 £37,000. **The Council unanimously agreed the Precept.**
- **It was proposed that the Council accept the Council Risk Assessment Document. The proposal was seconded and all Councillors were in favour, therefore the document was accepted.**
- To CONSIDER community shop. The importance of including a Post Office counter was highlighted. The Landlord of the Buthay Inn is looking into this.
- Yate Area Transport Stakeholders Meeting – Attended by Councillor C Maidment. Councillor Maidment fed back concerns about limited public transport and the impact of development either side of Wickwar on traffic volume and speed. He will also attend the Yate Town Centre Strategy Group and the Joint Cycle Forum.
- To CONSIDER and AGREE application for grant aid St Peters Hospice. To be considered at the next meeting.

- To CONSIDER and AGREE application for grant aid from Wickwar Youth Club. To be considered at the next meeting.
- To CONSIDER and AGREE Parish Clerk attending. ILCA - Introduction to Local Council Administration, The Essential Knowledge (provided by SLCC) Cost - £99 + VAT (VAT £19.80 total cost £118.80)
- To CONSIDER and AGREE Parish Clerk attending Gloucestershire Playing Fields Association Playground Inspection Training Seminar. Wednesday 13 February 2019, 10am-1pm at Brockworth Youth Club. £45.00
- To CONSIDER and AGREE Clerk attending CVS conference 8th February 2019 - £18.00
It was proposed that the new Clerk attend ILCA training, GPFA training and the CVS Conference. The proposal was seconded and all Councillors were in favour, therefore the motion was carried.
- To CONSIDER and DISCUSS Parish Clerk purchasing Mobile Phone dedicated parish number. Parish Clerk to identify a suitable mobile contract.
- To CONSIDER proposed highway developments for Wickwar funded by Belway Homes. To be discussed at the meeting between SGC Highways officers and the Parish Council on 21st February. To be considered again at the next meeting.
- To CONSIDER and AGREE Clerk to attend Edge End of year finance seminar - £80 plus VAT.
It was proposed that the new Clerk attend EDGE End of Year finance seminar. The proposal was seconded and all Councillors were in favour, therefore the motion was carried.

7. Burial Matters

Grave yard maintenance schedule. TO CONSIDER and AGREE maintenance schedule for open and closed cemeteries.

One year to run on the grass-cutting contract. Advert for a handyperson to carry out maintenance to be drafted for the Parish News. CONSIDER and AGREE at the next meeting.

8. Finance

To NOTE the Wickwar PC Expenditure Table and then DECIDE whether the Following Cheques should be signed. Expenditure table noted and cheques signed.

HMRC Tax Clements	£66.60
HMRC Tax NI	£308.91
Chris Marshall (hedge cutting re fencing)	£36.00
D.R Howse Services Ltd 2017 Grass cut cemeteries & KGV Play Area (VAT £308.00)	£1540.00
D R Howse Services Ltd 2018 Grass cut cemeteries & KGV Play Area (VAT £324.00)	£1944.00
CVS South Gloucestershire – Conference	£18.00
Prestige Grounds Ltd KGV Grass cutting (VAT £75.00)	£450.00
S Trull BT Broadband Clerk @ £11.00 per month April 18 – January 2019	£110.00
P Trull – Clerk Home Working April 18 – January 2019 (£200 per annum)	£166.66
Staff costs February 2019(Net)	
P Trull (1.1.19 – 31.1.19)	£1263.41
Direct Debits Standing Orders January 2019	
Town Hall N Power	£18.00
Plus net Town Hall	£12.60

The next Parish Council meeting will take place on the 6th March 2019 at the Town Hall commencing at 7pm.

| Page

Signed.....Chairman.....Date