

**Wickwar Parish Council**

**Minutes**

**A meeting of the above Council was held at the Town Hall on Wednesday, 1<sup>st</sup> November 2017, commencing at 7.00pm**

**Attended:**

Councillor M Summers – Chairman  
Councillor A Carroll  
Councillor G Fielding  
Councillor A Pennington  
Councillor C Maidment

**Apologies:**

Councillor S Isaac  
Councillor I Aldous

Councillor M Lewis did not attend this meeting, apologies sent.

**Public Time**

No comments

**To NOTE and RECORD Declaration of Interests relevant to this meeting**

Noted.

- 1. To agree whether the draft Minutes of the last meeting should be signed**  
Minutes of the meeting held on the 4<sup>th</sup> October 2017 were duly signed.
- 2. Planning – for the Council to DISCUSS and AGREE their response to the following planning applications:**  
PK17/4552/O - Land South of Horwood Lane Wickwar Wotton Under Edge South Gloucestershire GL12 8NY  
Erection of up to 90 residential dwellings with public open space, landscaping, sustainable drainage system and vehicular access from Sodbury Road (Outline) with access to be determined. All other matters reserved.  
Objection  
PT17/3548/MW - CEMEX UK Operations Wickwar Quarry The Downs Wickwar Wotton Under Edge South Gloucestershire  
Variation of condition 7 of planning permission PT07/0573/F to allow the annual extraction rate of stone quarried from the site to not exceed 1.2 million tonnes. A record of annual production levels shall be made available to the Minerals Planning Authority upon written request  
No objection  
PK17/4732/F Croft Cottage Horwood Lane Wickwar Wotton Under Edge South Gloucestershire  
Erection of 3no. dwellings with associated works, parking and Landscaping

1058

Signed.....Chairman.....Date

Objection

PK17/4584/F 39A High Street Wickwar Wotton Under Edge South Gloucestershire GL12 8NP

Conversion of outhouse/ garage to form detached annex ancillary to main dwelling (resubmission of PK17/1639/F)

Objection

COM/17/0894/OD

Land at Hall End Lane Wickwar Wotton Under Edge South Gloucestershire GL12 8PD

Lean-to on site being developed into building to form Scout Hut.

Noted

**3. To RECEIVE a verbal Report from the Ward Councillor**

No report.

**4. Register of correspondence received**

Noted

**5. To RECEIVE verbal Reports from Councillors who are Trustees or committee members of the organisations listed below**

- King George V Playing Fields – Urgent work replacing multi play platforms and works to climbing ropes agreed at this meeting. Quote £427.25 + VAT. GB Sports & Leisure.  
To CONSIDER fencing around play area King George V – Quotes and advice being taken. Clerk & Councillors met with Gloucester Playing Fields Association for fencing a playground advice.  
To CONSIDER and AGREE quotes for new swings to be installed. Further advice re play matting being sought.
- To NOTE and RECEIVE Play equipment inspection
- Town Hall – Quotes for carpet in the upper meeting room in the new year.
- Youth Club – No report
- Community Centre – AGM and meeting to be held on the 13<sup>th</sup> November 2017.

**6. General Business**

- To Note meeting with SGC Tracey Hamblett 19<sup>th</sup> July 2017, to discuss highways issues, Back Lane and High Street. Reply to be agreed at this meeting. Reply will be formulated by a Council working party.
- To CONSIDER and AGREE adoption of Parish Council Filming and Social Media Policy. Finalisation of such policy will be agreed by a Council working party.
- CONSIDER and AGREE annual membership Gloucester Wildlife Trust - £25.00 per annum – Proposed by Councillor A Carroll seconded by Councillor C Maidment. All in favour therefore the motion was carried.
- To NOTE Information Commissioners Office Data Protection Registration Direct Debit £35.00 3<sup>rd</sup> November 2017. Noted
- To CONSIDER and AGREE amendment to Standing Orders. To be amended by a Council working party.

- To CONSIDER and AGREE application for Grant Royal British Legion – £150, proposed by Councillor A Carroll, seconded by Councillor A Pennington, all in favour therefore the motion was carried.
- To CONSIDER and AGREE grant application for the Brandon Trust – Council have requested more information to be considered at the Councils December meeting.
- To CONSIDER and AGREE Localism estimate of emptying dog and waste bins, along with Sodbury Road amenity grass cut. Contract expires March 2018. Estimate 2018/2019 £1284.06. The Clerk will contact SGC and discuss rates.

**7. Burial Matters**

IRO Mrs G Prue – Plot 301

IRO Miss C Free – Plot 393

**8. Finance**

To NOTE - Grant Thornton Wickwar Parish Council Accounts year ending 31st March 2017. Notice of Conclusion of Audit has been posted on the Wickwar Web site and on Wickwar Parish Council Notice Board. Date of Inspection of Accounts 5th October 2017, notice to be displayed for 14 days. Sections 1,2 and 3, including the Annual Internal Audit Report posted on Wickwar web site and on the Wickwar Parish Council Notice Board. Auditor Grant Thornton 2016/2017 external auditor report, no report, all matters compliant.

To NOTE the Wickwar PC Expenditure Table and then DECIDE whether the Following Cheques should be signed:

P Trull – HP INK (VAT £1.33)	£7.99
HMRC TAX & NI	£331.18
Edge IT – PC Accounts Package (VAT £42.00)	£252.00
P Trull – Petrol Allowance @40p Per Mile Wickwar – Bradley Stoke X 2	£16.00
P Trull – Pansies X 2 Planters (Morrisons Supermarket)	£12.00
Glos Wildlife Trust – Annual Subscription	£25.00
Royal British Legion – Sect 137 Grant	£150.00
<b>Staff Costs</b>	
P Trull – November 2017 Salary	£1251.48
A Mackie – August – November Clock Winder	£160.00
<b>Standing Orders/Direct Debit October 2017</b>	
Plus Net VAT £4.10	£24.60
N Power T Hall	£18.00
N Power Pavilion	£36.53
<b>Income October 2017</b>	
Burial Ground memorial	£100.00
Community Centre	£2000.00
VAT Repay	£423.48

The next Parish Council meeting will take place on Wednesday 6<sup>th</sup> December 2017 at the Town Hall commencing at 7pm