

Wickwar Parish Council meeting

Minutes

A meeting for the above Council was held on Wednesday 7th October 2015, at the Town Hall commencing at 7.00pm.

Public Time

Parishioner Mr D Howard attended regarding Wickwar Educational Trust. Trustees will set a date for a meeting.

Wickwar Web site – Web site designer Mr D Luton attended and set out the format for the updated web site. Councillors will meet to discuss.

Wickwar Parish Council Model Publication Scheme, parishioner could not find this on the web site, the Clerk will investigate.

Parishioner stated the Parish Council might have a Mission Statement. The Clerk will ask ALCA for advice and report back to the Council

Parishioner Mr K Clausen attended this meeting on behalf of Wickwar Church. The area known as the 'stank' has several lime trees that need to be pollarded. The path is used by Wickwar Parishioners. The PCC ask if they can put in for grant aid from the Parish Council.

Councillors Declarations of Interest Pertaining to this meeting

Councillor Aldous is a Trustee of the Wickwar Youth Club

Attended

Councillor M Summers – Chairman

Councillor M Cowley – Vice Chairman

Councillor I Aldous

Councillor A Carroll

Councillor G Fielding

Councillor A Pennington

Apologies

Councillor S Isaac

Ward Councillor M Lewis

1. **To AGREE whether the Draft Minutes of the last meeting should be signed and agreed as a record of the last meeting.**

Wickwar Parish Council Minutes of the last meeting held on the 2nd September 2015 were duly signed.

2. **Planning – for the Council to DISCUSS and AGREE their response to the following planning applications:**

PK15/3691/LB - Gable Cottage 44 High Street Wickwar Wotton under Edge South Gloucestershire

Installation of 4no. replacement windows to front elevation

1013

Signed.....Chairman.....Date

No objection.

3. To receive report from Ward Councillor

Report received via e mail, and read out at this meeting.

4. To RECEIVE the following Items for Information:

- a) To NOTE and CONSIDER information regarding the speed limit reductions along Sodbury Road
This an on-going issue and will remain on the Agenda until SGC have given the Parish Council a definitive answer.
- b) To NOTE and CONSIDER information regarding weight limit signage for Wickwar
SGC Tracey Hamblett has suggested that warning signage for the Weight Limit be installed at the Amberley Way roundabout.
- c) To NOTE and CONSIDER Wickwar Web site – amendments and Parish Consultation.
Discussed in Public Time.
- d) To NOTE and CONSIDER information regarding road safety issues traffic safety at the junction of the B4509 and B4060.
The Parish Council has passed this information on to SGC and await their reply.
- e) To NOTE and CONSIDER traffic calming measures within the village. Double white lines Downs Road, 3 way traffic lights Station/Downs Road. Speed reduction measures and footpath Sodbury Road.
Double white lines issue along the Downs Road has been passed to SGC, and the Council awaits their reply. The footpath along Sodbury Road has been considered by SGC and this matter awaits funding.
- f) To NOTE and CONSIDER information from Parishioner regarding the re naming of Bell Passage, High Street, Wickwar.
The Parish Council awaits a reply from SGC.
- g) To NOTE and CONSIDER Councillor Cowley to attend ALCA course Charing effective meetings 14th October 2015
Councillor Cowley will be attending the course.
- h) To NOTE Heritage Open Days, South Gloucestershire. Wickwar Town Hall.
The Heritage Open Days was a success with visitors from South Gloucestershire attending especially to note the clock.
- i) To NOTE funds raised by Parishioners for the Bier restoration fund, total £307.00
Noted.
- j) To NOTE and CONSIDER Christmas Decorations for Town Hall and High Street.
Councillor G Fielding will be liaising and arranging this matter.

5. Register of correspondence received

Noted.

6. To RECEIVE verbal Reports from Councillors:

- a) **Quarry Liaison Group meeting** – Meeting 30th September 2015. Attended by Councillor Aldous and Councillor Cowley.

- b) **Frome Vale Area Forum** – Meeting 17th September 2015. Attended by Councillor Summers and Parish Clerk. Councillor Summers addressed the Forum regarding road safety concerns in Wickwar
- c) **Speed Watch** – Speed Watch continues but needs more members.
- d) **Parish Walk/Public Rights of Way.** Parish Council continues to walk public footpaths in the parish.
- e) **Community Centre** - Redecoration of the Centre is planned for February 2016.
- f) **Village Hall** – Refurbishment continues.
- g) **Town Hall** – Peter Cox & Co. Have undertaken the woodworm spraying treatment. Quotes from builders for the Town Hall refurbishment continues.
- h) **King George V Playing Fields**
 To NOTE and RECEIVE Play equipment inspection
 To NOTE and CONSIDER Club Agreements – to include responsibilities using Parish Council property and facilities. Agreement retyped and distributed to Councillors and Football Club. Councillor A Carroll proposed the Council accepts the Agreement seconded by Councillor M Cowley, all in favour therefore the motion was carried.
 KGV Meeting 21st September 2015
- i) **Safer & Stronger Community Group** - To be advised of the next meeting.
- j) Youth Club – To CONSIDER and AGREE future funding of Wickwar Youth Club. When a Management Committee took over the running of the Club it was agreed that SGC would fund the club for 3 years. In 2016 the funding may cease. The Parish Council has asked the Youth Club for a breakdown of expenses.

7. **General Business**

- a) To CONSIDER and AGREE the purchase of a galvanized trough for the planting of flowers on grass verge land opposite Wickwar Youth Club. Pending the necessary permission from South Glos Council.
 Wickwar Parish Council Chairman signed the Agreement between the Parish Council and SGC, agreeing the Parish Council will maintain the trough and any seasonal planting.
 The Clerk will purchase the planter and soil.
- b) To CONSIDER and AGREE the winding up of Wickwar Education and General Charities. As discussed in Public Time.
- c) To CONSIDER and AGREE the sealing and signing of the Buthay Lease, between Merlin Housing Association and Wickwar Parish Council, for the Lease of the Land known as The Buthay to Merlin Housing Association for 10 years at £1000 per annum. The Lease has been drawn up and is in the hands of Merlin Housing Association Legal Department.
- d) To CONSIDER and AGREE start and end timing of Parish Council meetings. It has been agreed that the Parish Council meetings will commence at 7pm and will be reviewed January 2016.
- e) To CONSIDER and AGREE request for grant aid from South Gloucestershire Citizens Advice Bureau. Councillor A Carroll proposed the Council grants £200, seconded by Councillor A Aldous. All in favour therefore the motion was carried.
- f) To CONSIDER and AGREE restoration of Shield. Tenders are being sought for the work.
- g) To CONSIDER and AGREE action regarding letter received from Mr R Ashton. The Council awaits for further information from Agents.

1015

Signed.....Chairman.....Date

- h) To CONSIDER and AGREE Parish Councillor photographs for web site. Councillor Cowley is dealing with this matter.
- i) To CONSIDER and AGREE CPRE annual membership £36.00. To be agreed at the Councils November meeting.

8. Burial Matters

IRO Mr J Addle
 Reserved Plot Mr & Mrs J Addle
 IRO Mr M Pollard

9. Finance

Cheques signed for Tony Gardner Property Maintenance on the 14th September 2015.

Mr T Gardner – KGV Pavilion kitchen replacement & Labour £1403.66
 Mr T Gardner – KGV Kitchen Flooring & underlay, door frame and trim £400.00
 To NOTE and AGREE at this meeting copy of - Employee pay and deductions record (HMRC)
 To NOTE and Agree £23.00 paid by the Clerk to Royal British Legion for the PC Wreath.

To NOTE and AGREE August Expenditure Table – Noting Parish Council expenditure and income. Then agree for the following Cheques to be signed at this meeting:

Avon Local Councils Association – Effective Chairmanship course	£45.00
P Trull – BT.Com – Council phone Account (VAT £13.41)	£79.41
P Trull – HMRC – Clerk Payment of PC NI August & September	£178.36
HMRC – PC October NI	£89.18
GB Sport & Leisure – Repairs Play equipment as per ROSPA Report (VAT £58.22)	£349.30
GB Sport & Leisure – Repairs to timber multi Play (VAT £10.32)	£61.92
P Trull – Bulbs for planter (VAT £3.60)	£17.98
P Trull – Royal British Legion – Wreath	£23.00
South Gloucestershire Citizens Advice Bureau - Section 137 donation	£200.00

Standing Orders/ Direct Debits

Clerks salary October 2015	£1322.24
N Power Town Hall	£8.00
Rate Demand Town Hall (June – November £55.00)	£55.00

Income

September 2015

Parkfield Rental	£110.00
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The next Parish Council meeting will be on the 4th November 2015, at the Town Hall commencing at 7pm.