

Wickwar Parish Council

AGENDA

A meeting of the above Council will be held at the Town Hall on Wednesday, 1st November 2017, commencing at 7.00pm.

Public Time (Duration 20 minutes' maximum)

Declaration of Acceptance of Office of Parish Councillor – Mr Colin Maidment

1. To RECEIVE and DECIDE whether to accept Apologies for Absence
2. To NOTE and RECORD Declaration of Interests relevant to this meeting.
4. To AGREE whether the Draft Minutes of the last meeting should be signed as a record of the last meeting.
5. **Planning – for the Council to DISCUSS and AGREE their response to the following planning applications:**
 - PK17/4552/O - Land South of Horwood Lane Wickwar Wotton Under Edge South Gloucestershire GL12 8NY
Erection of up to 90 residential dwellings with public open space, landscaping, sustainable drainage system and vehicular access from Sodbury Road (Outline) with access to be determined. All other matters reserved.
 - PT17/3548/MW** - CEMEX UK Operations Wickwar Quarry The Downs Wickwar Wotton Under Edge South Gloucestershire
Variation of condition 7 of planning permission PT07/0573/F to allow the annual extraction rate of stone quarried from the site to not exceed 1.2 million tonnes. A record of annual production levels shall be made available to the Minerals Planning Authority upon written request
 - PK17/4732/F Croft Cottage Horwood Lane Wickwar Wotton Under Edge South Gloucestershire
Erection of 3no. dwellings with associated works, parking and Landscaping
 - PK17/4584/F 39A High Street Wickwar Wotton Under Edge South Gloucestershire GL12 8NP
COM/17/0894/OD Conversion of outhouse/ garage to form detached annex ancillary to main dwelling (resubmission of PK17/1639/F)
Land at Hall End Lane Wickwar Wotton Under Edge South Gloucestershire GL12 8PD
Lean-to on site being developed into building to form Scout Hut.
6. To RECEIVE a verbal Report from the Ward Councillor

7. **Register of correspondence received**

8. **To RECEIVE verbal Reports from Councillors who are Trustees or committee members of the organisations listed below.**

- King George V Playing Fields
To CONSIDER fencing around play area King George V – Quotes being sought
To CONSIDER and AGREE quotes for new swings to be installed.
- To NOTE and RECEIVE Play equipment inspection
- Town Hall
- Youth Club
- Community Centre -

9. **General Business**

- To Note meeting with SGC Tracey Hamblett 19th July 2017, to discuss highways issues, Back Lane and High Street. Reply to be agreed at this meeting.
- To CONSIDER and AGREE adoption of Parish Council Filming and Social Media Policy.
- o CONSIDER and AGREE annual membership Gloucester Wildlife Trust - £25.00 per annum
- To NOTE Information Commissioners Office Data Protection Registration Direct Debit £35.00 3rd November 2017
- To CONSIDER and AGREE amendment to Standing Orders.
- To CONSIDER and AGREE application for Grant Royal British Legion
- To CONSIDER and AGREE grant application for the Brandon Trust
- To CONSIDER and AGREE Localism estimate of emptying dog and waste bins, along with Sodbury Road amenity grass cut. Contract expires March 2018. To annual charge 2018/2019 £1284.06

10. **Burial Matters**

11. **Finance**

To NOTE - Grant Thornton Wickwar Parish Council Accounts year ending 31st March 2017. Notice of Conclusion of Audit has been posted on the Wickwar Web site and on Wickwar Parish Council Notice Board. Date of Inspection of Accounts 5th October 2017, notice to be displayed for 14 days. Sections 1,2 and 3, including the Annual Internal Audit Report posted on Wickwar web site and on the Wickwar Parish Council Notice Board.

Auditor Grant Thornton 2016/2017 external auditor report, no report, all matters compliant.

To NOTE the Wickwar PC Expenditure Table and then DECIDE whether the Following Cheques should be signed:

P Trull HP Ink VAT £1.33 November 2017	£7.99
HMRC September NI & Tax (November 2017)	£331.18

Edge IT Systems Ltd – PC Accounts package annual fee VAT £42.00	£252.00
P Trull – Petrol allowance re First Aid and Fire Safety Course Bradley Stoke	£16.00
P Trull – Morrisons pansy plants for planter	£12.00

Staff costs

P Trull – November Salary	Net	£1251.48
Mrs A Mackie – Clock Winder		£160.00

Direct Debits Standing Orders September

Town Hall N Power	£15.00
Plus net Town Hall	£24.60

For more information on any item listed on this Agenda, please contact: Mrs P Trull - Wickwar Parish
Clerk – 01454 299120