

Wickwar Parish Council

AGENDA

A meeting of the above Council will be held at the Town Hall on Wednesday, 7th November 2018, commencing at 7.00pm.

Public Time (Duration 20 minutes' maximum)

1. To RECEIVE and DECIDE whether to accept Apologies for Absence
2. To NOTE and RECORD Declaration of Interests relevant to this meeting.
4. To AGREE whether the Draft Minutes of the last meeting should be signed as a record of the last meeting. Draft minutes September 2018 and October 2018 meetings.
5. **Planning – for the Council to DISCUSS and AGREE their response to the following planning applications:**
PK18/4467/F - The Yard Sodbury Road Wickwar South Gloucestershire GL12 8NT
Erection of 1 no. attached building for a mixed use of class B1 and B8 with associated works.
PT18/4215/F - South Face Cowship Lane Cromhall Wotton Under Edge South Gloucestershire
Erection of first floor extension and alterations to roof line to form two storey dwelling with associated works.
PK18/4835/PDR - 26 Inglestone Road Wickwar Wotton Under Edge South Gloucestershire GL12 8NH
Demolition of existing conservatory and erection of single storey rear extension to form additional living accommodation.
PK18/4855/TCA - School House 4 High Street Wickwar Wotton Under Edge South Gloucestershire
Works to fell 2 no. Sycamore trees in the Wickwar Conservation Area. Replace with an alternative native tree(s).
6. To RECEIVE a verbal Report from the Ward Councillor
 - To include providing feedback on Wickwar highway concerns raised with the Ward Councillor.
7. **Register of correspondence received**
8. **To RECEIVE verbal Reports from Councillors who are Trustees or committee members of the organisations listed below.**
 - King George V Playing Fields
 - To NOTE and RECEIVE Play equipment inspection
 - Youth Club –
 - Community Centre
 - Town Hall – Heater installation
9. **General Business**

- To CONSIDER High Street crossing point Issues raised with Ward Councillor M Lewis, Luke Hall MP and Highways Officer Tracey Hamblett. Awaiting response
- National day of commemoration on Nov 11th – Community involvement
- To review contacts of employment for all parish council employees
- To CONSIDER and AGREE Parish Council Risk Assessment Document
- To CONSIDER safe for the Town Hall
- To CONSIDER and AGREE annual subscription for Gloucester Wildlife Trust £25.00
- To CONSIDER and AGREE grant aid application Yate Heritage Centre
- To CONSIDER Notice of Proposal - Road Hump Scheme - (PT.6093) Sodbury Road, Wickwar
- To NOTE Clerk attended statutory Fire regulation reform Act safety Course. 16th October 2018
- To CONSIDER Parish Council purchasing box for newspaper community use.

10. **Burial Matters**

To Note works undertaken at the Wickwar Parish Closed Cemetery, to improve area and condition of war graves by Mr A Threlfall-Searson.

11. **Finance**

To NOTE the Wickwar PC Expenditure Table and then DECIDE whether the Following Cheques should be signed:

P Trull HP Ink (VAT £1.33)	£7.99
HMRC Tax NI (November 2018)	£348.91
PKF Littlejohn LLP (VAT £60.00)	£360.00
P Trull – Wyevale Garden Centre Plants for troughs (VAT £6.33)	£38.00
The PCC of Wickwar – Advert for Clerk Vacancy	£46.00
Edge IT Systems Limited Accounts Package (VAT £42.00)	£252.00
P Trull (Amazon UK) Disposable cups (VAT £6.96)	£40.87
P Trull – Meredith’s Ironmonger padlock KGV (VAT £2.57)	£12.85
Tony Gardener – Works to Pavilion	£51.00
P Trull – Petrol Allowance Bradley Stoke 22 miles	£9.90
Mr A Threlfall-Searson – Hire of strimmer (VAT £5.66) Murray Hire Centre	£35.00
Bradley Stoke Town Council (VAT £8.33)	£50.00

Staff costs November 2018 (Net)

P Trull	£1263.41
M Mackie – Clock Winder	£160.00

Direct Debits Standing Orders October 2018

Town Hall N Power	£18.00
Plus net Town Hall	£18.60

For more Information on any item listed on this Agenda, please contact: Mrs P Trull - Wickwar Parish Clerk – 01454 299120