

Wickwar Parish Council

Minutes

A meeting for the above Council was held on Wednesday 4th October 2017 at Wickwar Town Hall commencing at 7pm

Attended:

Councillor M Summers - Chairman
Councillor S Isaac – Vice Chairman
Councillor I Aldous
Councillor A Pennington
Councillor G Fielding
Councillor C Maidment

Apologies:

Councillor A Carroll

Clerk:

Mrs P Trull

Ward Councillor Mrs M Lewis attended this meeting.

Public Time Session

No comments.

Before the start of this meeting Councillor Colin Maidment signed the Declaration of Acceptance of Office. He also completed the Register of Members Interests, which will be sent to South Glos Council to be included on their web site.

To NOTE and RECORD Declaration of Interests relevant to this meeting

Councillors Summers and Aldous did not vote or debate the Grant Application received from the Community Centre.

1. To agree whether the draft Minutes of the last meeting should be signed.

Minutes of the meeting held on the 6th September 2017 were duly signed.

2. Planning – for the Council to DISCUSS and AGREE their response to the following planning applications:

PK17/4071/PNGR - Land and Buildings Near Birdsbush Farm Wickwar Road Yate
Bristol South Gloucestershire

Prior notification of a change of use from Agricultural Building to single residential dwelling (Class C3) as defined in the Town and Country Planning (Use Classes) Order 1987 (as amended).

Objection

PK17/4036/LB - PK17/4035/F Langley House 57 High Street Wickwar Wotton Under Edge
South Gloucestershire

Enclosure of courtyard by adding roof and associated works

No objection

1053

Signed.....Chairman.....Date

PK17/4030/F - Le Petit Cros Bury Hill Lane Yate South Gloucestershire BS37
7QN

Change of use of outbuilding to residential dwelling (Class C3)
as defined in the Town and Country Planning (Use Classes)
Order 1987 (as amended)

No objection

To CONSIDER e mail received from Gladman re proposed development and consultation on land adjacent to Sodbury Road (between Horwood Lane and Pincotts Lane). Land owned by Pincotts Farm.

3. To receive verbal report from Ward Councillor

Health Scrutiny Committee

The function of the HSC is to look at how the NHS services are performing within South Glos and to request information from the Clinical Commissioning Group and other service providers when we feel that the delivery of services needs to be reviewed, questioned or better understood.

There has been much concern recently over the MIU provision in Yate and their pilot programme of closing the doors when the predicted waiting time exceeds 4 hours will come to an end in December. It is widely believed that the unit is the victim of its own success. Although it is a walk-in service, it is not open 24 hours, and the building has to close at a specific time.

Triage is carried out as patients arrive, and those who do not have a minor injury are directed elsewhere, the rest are seen according to urgency.

We are now looking at the so-called STP – Sustainability and Transformation Plan, which is reviewing all of the services to see how they can be continued with greater efficiency and without loss to the community.

Cabinet System

The South Glos Council has recently converted to the Cabinet System – similar to that operated in Central Government. There are 8 senior councillors who have been appointed as Cabinet Members, each with a specific area of responsibility.

Specific issues are brought to the Cabinet for final decision. They can be challenged during the Cabinet meeting, or ‘called in’ after the decision has been made for further consideration.

A list of Cabinet decisions is published following each Cabinet Meeting.

There is also a Scrutiny Commission. This is a group of elected members, of whom I am one, who are tasked with scrutinising any aspects of the South Glos Council’s work and responsibility, which we think need to be studied in depth, with a view to making improvements. The topics currently under scrutiny are ‘Improving the Performance of our Secondary Schools’ and ‘Illegal Gypsy and Traveller sites’.

4. Register of correspondence received

Noted

5. To RECEIVE verbal Reports from Councillors who are Trustees or committee members of the organisations listed below

- **King George V Playing Fields**

1054

Signed.....Chairman.....Date

- **To CONSIDER fencing around play area King George V – Quotes being sought**
Wickwar PC to meet with Gloucester Playing Fields Association for advice on this matter. Report to be given at the Councils November meeting.
- **To CONSIDER and AGREE quotes for new swings to be installed.**
Further information sought. To be discussed at the Councils November meeting.
To CONSIDER water leak KGV Pavilion – Bristol Water – Noted. Leak repaired.
- **To NOTE and RECEIVE Play equipment inspection - Noted**
- **To Note Mr N Bennett Wickwar PC employee has passed away. Gate locking.**
Clerk will advertise the vacant post.
- **Community Centre – To NOTE painted and cleaned throughout August 2017**
Noted
To note banking arrangements have been changed for the Centre Committee, from CAF bank to Lloyds bank.
- **Town Hall – Doors and notice boards painted, and upper meeting room decoration is complete.**
- **Youth Club – No report**

6. General Business

- **To Note meeting with SGC Tracey Hamblett 19th July 2017, to discuss highways issues, Back Lane and High Street. Reply agreed at this meeting.**
- **To NOTE Boundary Commission information - Noted**
- **To CONSIDER and AGREE Grant application from Wickwar Community Centre.**
The Grant Application received £1000 towards the renewal of the lighting system in the Community Centre/School Hall. Total cost of the lighting renewal £6,745. Proposed £1000 grant by Councillor A Pennington, seconded by Councillor C Maidment. All in favour. Therefore, the motion was carried.
- **To DISCUSS Tree warden course and TPO information Southwood Farm.**
Tree Warden Course attended by the Clerk and Councillor A Carroll. The course was instructive as to TPO and the management of trees the Parish Council are responsible for.
The Parish Council supported TPO on ancient Oak Tree Southwood Farm, The Downs Road, Charfield, Wotton-Under-Edge, GL12 8LF
- **To CONSIDER and AGREE adoption of Parish Council Filming and Social Media Policy.**
To be considered at the Councils November meeting.
- **To CONSIDER and AGREE Invoice for painting and repairs Wickwar Town Hall meeting room and stair well – Mr T Gardener.**
Council received copy of the Invoice and it was agreed at this meeting to pay the invoice. £1660.37.

7. Burial Matters

IRO Mr N Bennett. Grant of Exclusive Rights of Burial duly signed.

8. Finance

To Note Councillor A Carroll is now a signatory on the PC Nat West bank account. All mandate forms handed into Nat West Bank and signed by the Chairman and Vice Chairman. Confirmed by Nat West Bank.

To NOTE the Wickwar PC Expenditure Table and then DECIDE whether the Following Cheques should be signed:

P Trull – HP ink (VAT £1.33)	£7.99
M Trull – Painting and maintenance X 2 Benches & maintenance and painting of metal roundabout KGV	£80.00
P Trull – Petrol Allowance @ 40p per mile Cotswold Warden Course, Chedworth, total mileage 74 miles	£29.60
Wickwar Community Centre Section 137 grant	£1000.00
Mr T Gardner Town Hall painting on doors and notice boards & painting and decorating upper meeting room Town Hall.	£1972.97

Staff Costs

P Trull October Salary	£1251.48
HMRC Tax & NI	£291.18

Standing Orders Direct Debits

September 2017	
BT PC Phone account	£100.18
Plus Net (VAT £4.10) Town Hall Broad Band	£24.60
N Power Town Hall	£28.00
Water Business Town Hall	£32.32
Water Business Parkfield Trough	£26.80

Income

September 2017	
Burial Ground Burial Plot	£250.00
Precept	£21,467.00

The next Parish Council meeting will take place on Wednesday 1st November 2017, at the Town Hall commencing at 7.00pm.