

## Wickwar Parish Council

### Minutes

A meeting was held for the above Council on Wednesday 3<sup>rd</sup> January 2018, at the Town Hall commencing at 7.00pm

#### Attended:

Councillor M Summers – Chairman  
Councillor S Isaac – Vice Chairman  
Councillor A Carroll  
Councillor I Aldous  
Councillor G Fielding  
Councillor A Pennington  
Councillor C Maidment

**Clerk** – Mrs P Trull

#### Apologies:

None

Ward Councillor M Lewis attended this meeting

#### Public Time Session

Parishioner attending discussed questions raised in his objections regarding planning application PK17/4552/O, Land South of Horwood Lane Wickwar Wotton Under Edge, South Gloucestershire GL12 8NY

Ward Councillor M Lewis will take this matter up with the Planning Officer Mr D Stockdale.

#### Declarations of Interest

Councillor S Isaac regarding planning application PK17/5385/F.

**1. To AGREE whether the Draft Minutes of the last meeting should be signed as a record of the last meeting**

The Minutes of the EGM held on the 30<sup>th</sup> October 2017 were signed at this meeting.  
The Minutes of the last meeting held on the 6<sup>th</sup> December 2017, were signed at this meeting.

**2. Planning – for the Council to DISCUSS and AGREE their response to the following planning applications**

COM/17/0894/OD Conversion of outhouse/ garage to form detached annex ancillary to main dwelling (resubmission of PK17/1639/F)  
Land at Hall End Lane Wickwar Wotton Under Edge South Gloucestershire GL12 8PD  
Lean-to on site being developed into building to form Scout Hut.  
PK17/4584/F - 39C High Street Wickwar Wotton Under Edge South Gloucestershire GL12 8NP  
Conversion of outhouse/ garage to form detached annex ancillary to main dwelling

1065

Signed.....Chairman.....Date

(resubmission of PK17/1639/F)

Objection

PK17/5634/F - 2 Clock Cottages West End Wickwar Wotton Under Edge South Gloucestershire

Demolition of existing porch and erection of new porch.

Erection of single storey rear extension to form additional living accommodation.

No objection

PK17/5385/F - Demolition of existing cow kennel. Change of use of land from agricultural to land for stationing of mobile home as an agricultural worker dwelling and associated works.

Hall End Farm Hall End Lane Wickwar Wotton Under Edge South Gloucestershire GL12 8PD

No objection

**3. To RECEIVE a verbal Report from the Ward Councillor**

South Glos Council Joint Spatial Plan. No areas in Wickwar have been identified for planning development. House building figures are identified on an annual basis.

**4. Correspondence**

Councillor Fielding, with the agreement of the Parish Council will put forward Chairman Mr M Summers for the Queens Garden Party.

**5. To RECEIVE verbal Reports from Councillors who are Trustees or committee members of the organisations listed below.**

- King George V Playing Fields
- To CONSIDER fencing around play area King George V – Quotes being sought
- To CONSIDER and AGREE quotes for new swings to be installed. Working party to be arranged to look at quotes.
- Town Hall – No report
- Youth Club – No report
- Community Centre - No report

**6. General Business**

- To Note meeting with SGC Tracey Hamblett 19<sup>th</sup> July 2017, to discuss highways issues, Back Lane and High Street. Working party date 17<sup>th</sup> January 2018
- To CONSIDER and AGREE adoption of Parish Council Filming and Social Media Policy. Working party date 17<sup>th</sup> January 2018
- To CONSIDER and AGREE amendment to Standing Orders. Date for working party 17<sup>th</sup> January
- To CONSIDER Village Plan – To be discussed at the Councils February meeting.
- To agree date for PC Budget meeting Budget meeting working party – 17<sup>th</sup> January 2017
- To CONSIDER and AGREE grant application St Peters Hospice – Councillor I Aldous proposed £200, Councillor S Isaac counter proposed £250.00, Councillor A Carroll seconded the £250 proposal all in favour, therefore the motion was carried.
- To AGREE date for Wickwar Spring Clean – 28<sup>th</sup> April 2018
- Tenders to be sought for Parkfield. Lease expires 31st March 2017 - Noted
- To CONSIDER Town and Parish Councils Charter – It was agreed that Wickwar Parish Council will sign up to the Parish Charter.

1066

Signed.....Chairman.....Date

7. **Burial Matters**

Works to tree in the closed parish Cemetery – Quotes being sourced.

8. **Finance**

To NOTE the Wickwar PC Expenditure Table and then DECIDE whether the Following Cheques should be signed:

P Trull – HP Ink December/January 2018 (VAT £2.66)	£15.98
HMRC Tax & NI	£291.18
Bradley Stoke Town Council – First Aid Training (VAT £6.67)	£40.00
Tony Gardner T Hall Notice Board repair	£90.00
D B Isaac & Partners KGV Hedge Cut (VAT £16.65)	£97.50
St Peters Hospice Sect 137 donation	£250.00

**Staff Costs**

P Trull – January Salary	£1251.48
--------------------------	----------

**Direct Debits/Standing Orders**

December 2017

Plus net – Town Hall Broad band	£24.60
BT – PC Phone Account	£87.23
Npower Town Hall	£18.00
Water Business – Pavilion	£39.50

**Income**

None

The next Parish Council meeting will take place on Wednesday 7<sup>th</sup> February 2018 at the Town Hall commencing at 7pm.