

Wickwar Parish Council

Minutes

A meeting for the above Council was held on Wednesday 4th April 2018, at the Town Hall commencing at 7pm.

Attended:

Councillor M Summers – Chairman

Councillor S Isaac – Vice Chairman

Councillor A Carroll

Councillor A Pennington

Councillor G Fielding

Councillor C Maidment

Apologies:

Councillor I Aldous

Ward Councillor M Lewis did not attend this meeting and sent her apologies.

Public Time

Parishioner attended to inform PC that there is a dedicated 'pot hole' reporting system on the South Glos web site. Information to be added into the Parish Council news.

Buthay Lane road sign. Needs to be replaced. This information was taken up with SGC in March.

Delivery drivers are unable to find the lane. The Clerk will contact SGC again.

To NOTE and RECORD Declaration of Interests relevant to this meeting.

Vice Chairman advised the PC he had an interest in planning application PK17/5385/F

1. To AGREE whether the Draft Minutes of the last meeting should be signed as a record of the last meeting

Minutes of the meeting held on the 7th March 2018, were duly signed at this meeting.

2. Planning – for the Council to DISCUSS and AGREE their response to the following planning applications

PK18/1092/RVC Celestine Cottage Limekiln Road Yate Bristol South Gloucestershire

Removal of condition 2 attached to PT16/5053/F to allow the annexe to be used as independent dwelling.

No objection

To Consider action re 53 Turnpike Gate. SGC planning refusal decision letter e mailed to Councillors

Noted and SGC Planning enforcement will be contacted.

PK18/1404/F - 104 Inglestone Road Wickwar Wotton Under Edge South Gloucestershire GL12 8PJ

Erection of a two-storey side extension to form additional living accommodation.

No objection

1079

SignedChairman.....Date

PK18/1351/LB - 39B High Street Wickwar Wotton Under Edge South
Gloucestershire GL12 8NP

Erection of single storey rear extension to include rooflights.

Installation of Velux window to main rear roof. Internal alterations to form bedroom and bathroom

No objection

3. To RECEIVE a verbal Report from the Ward Councillor

No report

Clerk will ask for a report to be sent in absentia

4. Register of correspondence received

Noted

5. To RECEIVE verbal Reports from Councillors who are Trustees or committee members of the organisations listed below.

- King George V Playing Fields
- Swings – date of installation April 2018
To CONSIDER fencing around play area King George V – Quotes being sought
To note Councillor G Fielding expressed a concern over the potential costing for such a project and if the costs proved to be inhibitive then the Council should consider alternatives.
- To NOTE and RECEIVE Play equipment inspection - Noted
- Youth Club – Membership is improving and the centre is well used.
- Community Centre – Meeting held on the 22nd March 2018. Shared outside area at the rear of the centre. Plan of Community Centre area to be drawn up and distributed, by Councillor G Fielding.

6. General Business

- To CONSIDER the signing of Buthay Lease. PC to contact Solicitor for a date to sign Lease.
- To CONSIDER and AGREE removing documents from Nat West Bank Chipping Sodbury and placing in a fire proof safe in the Town Hall. Agreed in principle. Council looking at costs of safe. Clerk to get a letter of approval from PC to remove documents.
- To CONSIDER High Street crossing point – The Clerk will contact South Glos Council to engage a Highways officer.
- Consider the development of a neighbourhood plan. The Clerk to submit an article in the parish magazine and find out what interest there is in Wickwar for such a project.
- National day of commemoration on Nov 11th – Community involvement. To be discussed nearer the event in November 2018.
- Defibrillator information to be considered. This matter will be considered.

- Consider - Alternative models for delivery of youth services: Outcome of South Gloucestershire Council Cabinet meeting on 12th March 2018. Noted and information passed on to Youth Club Committee.
- To CONSIDER Biodiversity Action Plan – To be discussed at length with village representatives.
- To CONSIDER and AGREE Wickwar Parish Council co-option policy – Policy agreed. Proposed by Councillor A Carroll seconded by Councillor S Isaac all in favour therefore the motion has been carried.
- To CONSIDER and AGREE policy and dates for staff appraisal. Date agreed 19th April 2018.
- To CONSIDER and AGREE Parkfield Tenders. Up to and including 31st March 2018. Tender received from Mr R Woodman. Tender £125.00 per annum. To accept the tender, proposed by Councillor S Isaac and seconded by Councillor A Carroll. All in favour therefore the motion was carried.
- To CONSIDER and AGREE grant application for village celebration for Avon Crescent Community Club. HRH Prince Harry and Meghan Markle. Councillor A Carroll proposed £250.00 seconded by Councillor S Isaac. All in favour therefore the motion was carried.
- To NOTE complaints by parishioner noted as vexatious. Noted and PC has replied to complainant.

7. Burial Matters

None at this time.

8. Finance

To NOTE the Wickwar PC Expenditure Table and then DECIDE whether the Following Cheques should be signed:

P Trull HP Ink (VAT £1.33)	£7.99
HMRC Tax & NI	£295.50
Meredith's – Xmas Trees Town Hall (VAT £18.00)	£108.00
ALCA Subscription 2018/2019	£354.51
P Trull GDPR Training Bradley Stoke Town Council	£25.00
South Glos Council Dog/waste bins and grass cutting (VAT £75.12)	£375.59
Cumbria Clock Company – Town Hall Clock Annual Service (VAT £26.00)	£156.00
Avon Crescent Community Club sect 137 grant	£250.00

Staff Costs

P Trull – April 2018 Salary	Net	£1244.12
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Direct Debits/Standing Orders

March 2018

Water Business – Pavilion	£39.50
Water Business – Parkfield	£26.43
Water Business – Town Hall	£43.82

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SignedChairman.....Date

Plus Net – Town Hall Broad Band (VAT £4.92)	£24.60
BT – Parish Council Telephone Account (VAT £15.10)	£90.62
N Power T Hall	£18.00

Income

March 2018

IRO Fry - Memorial	£50.00
IRO Cox - Memorial	£50.00
IRO Dowling - Memorial	£50.00

The next Parish Council Meeting will be on the 2nd May 2018, at the Town Hall commencing at 7pm.