

Wickwar Parish Council

Minutes

A meeting was held for the above Council on Wednesday 4th July 2018, at the Town Hall commencing at 7pm.

Attended:

Councillor M Summers – Chairman

Councillor S Isaac – Vice Chairman

Councillor C Carroll

Councillor A Pennington

Councillor G Fielding

Councillor C Maidment

Apologies:

Councillor I Aldous

Ward Councillor M Gilpin did not attend this meeting.

Public Time

Parishioners exiting the Buthay Lane have complained about the lack of consideration by other road users especially when turning 'right'. The Clerk will discuss this with SGC Highways Dept.

To NOTE and RECORD Declaration of Interests relevant to this meeting.

Noted

- 1. To AGREE whether the Draft Minutes of the last meeting should be signed as a record of the last meeting**
Minutes of the last meeting held on the 6th June 2018 were duly signed.
- 2. Planning – for the Council to DISCUSS and AGREE their response to the following planning applications**
PK18/2795/F - 3 Frith Lane Wickwar Wotton Under Edge South Gloucestershire
GL12 8PB
Erection of single storey side extension to provide additional living accommodation.
No objection
- 3. To RECEIVE a verbal Report from the Ward Councillor**
No report
 - To include providing feedback on Wickwar highway concerns raised with the Ward Councillor.
- 4. Register of correspondence received**
Noted
- 5. To RECEIVE verbal Reports from Councillors who are Trustees or committee members of the organisations listed below.**
 - King George V Playing Fields

To CONSIDER fencing around play area King George V – Quotes being sought
When all quotes are received the Council will discuss.

- To NOTE and RECEIVE Play equipment inspection - Noted
- Youth Club – To CONSIDER and AGREE grant application Wickwar Youth Club Parish Council required further financial information. Application to be deferred.
- Community Centre – Meeting 12th July 2018 commencing at 6.15pm – Noted

6. General Business

- To CONSIDER High Street crossing point Issues raised with Ward Councillor M Lewis, Luke Hall MP and Highways Officer Tracey Hamblett. Awaiting response. To be discussed at the Councils September meeting.
- National day of commemoration on Nov 11th – Community involvement
- To CONSIDER and AGREE renewal of GPFA annual subscription £50.00 per annum- Proposed Councillor A Carroll, seconded Councillor A Pennington, all in favour therefore the motion was carried
- To review contracts of employment for all parish council employees – Report September 2018 meeting.
- To CONSIDER and AGREE Parish Council Risk Assessment Document – To be discussed.
- To CONSIDER dog bag receptacles – Noted. The Clerk will ask other Parishes Councils as to their experiences in supplying bag receptacles.
- To CONSIDER and AGREE Associate Membership CVS South Gloucestershire £25.00 – Proposed Councillor A Pennington, seconded by Councillor A Carroll, all in favour therefore the motion was carried.
- To CONSIDER Parish Clerk notice to end employment. Last date of working 31st January 2019. Letter of resignation to be handed to the Parish Council. – Noted.

7. Burial Fees

Copies of fees to be placed on web site and Parish and Cemetery Notice Boards.

8. Finance

To NOTE the Wickwar PC Expenditure Table and then DECIDE whether the Following Cheques should be signed:

Toolbox Digital Services Wickwar Web site (annual subscription)		£250.00
P Trull HP INK (VAT £1.33)		£7.99
HMRC – NI & TAX		£348.71
M Summers Petrol Allowance Wickwar – Bath (Return)		£15.75
South Glos Council – Dog/waste bins & Grass Cut (VAT £64.21)		£385.24
St Aldams Nursery plants troughs (VAT £9.80)		£49.00
Glos Playing Fields Association (annual subscription)		£50.00
CVS South Gloucestershire – Associate Membership		£25.00
Staff costs		
P Trull – July 2018 Salary	Net	£1263.61
A Mackie – Clock Winder	“	£160.00

Direct Debits Standing Orders June 2018		
Town Hall N Power		£18.00
Plus net Town Hall		£18.60
BT – PC Phone Account	(VAT £14.79)	£88.77
SGC – Rates Pavilion		£55.00
Nat West – Safe Custody		£14.79
Water Business – Pavilion		£39.50
Income June 2018		
Plus net	Refund	£51.00

The next Parish Council meeting will take place on Wednesday 5th September 2018, at the Town Hall, commencing at 7pm