

Wickwar Parish Council

Minutes

A meeting for the above Council was held on Wednesday 4th May 2016, at the Town Hall commencing at 7pm.

Public Time

Parishioner attending produced photographic evidence horse droppings on the path leading through Holy Trinity Church. He felt this was not acceptable.

E mail has been received from a horse rider on this subject and they agreed that riding on pavements was not acceptable, but in some instances unavoidable.

Attended:

Councillor M Summers (Chairman)
Councillor M Cowley (Vice Chairman)
Councillor I Aldous
Councillor S Isaac
Councillor A Carroll
Councillor G Fielding
Councillor A Pennington

Apologies:

Ward Councillor M Lewis

It should be noted Councillor M Cowley Chaired this meeting.

Councillor S Isaac left the meeting at 9.25pm

To NOTE and RECORD Declaration of Interests relevant to this meeting.

Councillor G Fielding – Planning Application PK16/1600/TCA

1. To AGREE whether the Draft Minutes of the last meeting should be signed as a record of the last meeting

Minutes of the last meeting held on the 6th April 2016 were signed at this meeting.

2. Planning – for the Council to DISCUSS and AGREE their response to the following planning applications:

PK16/1575/TCA - Holly House 67 High Street Wickwar Wotton Under Edge South Gloucestershire

Works to fell 1no. silver birch tree in Wickwar Conservation Area.

No objection

PK16/1531/TCA - Alderley House The Downs Wickwar Wotton Under Edge South Gloucestershire

Works to crown lift 1no. mature ash tree to 4m above upper level carpark and 4m above lower car park, and to crown reduce 1no. field maple tree to leave an approx height of 7m and radial spread of 8m and crown lift to leave 3m clearance from building.

No objection

PK16/1600/TCA - The Old Rectory Church Lane Wickwar Wotton Under Edge South Gloucestershire

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Signed.....Chairman.....Date

Works to fell 1 no. Larch and 1 no. Ash tree situated within the Wickwar Conservation Area
No objection

PT16/1833/F - Land Off Hall End Lane Rangeworthy South Gloucestershire GL12 8PQ
Change of use of land to land for the siting of 2no. Gypsy pitches including 2no. static caravans, 2no. touring caravan pitches and associated works. Erection of 2no. day rooms. (Resubmission of PT15/2127/F).

Objection

3. To receive a verbal Report from Ward Councillor
No report

4. To RECEIVE the following Items for Information:

- a) To NOTE and CONSIDER Wickwar Web site, Clerk to contact Mr D Luton re costings of the upgraded or new web site. Meeting with Mr Luton. Terms, £1000 setup fee and £250 per annum maintenance. Proposed by Councillor A penning ton, seconded by Councillor A Carroll, all in favour therefore the motion has been carried. The Clerk will contact Mr Luton to set up a contract between Mr Luton and the Parish Council.
- b) To NOTE and CONSIDER wi fi for Wickwar Town Hall – The Parish Council has been presented with costings from various internet providers. The Clerk will obtain more information and present this at the June Meeting.
- c) To NOTE and CONSIDER SGC 20mph Speed limit Alexander Hosea School (various Roads) - also to consider 20mph zone to include Back Lane and North Street. The Parish Council have asked for Back Lane and North Street to be considered. No information from SGC at this time as to the result of the consultation.
- d) To NOTE and CONSIDER information on Wickwar Photo Competition – Noted
- e) To NOTE and CONSIDER information on Town Hall development project - Noted
- f) To NOTE and CONSIDER signage to advise horse riders not to ride on pavements and be aware of the mess they leave behind in public walkways. The Clerk will take advice from SGC.

5. Register of Correspondence received

Noted.

6. To RECEIVE verbal Reports from Councillors:

- a) Quarry Liaison Group meeting - Next meeting May 12th 2016
- b) Safer and Stronger Community Group meeting – No information as to the next meeting.
- c) Speed Watch - New members being trained
- d) PROW – Noted.
- e) Community Centre Meeting 18th April 2016. Plans being drawn up for disabled toilet.
- f) Village Hall – No report
- g) Town Hall – Refurbishment continues
- h) Youth Club – Successful funding for 12 months secured from South Glos Council.
- i) King George V Playing Fields**
- To NOTE and RECEIVE Play equipment inspection - Noted
 - To NOTE and RECEIVE verbal and e mail report of Kitchen and Pavilion inspection – Noted

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Signed.....Chairman.....Date

- To CONSIDER and AGREE strategy for the Cricket net poles – Councillors Isaac and Pennington removed the cricket net poles on the 26th April 2016.
- Working Party group meeting with Football club representatives. Agreed for the club to rectify any damage to pavilion and kitchen area during their hire. Working party meeting recommend the Parish Council do not take a deposit for hirers of the pavilion. The Parish Council will be responsible for the cutting of the playing fields grass with effect from the 15th May 2016 – 1st August 2016.
- To CONSIDER and AGREE rectifying damage to cantilever swing. (26th April 2016) The swing has been dismantled and taken to SGC Broad Lane. This matter is ongoing.
- To CONSIDER and AGREE issues with gate closing in the evening. It has been noted that the gate has not been closed in the evening at 8pm. The person who closes the gate will be contacted for an explanation.

7. General Business

- To CONSIDER and AGREE the sealing and signing of the Buthay Lease, between Merlin Housing Association and Wickwar Parish Council, for the Lease of the Land known as The Buthay to Merlin Housing Association for 10 years at £1000 per annum. Clerk to set up meeting with PC Solicitors on Thursday 31st March 2016 at 1pm. Solicitor Mr James has written to Merlin Housing Association in order to resolve this matter.
The Parish Council has contacted Merlin Housing for a resolution to this issue.
- To Consider and Agree - Allocation of Community Infrastructure Levy Local Contribution in 2015/16. £186.93. Monies to be allocated to the supply of Broadband for the Town Hall.
- To CONSIDER and AGREE the Clerk attending a Fire Awareness course on the 20th September 2016. Cost £15.00. Noted.
- To CONSIDER and AGREE date for Extraordinary meeting to discuss Buthay Lease/Easement for the Old Chapel, Buthay, Wickwar. Date will be agreed when the relevant information is received.

8. Burial Matters

To discuss e mails from relative of person buried in the Parish Cemetery. Noted
To discuss matters arising from relatives putting down borders and gravel on grave.
Noted

9. Finance

To CONSIDER and AGREE Parish Clerk annual increment. Agreed and noted.
To consider and agree the signing of the Annual Return issued by Grant Thornton Parish Council Auditors.
Wickwar Parish Council Accounts for the year 2015/2016 were duly signed, section 1, Annual Governance Statement 2015/2016 was considered and signed first, and Section 2, Accounting Statements 2015/2016, figures and Governance agreed by the full Council and signed by Chairman at this meeting Mr M Cowley.
To NOTE the Wickwar PC Expenditure Table.

Cheques signed at this meeting.

JNC Fire Protection – Fire Extinguisher Pavilion (VAT £18.99)	£113.94
Mr T Gardner – Town Hall Letter box	£46.95
HMRC – PC NI Clerk	£89.18
Avon Local Councils Association – Clerk Course (Grant Thornton)	£10.00
P Trull – Petty Cash	£100.00
P Trull – Clerk Home working	£300.00
P Trull – KGV Padlock Pavilion Merediths	£18.95
P Trull – Merediths – Spare Key Town Hall	£4.95
Mr N Bennett – Black Bins KGV May 2016	£20.00

The date of the next Parish Council meeting will be on Wednesday 1st June 2016 at the Town Hall commencing at 7pm.