

Wickwar Parish Council

**AGENDA**

**A meeting of the above Council will be held at the Town Hall on Wednesday, 4th July 2018, commencing at 7.00pm.**

Public Time (Duration 20 minutes' maximum)

1. To RECEIVE and DECIDE whether to accept Apologies for Absence
2. To NOTE and RECORD Declaration of Interests relevant to this meeting.
4. To AGREE whether the Draft Minutes of the last meeting should be signed as a record of the last meeting.
5. **Planning – for the Council to DISCUSS and AGREE their response to the following planning applications:**  
PK18/2795/F - 3 Frith Lane Wickwar Wotton Under Edge South Gloucestershire  
GL12 8PB  
Erection of single storey side extension to provide additional living accommodation.
6. To RECEIVE a verbal Report from the Ward Councillor
  - To include providing feedback on Wickwar highway concerns raised with the Ward Councillor.
7. **Register of correspondence received**
8. **To RECEIVE verbal Reports from Councillors who are Trustees or committee members of the organisations listed below.**
  - King George V Playing Fields  
To CONSIDER fencing around play area King George V – Quotes being sought
  - To NOTE and RECEIVE Play equipment inspection
  - Youth Club – To CONSIDER and AGREE grant application Wickwar Youth Club
  - Community Centre – Meeting 12<sup>th</sup> July 2018 commencing at 6.15pm
9. **General Business**
  - To CONSIDER High Street crossing point Issues raised with Ward Councillor M Lewis, Luke Hall MP and Highways Officer Tracey Hamblett. Awaiting response
  - National day of commemoration on Nov 11<sup>th</sup> – Community involvement
  - To CONSIDER Biodiversity Action Plan
  - To NOTE and CONSIDER a staff appraisal policy.
  - To CONSIDER and AGREE renewal of GPFA annual subscription
  - To review contacts of employment for all parish council employees
  - To CONSIDER and AGREE Parish Council Risk Assessment Document
  - To CONSIDER dog bag receptacles
  - To CONSIDER and AGREE Associate Membership CVS South Gloucestershire £25.00
  - To CONSIDER Parish Clerk notice to end employment. Last date of working 31<sup>st</sup> January 2019. Letter of resignation to be handed to the Parish Council.

10. **Burial Matters**

11. **Finance**

To NOTE the Wickwar PC Expenditure Table and then DECIDE whether the Following Cheques should be signed:

P Trull HP Ink (VAT £1.33)		£7.99
HMRC Tax NI		£348.71
Toolbox Digital Services – Wickwar web site annual fee		£250.00
Mr M Summers Petrol allowance – Wickwar – Bath Return		£15.75
South Glos Council Invoice dog/waste bins and grass cutting (VAT £64.21)		£385.24
P Trull – St Aldams Farm – Plants for Parish Planters (VAT £9.80)		£49.00

**Staff costs**

P Trull – July 2018 Salary	Net	£1263.61
A Mackie – Clock Winder		£160.00

**Direct Debits Standing Orders**

Town Hall N Power		£15.00
Plus net Town Hall		£24.60
BT – PC Phone Account	(VAT £14.79)	£88.77

For more Information on any item listed on this Agenda, please contact: Mrs P Trull - Wickwar Parish Clerk – 01454 299120