

Wickwar Parish Council

Minutes

A meeting for the above Council was held on Wednesday 2nd July 2014, at the Town Hall commencing at 7.30pm.

Attended:

Councillor T Proffitt – Chairman
Councillor D Howard
Councillor R Stimpson
Councillor I Aldous
Councillor S Isaac
Councillor A Carroll

Apologies:

Councillor M Summers

Clerk:

Mrs P Trull

Ward Councillor Gawler attended this meeting. Ward Councillor Gawler left the meeting at 10.15pm.

Public Time Session

Mr M Dixon – South Glos Council – Street Care, attended this meeting to discuss the contract between South Glos Council and Wickwar Parish Council, concerning the collection of two dog bins, one in Back Lane and the other in King George V Playing Fields, and the acceptance by the Parish Council of core grass cutting services imposed upon this Parish due to SGC cost cutting measures. After discussion the Parish Council signed the contract, copies to be kept by SGC and the Parish copy to be kept with the minutes, Parishioners complained about the grass verge adjacent to Inglestone Road, opposite the Youth Club, the grass is getting so high it is impeding the view from a car or cycle when exiting Inglestone Road onto the Sodbury Road.

Parishioners came to complain about the state of Frith Lane. The road is in a dreadful state and is in urgent need of resurfacing. Ward Councillor Gawler said he would look into the matter.

Proposed footpath along the Sodbury Road, towards Frith Lane. Parishioners know this is on the register of works to be undertaken from South Glos Council, but everyone was wondering if this would be completed in our lifetime.

30 mph sign obscured by vegetation, sign adjacent to 72 Sodbury Road. Will be reported to SGC.

Declaration of Interests

Councillor D Howard, T Proffitt and M Summers are Trustees to the Wickwar Educational and General Charities
All Parish Councillors are Trustees of the King George V Playing Fields.

Councillor D Howard is the Chairman of the Village Hall Committee.

Councillor R Stimpson attends the Village Hall Committee meetings and his wife is the Treasurer of the Village Hall Committee.

Councillor A Carroll is an acquaintance of the Mr D R Howse, who has the grass cutting tenders for the Parish Cemeteries and the King George V Play Area.

Councillor D Howard is a member of the Castle Bridleways Group, and Gloucester Wildlife Trust.

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Signed.....Chairman.....Date

Councillor D Howard is a member of the Open Spaces Society.

Councillor D Howard keeps a pony at Castle Farm.

Councillor T Proffitt is the Chairman of the Quarry Liaison Group, and Chairman of the SSGC Laddenbrook Group.

Councillors Proffitt and Aldous are members of the Youth Club Committee.

1. Minutes of the last meeting

The Minutes of the last meeting held on the 4th June 2014, were signed at this meeting.

2. Matters Arising

Buthay Lease – Being dealt with by newly appointed Solicitor.

3. Planning Matters

COM/14/0393/BOC – Castle motors, Sodbury Road, Wickwar

Breach of condition 10 on PK08/2868/F – landscaping.

PT14/2217/MW – Wickwar Quarry, The Downs Wickwar

Variation of condition 19 planning permission PT07/0673/F to enable comprehensive restoration aftercare scheme.

No objection

PK14/2100/F – 77 High Street, Wickwar

Alterations and extensions to existing outbuildings to form one dwelling. Formation of vehicular access and associated works. (Resubmission of PK13/4223/F)

Objection

4. Report Ward Councillor

Report and information given to Councillor Gawler during the Public Time Session.

5. Items for Information

Register of correspondence received

No comment

6. General Business

- **Castle Bridleway Group** – No report at this meeting
- **PROW – LYA/1/10– blocked footpath.** – Footpath still blocked. SGC dealing with this matter.
- **Highways and Street Scene contract** – Attendance Mr M Dixon. Dealt with in the Public Time Session.
Councillor I Aldous proposed the Council accept a one year contract and sign the contract between the Parish Council and SGC, seconded by Councillor S Isaac. All voted in favour, therefore the motion was carried.
- **South Gloucestershire Infrastructure Levy** - Councillor Gawler gave a brief over view. This is monies gained from local house building. The money to be made available to communities.
- **Policies Sites and Places** – Meetings attended by Councillor T Proffitt. . There are no proposals for house building in Wickwar. Wickwar Parish Council has contacted SGC regarding the King George V Playing Fields and recreation land managed by the WPFa. Both these sites have now been designated as land that will never be developed.
- **Request from PCC Holy Trinity for contribution towards cost of water leak.** Water is used by the Parish Council for the open and closed cemeteries.
Councillor I Aldous proposed the Council donates £150.00 towards costs incurred by the PCC of Wickwar, seconded by Councillor S Isaac. All in favour therefore the motion has been carried.

- **Planning legislation meeting SGC- 12th June 2014** – Attended by Clerk & Councillor T Proffitt
A proposal to implement an easier planning permission for owners and users of agricultural buildings.
- **Clerks working hours report** – NALC (September meeting) The Clerk will log her hours for the Council.
- **Green Dog Walkers Scheme meeting** – 30th May 2014 –Attended by Clerk
- **Queen’s Birthday Honors list** - To be discussed.

7. Reports

- **Quarry Liaison Group meeting** - Meeting held at the Quarry. Councillor T Proffitt, Councillor M Summers and Clerk attended.
Quartzite Quarry restoration underway, restoration will take around 2 years. The quarry is restricted to approx. 20 lorry loads per day, and times of working are restricted, to take into account Tortworth School hours.
Business has increased and the Quarry may possibly ask for an increase in out of hours working and tonnage limit to be increased.
The Quarry are considering putting in Planning Permission for Solar Panels on land adjacent to South Farm, the land and Farm are owned by the Quarry, 30 acre’s will be used.
Next meeting agreed 1st October 2014, Town Hall.
- **Frome Vale Area Forum** – Meeting to be held on the 10th July 2014.
- **Youth Club** – AGM held on the 5th July, was fairly well attended. The Youth Club Committee are applying for Charity status.
- **Neighbourhood Watch** – No report at this meeting
- **Safer & Stronger Community Group** – Meeting Wickwar Community Centre 30th July 2014. Councillor T Proffitt is the Chairman of the Laddenbrook SSGC. Councillor Proffitt attended a meeting with the Police & Crime Commissioner Sue Mountstevens. It was agreed that the local SSGC meeting were a good way for communities to air their views and opinions on local matters.
- **PROW** - Parish Walk, Sunday 20th July 2014. It is intended that this walk should encompass path and gate clearing where necessary, as requested by parishioners.
- **King George V Playing Fields**
 - a. Playing Fields Committee meeting – Friday 18th July 201. 7.30pm. Playing Fields
 - b. Pavilion Repairs and refurbishment will be discussed at the KGV meeting.
 - c. Inspection of play equipment – Monthly inspection. Results get on file and sent to Councillors.
 - d. ROSPA Report. - Copy of the report sent to Councillors. Councillor D Howard proposes that the Clerk may rectify any faults found by the ROSPA play equipment inspection. Seconded by Councillor I Aldous. All in favour therefore the motion was carried.
 - e. Play equipment and play matting quotes. Quotes sought:
 - Roundabout** - Play mats and concrete to be removed and new play matting to be placed around the roundabout.
 - Springy Octopus** – To be replaced. Play mats and concrete to be removed.
 - Vandalised springy elephant** – Has been removed. The play matting and concrete to be removed. Activity board to replace the vandalized equipment.
Quotes sought from GB Leisure, DR Howse and Proludic.
It was agreed that GB Leisure gave the most competitive quote and offered value for money.
Councillor D Howard proposed that this quote was accepted and the work undertaken, seconded by Councillor A Carroll. All in favour therefore the motion was carried.
- **Community Centre** – Next meeting 15th September 2014.
- **Town Hall** – PA Testing to be undertaken.
- **Village Hall** – No report at this meeting.

8. Burial Matters

Open Cemetery – Tarmac path. Clerk seeking quotes for bollards on the path to stop cars driving on the path.

Wickwar Parish Council has written to Cemex UK and thanked them for their excellent work for our community, the tarmac path has made the cemetery accessible to all.

Risk Assessment Open and Closed Cemetery. Risk Assessment written by Clerk, the Assessment will be undertaken by the Clerk and Councillor A Carroll. The Council will be kept informed.

Burial Ground Fees – The Council has agreed to increase the Burial fees by 10% to be implemented January 2015.

9. Accounts

Grant Thornton Parish Council Auditors have signed off the Parish Council Accounts for the year 2013/2014. There has been no noncompliance with the Financial Regulations and no recommendations or comments have been made by Grant Thornton. The Parish Council Accounts are now due for inspection by the Public and a Notice on the Parish Notice Board giving times and dates for inspection.

Expenditure Table – Bank Accounts reconciled to the end of May 2014. Copied to all Parish Councillors.

Cheques signed at this meeting

Inland Revenue	£28.73
BT – PC Phone Account	£72.09
P Trull – Computer Ink	£34.83
Grant Thornton – Audit Costs	£240.00
P Trull – Amazon UK – Storage Boxes	£27.40
South Glos over 50's Forum	£50.00
Avon Crescent Community Club	£100.00
David Mackie – Clock Winder (April – June 2014)	£150.00
Mr F Vettori – Pavilion repairs	£499.59
Wickwar PCC – Grant water leak	£150.00

Income

Bank Account – 31st May 2014

HMRC VAT Repay	£54.32
Cremation Plot	£63.00
Memorial	£31.00
Inscription	£26.00
Hire of Town Hall	£40.00
Cremation Plot	£63.00

Standing Orders/ Direct Debits

Clerks salary July 2014	£871.18
N Power Town Hall	£36.00
Pavilion Rates	£51.00
Town Hall Rates	£50.00

For more information on any item listed on these minutes please contact:

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