

**Wickwar Parish Council**

**Minutes**

**A meeting was held for the above Council on Wednesday 3<sup>rd</sup> October 2018, at the Town Hall commencing at 7pm.**

**Attended:**

Councillors M Summers – Chairman  
Councillor S Isaac – Vice Chairman  
Councillor I Aldous  
Councillor A Carroll  
Councillor G Fielding

**Apologies:**

Councillor A Pennington  
Councillor C Maidment

**Public Time Session**

Parishioners attending this meeting gave their support for a community shop, should the opportunity arise.

Post Office Van – Fridays in the village Inglestone Road. Would it be possible for the van to park in the Youth Club or another location? The Clerk will endeavour to contact the post office.

**To NOTE and RECORD Declaration of Interests relevant to this meeting.**

Noted

**1. To AGREE whether the Draft Minutes of the last meeting should be signed as a record of the last meeting**

The Minutes of the last meeting dated 5<sup>th</sup> September 2018, the Council voted not to accept them as a record of that meeting, proposed Councillor A Carroll, seconded Councillor S Isaac, all in favour. The phrase to be removed 'Parish View, *this will enable South Glos wish to speed up the planning process and be as undemocratic as possible.*' In context to the Ward Councillor report on the lack of future public involvement in the planning process. Draft Minutes of the meeting held on the 2nd August 2018 were duly signed and agreed.

**2. Planning – for the Council to DISCUSS and AGREE their response to the following planning applications**

PK18/3118/PDR – 134 Inglestone Road, Wickwar  
Erection of rear conservatory to provide additional living accommodation.  
No objection

**3. To receive verbal report from Ward Councillor**

Bristol Water has installed new water lined water pipes in Yate to speed sewerage output. Overhanging tree in Amberley Way has been reported.

**No report on Wickwar Highway concerns at this meeting.**

**4. Register of correspondence received**

Noted

**5. To RECEIVE verbal reports from Councillors who are Trustees of Committee members of the organisations listed below:**

- King George V Playing Fields – Beacon lighting to take place at the fields on November 11<sup>th</sup> at 7pm.  
Swings are to be installed by GB Leisure and fencing by Fencing Services Ltd
- To NOTE and RECEIVE Play equipment inspection.  
Noted
- Youth Club – Report. Numbers of children attending from Wickwar has increased over the past 12 months.
- Town Hall - Town Hall – To CONSIDER and AGREE essential works to be undertaken on the Town Hall Clock by experts Cumbria Clock Company - £3815.00 (plus VAT)  
Parish Council to consider further quotes if possible.  
Councillors looked into the possibility of other Clock specialists undertaking the works to the Clock, but all were referred back to the Cumbria Clock Company.  
Proposal to undertake essential works to the Town Hall Clock, Councillor S Isaac, seconded by Councillor A Carroll, all in favour therefore the motion was carried.
- Town Hall – No report
- Community Centre – Meeting arranged for the 17<sup>th</sup> September. Cancelled due to lack of attendance. Meeting to be arranged.

**6. General Business**

- To CONSIDER and AGREE Parish Council Risk Assessment Document. Working party meeting date to be agreed.
- To CONSIDER Town Hall Safe – Strong box purchased by Clerk. In situ in Town Hall.
- To CONSIDER and AGREE grant application Wickwar Toddler Group. Councillor G Fielding proposed £500 seconded by Councillor I Aldous, all in favour therefore the motion was carried.
- National day of commemoration on Nov 11th – Community involvement – Poster of Beacon lighting event on the 11<sup>th</sup> November will be posted on web site, Wickwar Forum and notice Boards.
- To CONSIDER ‘clean up dog poo stickers’ reference parishioner. Clerk has obtained stickers.
- To CONSIDER and AGREE grant application Wickwar out of school Club for new shed/playroom. Councillor I Aldous and Councillor M Summers declared an interest as they are committee members for the Wickwar Community Centre. Councillor S Isaac proposed a grant of £500 towards this project, seconded by Councillor A Carroll. All in favour, therefore the motion was carried.
- To CONSIDER and AGREE grant towards public Firework display for the village. Organised by Wickwar PCC. Proposed Grant of £300 Councillor A Carroll seconded by Councillor S Isaac all in favour.  
Councillor G Fielding declared an interest.

**7. Burial Matters**

IRO Thelma M Cox – Burial Plot 288

To note Councillor Mrs A Carroll to attend Institute of cemetery management course.  
£204.00

## 8. Finance

**To NOTE the Wickwar PC Expenditure Table and then DECIDE whether the Following Cheques should be signed:**

HP Ink (VAT £1.33)	£7.99
South Glos Council – Dog/waste bins grass cutting (VAT £64.21)	£385.24
Amazon UK – Masterlock safe Town Hall (VAT £9.75)	£58.48
Institute of Cemetery Management (VAT £34.00)	£204.00
M Trull – Watering Hanging Baskets 1 <sup>st</sup> June – 30 <sup>th</sup> September 2018	£250.00
Wickwar Baby and Toddler Group Grant Sect 137	£500.00
Wickwar out of School Club Grant Sect 137	£500.00
Wickwar PCC – Grant Sect 137	£300.00

### Staff Costs

P Trull – October Salary 2018	£1263.41
HMRC – August & October 2018	£617.82

### Direct Debits/Standing orders – September 2018

Water Business – Pavilion	£36.50
Water Business – Parkfield	£22.76
Water Business – Town Hall	£66.68
BT – PC Phone account (VAT £14.79)	£88.77
Plus Net – Town Hall Broad Band (VAT £2.10)	£12.60
N Power Town Hall	£18.00

### Income September 2018

Precept	£18,164.00
Finlinson Memorial Plot 410	£100.00
Cox – Second Interment Plot 288	£75.00

The next Parish Council meeting will take place on Wednesday 7<sup>th</sup> November 2018, at the Town Hall commencing at 7pm.