

## Wickwar Parish Council

### Minutes

A meeting for the above Council was held on Wednesday 5<sup>th</sup> November 2014, at the Town Hall commencing at 7.30pm.

#### **Attended:**

Councillor T Proffitt (Chairman)  
Councillor M Summers (Vice Chairman)  
Councillor D Howard  
Councillor R Stimpson  
Councillor S Isaac

#### **Apologies:**

Councillor I Aldous  
Councillor A Carroll

Ward Councillor Gawler attended this meeting.

#### **Public Time**

The Clerk has been asked to obtain details regarding the bus service 82 running through Wickwar – Southmead Hospital.

#### **Declarations of Interest**

Councillor D Howard, T Proffitt and M Summers are Trustees to the Wickwar Educational and General Charities

All Parish Councillors are Trustees of the King George V Playing Fields.

Councillor D Howard is the Chairman of the Village Hall Committee.

Councillor R Stimpson attends the Village Hall Committee meetings and his wife is the Treasurer of the Village Hall Committee.

Councillor A Carroll is an acquaintance of the Mr D R Howse, who has the grass cutting tenders for the Parish Cemeteries and the King George V Play Area.

Councillor D Howard is a member of the Castle Bridleways Group, and Gloucester Wildlife Trust.

Councillor D Howard is a member of the Open Spaces Society.

Councillor D Howard keeps a pony at Castle Farm.

Councillor T Proffitt is the Chairman of the Quarry Liaison Group, and Chairman of the SSGC Laddenbrook Group.

Councillors Proffitt and Aldous are members of the Youth Club Committee.

#### **1. Minutes of the last meeting**

Minutes of the meeting held on the 1<sup>st</sup> October 2014, were signed at this meeting.

#### **2. Matters Arising**

**Buthay Lease** – Dealt with by G James Solicitor, Montague Harris.

### 3. Planning

**PK14/3659/TCA-** Gable Cottage 44 High Street Wickwar Wotton Under Edge South Gloucestershire

Works to fell 1no. Indian Chestnut tree in Wickwar Conservation Area.

No objection

**PK14/3854/F-** Cider Mill Cottage 25 Station Road Wickwar

Erection of single storey link and two storey side extension.

No objection

**PK14/3905/LB** – The Granary Barn, Tanhouse Lane, Yate

Erection of single storey link extension to form additional living accommodation.

No objection

**PK14/3664/LB** – Frith Farm, Frith Lane, Wickwar

Internal works to form enlarged opening on ground floor and installation of supporting steel beams.

No objection

**PK14/4093/TCA-** Hill House The Downs, Wickwar

Works to remove 1 cedar tree situated within the conservation area.

No objection

**COM/14/0981/OD** – 76 High Street, Wickwar GL12 8NP

Replacement UPVC windows internal alterations

South Glos Council Planning Department can find no noncompliance of Planning Regulations.

**PK14/4152/LB** – 2 High Street, Wickwar

Replacement windows

No objection

### 4. Report Ward Councillor

Clerk asked for bus timetable for service 82.

Councillor Gawler will make enquiries as to the resurfacing of Frith Lane and report back to the Council.

### 5. Items of Information – Correspondence received.

Chairman T Proffitt – Policies Sites and Places consultation.

- Wickwar PC content with the approach as set out in the draft plan. Wickwar Parish Council votes on this matter. Councillor D Howard and Councillor S Isaac abstain from voting as they are landowners. Councillor Stimpson proposes to adopt the Policies Sites and Places document and response by the Parish Council, seconded by Councillor M Summers, all able to vote, have voted in favour therefore the motion has been carried.
- Local Green Spaces noted.
  - Amberley Way open space
  - Burley Way open space
  - Alexander Hosea School Field
- Questions & Answers
  - i) Does Wickwar PC endorse original list of green spaces in the parish?  
*Wickwar Parish Council endorse Amberley Way and Burley Way*

- ii) Does Wickwar Parish Council endorse open spaces Alexander Hosea School Field.  
Yes

It should also be noted that the Buthay open space is owned by the Parish Council. Turnpike public open space is owned by South Glos Council.

## 6. General Business

- Castle Bridleway Group - No report
- Clerks working hours report – NALC - Meeting to be arranged.
- Glos Wildlife Trust Subscription – £25.00. Councillor D Howard abstains from Vote. Proposed by Councillor S Isaac, seconded by Councillor M Summers. All vote in favour therefore the motion has been carried.
- Royal British Legion donation and Wreath – £200, grant proposed by Councillor D Howard, seconded by Councillor S Isaac. All in favour therefore the motion has been carried.
- Subscription – Open Spaces Society. Councillor S Isaac abstains from vote. £45.00 subscription proposed by Councillor R Stimpson, seconded by Councillor D Howard, all in favour, therefore the motion has been carried.
- Meeting 20th October 2014 – Town and Parish Council Forum. Important and informative meeting discussing local issues pertaining to Parish Councils. Due to financial constraints and SGC savings the meeting has been costed at £20,000 per annum. Doddington Parish Clerk, Wendy Mayo has suggested a cost of around £2000 per annum to run the meetings.
- SGC Polling Stations review – Parish Council comments by 28th November 2014. No comment.
- Request from Yate Heritage Centre – Grant funding request. Councillor S Isaac proposes £150.00 seconded by Councillor D Howard. All in favour, therefore the motion has been carried.
- Request for grant aid from Contact the Elderly Voluntary Group intending to provide Christmas cheer for elderly people in Wickwar and local areas. Grant applied for £50.00. Councillor S Isaac proposes £50.00 as requested, seconded by Councillor T Proffitt. All in favour, therefore the motion has been carried.

## 7. Reports

**Quarry Liaison Group meeting** – Next meeting at the Quarry 28<sup>th</sup> January 2014, 10am

**Frome Vale Area Forum** - Next meeting February 2015

**Speed Watch** – Speed Watch is a vibrant South Gloucester organisation working with the Police and South Gloucestershire Council.

**Youth club** – request for funding. Voting process to be discussed at the Councils December meeting after advice from ALCA..

**PROW** - Parish Walk date 26th October 2014. Walk to Firing Close. Footpath stiles and bridges cleared of overgrowth. Group walked LYA 1/20, which had been blocked but has now reopened using a diverted route.

**King George V Playing Fields**

**Pavilion** –refurbishment and painting.

### **Inspection of Play equipment -**

KGV Management Committee – Meeting date to be arranged.

Pavilion Repairs – Quotes being sought

Play equipment installation – To be completed in November 2014

Mr N Bennett – Gate closing - £200

Overdue payments x 2 years Cricket Club – Clerk to write to Club Chairman.

Issue raised – Dog bin waste. The Clerk to make enquiries to install a second dog bin in the King George V Playing Fields. Council agree spend of up to £250.00, plus installation posts.

Hand over date for Clubs and PC – Date to be agreed.

**Community Centre** – AGM Monday 17<sup>th</sup> November 2014.

**Town Hall** – Inspection and survey of building to be implemented, for future budgeting.

Conservation Officer will be consulted.

Parish Council gives clerk permission to purchase a new Hoover up to the cost of £250.00

**Village Hall** - Refurbishment continues.

### **8. Burial Matters**

No report at this meeting.

### **9. Accounts**

**Expenditure Table** –Balanced to September 2014 (copied to all Parish Councillors)

- **Wickwar PC – Internal Audit.** Undertaken by Councillors Proffitt and Summers. Accounts audited up to August 2014.
- **Petty cash** – Clerks request £50.00 petty cash.
- **On line Accounts contract renewal – Edge Designs.** The Council and Clerk are content with the on line accounts package, which is specifically for Town and Parish Councils.

### **Cheques signed at this meeting**

Cheque signatories at this meeting, Councillor T Proffitt, Councillor M Summers.

<b>Wickwar Youth Club – Grant Sect 137</b>	<b>£535.00</b>
<b>Royal British Legion – Grant Poppies Appeal Sect 137</b>	<b>£200.00</b>
<b>Gloucester Wildlife Trust – Subscription</b>	<b>£25.00</b>
<b>Open Spaces Society – Subscription</b>	<b>£45.00</b>
<b>Contact the Elderly – Grant Sect 137</b>	<b>£50.00</b>
<b>Inland Revenue – Clerk Ni November 2014</b>	<b>£28.73</b>
<b>P Trull –Cordless Strimmer</b>	<b>£39.94</b>
<b>GB Sport &amp; Leisure – Play equipment &amp; Play Matting</b>	<b>£6818.52</b>
<b>Miss J Mackie – Clock winding</b>	<b>£150.00</b>
<b>Mr N Bennett – Gate Closing KGV – May – November 2014</b>	<b>£200.00</b>
<b>Petty Cash</b>	<b>£50.00</b>
<b>P Trull – Postage</b>	<b>£16.00</b>
<b>P Trull – Halfords Ltd Rust Cure and Primer</b>	<b>£15.48</b>
<b>Edge IT Systems Ltd – Accounts Contract renewal</b>	<b>£160.00</b>
<b>Yate Heritage Centre – Grant Sect 137</b>	<b>£150.00</b>
<b>P Trull – Amazon UK Computer Ink</b>	<b>£40.00</b>

<b>P Trull – B &amp; Q Play equipment Paint</b>	£8.48
<b>Direct Debits &amp; Standing Orders November 2014</b>	
P Trull – Monthly Salary	£871.18
South Glos Council – Town Hall Rates	£51.00
N Power Town Hall	£57.00
<b>Income October 2014</b>	
Wickwar out of School Club – hire of Town Hall	£5.00
Wickwar Allotments Society – hire of Town Hall	£5.00
South Gloucestershire Council Grant (KGV Play Equipment)	£2422.13
VAT repay	£95.24

The next Parish Council meeting will be held on Wednesday 3<sup>rd</sup> December 2014, at the Town Hall commencing at 7.30pm.