

Wickwar Parish Council

Minutes

A meeting for the above Council was held on Wednesday 2nd January 2019, at the Town Hall commencing at 7pm.

Attended:

Councillor M Summers – Chairman
Councillor S Isaac – Vice Chairman
Councillor A Carroll
Councillor I Aldous
Councillor A Pennington
Councillor G Fielding
Councillor C Maidment

Apologies:

None

Clerk:

Mrs P Trull

Ward Councillor M Gilpin attended this meeting.

Public Time Session

Parishioners attended to wish the Parish Clerk well in her retirement.

To NOTE and RECORD Declaration of Interests relevant to this meeting.

Noted

- To AGREE whether the Draft Minutes of the last meeting should be signed as a record of the last meeting**
Minutes of the last meeting held on the 5th December 2018 were signed after amendment.
- Planning – for the Council to DISCUSS and AGREE their response to the following planning applications:**
PK18/5517/LB - Post Office 72 High Street Wickwar Wotton Under Edge South Gloucestershire
Internal and external alterations to include erection of three storey and single storey rear extension to facilitate subdivision of building to form 2no. residential units (Class C3), removal of existing projecting bays, installation of new entrance door and 2no. chimneys.
No objection
- To RECEIVE a verbal Report from the Ward Councillor**
Frenchay and Thornbury hospital sites. Meeting Dave Jarrett (South Glos Area Director) 14 Dec. to update on the situation regarding the Thornbury Hospital site and the Frenchay hospital site. In Thornbury, the application for a government grant to fund the

building of a complete Health Centre incorporating the two/three GP practices has been turned down. Alternative funding is actively being sought. Henderson Ward is now closed and patients have been moved to Grace Lodge, a care home in Thornbury. CCG anxious to move outpatient clinics to other sites.

SGC has agreed to take the lead on both projects but as yet there is no Memorandum of Understanding in place between SGC and NHS.

Full Council 12 Dec received a report from WECA – agreed a High Street regeneration fund worth £10m for three pilot projects – one of which is Kingswood High Street in S Glos.

Care Leavers Party 25th December. A party was arranged by S Glos Social Services on Christmas day for Care Leavers. It was a great success, and donations enabled presents to be given to each young person worth £75. They were collected by volunteer car drivers from all over S Glos and around 45 attended. Very valuable social occasion for those young people who might have been alone on Christmas Day.

Update on Traffic calming measures and road safety requests. The £10K mentioned previously has been released and the design engineer, Mr Nick Jeanes has been appointed, visited the village, and is drawing up his recommendations. The consultations for the speed tables has now closed and the consultation for the reduction of the speed limit from 40mph to 30mph along the Sodbury Road is still open. These will be funded from the Section 106 money once the building starts.

Traffic signals in Wickwar. No changes feasible.

Housing Development: It would appear that the South Glos Council has succeeded, in 2018, in being able at last to demonstrate a Five-Year Land Supply. The gap has been closed, so speculative planning applications relying solely on the lack of a 5-Year Land Supply can now be refused.

4. **Register of correspondence received**

Noted

5. **To RECEIVE verbal Reports from Councillors who are Trustees or committee members of the organisations listed below**

- King George V Playing Fields
- To NOTE and RECEIVE Play equipment inspection - Noted
Fencing surrounding the play equipment has now been completed.
- Community Centre – EGM Thursday 21st February 2019
- Town Hall – Refurbishment of ground floor to meeting room to be considered at future meetings.

6. **General Business**

- To review contracts of employment for all parish council employees - Council to obtain model contracts of employment.
- To CONSIDER and AGREE Parish Council Risk Assessment Document – To be agreed at the Councils February meeting.
- To CONSIDER and AGREE date for PC working party budget meeting. Budget meeting to be held on Wednesday 9th January 2019

- To CONSIDER community shop. There have been approx. 20 responses from parishioners in favour of and or to help as a volunteer at a potential community shop. It was agreed that this was not enough. The Council will continue to monitor this issue.
- To CONSIDER and AGREE appointment of the Parish Clerk. The Council advertised the post and received a lot of interest, but only two applicants completed the application form. One applicant dropped out of the process after completing the application form. After interview it was agreed by this Council unanimously to the appointment of Mrs Rachel Davis as the Parish Clerk with effect from the 1st February 2019.

7. **Burial Matters**

Grave yard maintenance schedule. TO CONSIDER and AGREE maintenance schedule for open and closed cemeteries. To be agreed at the Councils February meeting.

IRO D James Plot 398

Reserved Cremation plot – Mr A Belcher Plot 28A

8. **Finance**

To NOTE the Wickwar PC Expenditure Table and then DECIDE whether the Following Cheques should be signed:

P Trull – HP Ink (VAT £1.33)	£7.99
HMRC Tax & NI	£309.91
P Trull – Derbyshire Services – Children’s litter pickers (VAT £1.16)	£9.97
Edge IT Services Underpayment	£7.20
South Glos Council – Dog and waste bins – Grass cutting (VAT £64.21)	£385.24
Fencing Services Ltd – KGC Play area fencing (VAT £1533)	£9198.00

Staff Costs

P Trull NET	£1263.41
J Clements NET	£266.90

Direct Debits/Standing Orders

December 2018

Water Business – Pavilion	£36.50
Plus Net – Town Hall Broadband	£12.60
BT Group PLC	£100.85
N Power – Town Hall	£17.00

Income

December 2018

Burial Ground Plot – IRO D James Plot 398	£650.00
Purchase of Cremation Plot – A Belcher Plot 28A	£150.00

The next Parish Council meeting will take place on the 6th February 2019 at the Town Hall commencing at 7pm