

## Wickwar Parish Council

### Minutes

A meeting for the above Council was held on Wednesday 3<sup>rd</sup> December 2014, at the Town Hall commencing at 7.30pm.

#### Attended:

Councillor T Proffitt (Chairman)  
Councillor M Summers (Vice Chairman)  
Councillor I Aldous  
Councillor S Isaac  
Councillor A Carroll  
Councillor D Howard

#### Apologies:

Councillor R Stimpson

#### Clerk:

Mrs P Trull

#### Public Time Session

Parishioner Mr G Fielding attended and requested, on behalf of the Alexander Hosea School, that the Parish Council contact the Avon and Somerset Police regarding the parking issues at the school in the morning and afternoon. Some of the parking is deemed to be inappropriate and is causing distress to residents and there are road safety issues concerning parents and children walking to school.

Advertising of events via banners and signs on grass verges was raised by parishioners. The Clerk will seek clarification from SGC on this matter and report back to the Council.

Christmas decorations funded by the Parish would help make the High Street a brighter place for all residents. The Council will consider this at their budget meeting in January for Christmas 2015.

E mails received from Wickwar parishioners concerning horse riders using pavement and public footpaths, leaving horse droppings on the pavements.

Prior to this meeting concerning the above the Clerk requested advice from SGC who have sent the following information for parishioners and Parish Councillors this was read out at this Public Time Session.

***You MUST NOT take a horse onto a footpath or pavement, and you should not take a horse onto a cycle track. Use a bridleway where possible. Equestrian crossings may be provided for horse riders to cross the road and you should use these where available (see Crossings). You should dismount at level crossings where a 'horse rider dismount' sign is displayed.***

***Laws HA 1835 sect 72, R(S)A 1984, sect 129(5)***

There is a £500 fine should anyone wish to report the matter of horse riders on pavements and footpaths to the authorities.

Stone stile in need of repair LWR/9/30 leading toward South Farm, and situated at the top of Church Lane. This will be reported to SGC Public Rights of Way.

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Signed.....Chairman.....Date

Also, Footpath No LWR/25/30 gate used to enter the public footpath is locked. This matter has been passed along to SGC Public Rights of Way.

Councillor D Howard used his right to speak to the Parish Councillor in his role as a parishioner and Chairman of the Wickwar Village Hall Committee. Other Village Hall Committee members include Councillor R Stimpson and Secretary (Parish Clerk) Mrs P Trull.

Letter received from Councillor R Stimpson and read to the Parish Council by Councillor Howard. The Village Hall has received many high repair and utility bills for the hall and has received grant assistance from the parish Council in the last financial year of £3000.

The lease is now to be renewed on a 10 year term to enable the Village Hall to have better access to grant aid. The Village Hall Committee will be applying for a grant from the Parish Council to pay for the lease renewal.

Councillor Howard stated that he has been contacted by a parishioner who took exception to the Clerk using the words 'footpath and 'campaign; in the October edition of the Parish News regarding the proposed footpath leading along Sodbury Road towards Frith Lane.

### **Declarations of Interest**

Councillor D Howard, T Proffitt and M Summers are Trustees to the Wickwar Educational and General Charities

All Parish Councillors are Trustees of the King George V Playing Fields.

Councillor D Howard is the Chairman of the Village Hall Committee his wife is the cleaner and booking clerk. Councillor Howard's wife rents Parkfield paddock (land owned by the Parish Council). Councillor R Stimpson is the Vice-Chairman of the Village Hall Committee and attends the Village Hall Committee meetings as representative for Wickwar Parish Council. His wife is the Treasurer of the Village Hall Committee.

Councillor A Carroll is an acquaintance of the Mr D R Howse, who has the grass cutting tenders for the Parish Cemeteries and the King George V Play Area.

Councillor D Howard is a member of the Castle Bridleways Group, and Gloucester Wildlife Trust.

Councillor D Howard is a member of the Open Spaces Society.

Councillor D Howard keeps a pony at Castle Farm.

Councillor T Proffitt is the Chairman of the Quarry Liaison Group, and Chairman of the SSGC Laddenbrook Group.

Councillors Proffitt and Aldous are members of the Youth Club Committee.

Councillor I Aldous is Chairman of the Community Centre Committee and Councillor Summers is the Treasurer.

### **1. Minutes of the last meeting**

Parish Councillor D Howard requested that an additional paragraph be added to the Village Hall report made by Councillor R Stimpson at the Councils October meeting. After some debate by Councillors as to what was actually said and what they remembered. Only part of the paragraph quoted by Councillor Howard was added to the minutes written by hand by the Chairman after this meeting had concluded. It should be noted that 6 out of the 7 parish Councillors who received the draft minutes did not request for this paragraph to be added and did not question the Clerks account of the meeting prior to this meeting. The Clerk will contact ALCA regarding Parish Council minutes and report back to the Council.

2. **Matters Arising**

**Buthay Lease** – Solicitor Mr G James is in discussion with Merlin Housing.

Owner of the Chapel, The Buthay is in contact with the Parish Council’s Solicitors regarding the Right of Easement he seeks to have legal access to land in front of his property.

3. **Planning**

PK14/4527/F – Wixoldbury Farm Firing Close, Rangeworthy

Erection of 1 agricultural workers dwelling with associated works

No objection

4. **Report Ward Councillor**

Councillor Gawler noted e mails sent by Parishioners regarding the riding of horses on pavements and reiterated that this illegal. Clerk can liaise with SGC regarding appropriate signage on footpaths in the village.

Lime Kiln Road is a single track road with little opportunity for vehicles to pass. Signage to be implemented ‘No passing places’.

South Glos Council will be paperless after the election in May 2015.

5. **Items of Correspondence** – Received by the Clerk.

Listed and sent to all Parish Councillors with the Agenda for this meeting.

Licensing of Public Buildings read and noted by Councillor Summers.

6. **General Business**

- Castle Bridleway Group – Item to be removed from the Agenda. Request by Councillor D Howard.
- Clerks working hours – Councillor meeting arranged 6<sup>th</sup> January 2015. 7.30pm
- Grant Application Pack as recommended by ALCA – Meeting arranged for the 21<sup>st</sup> January 2014. Councillor D Howard suggested that the Parish Council review its Governance Documentation. Councillor Carroll requested an independent representative from ALCA attend this meeting if possible. This matter will be an agenda item for the Councils January 2015 meeting.
- Localism Services South Glos Council - The Clerk will seek quotes for emptying Dog bins and waste bins in the King George V Playing Fields and a dog bin in Back Lane.
- ALCA subscription 2015. Estimate sent to Parish Council to be considered at their budget meeting.

7. **Reports**

- **Quarry Liaison meeting** – Meeting 28<sup>th</sup> January 2015
- **Frome vale Area Forum** – Next meeting 2015.
- **Wickwar Speed Watch** – New members trained. Speed Watch operates up to three times a week.
- **Youth Club** – No report
- **PROW** – No report. Parish footpath walks programme to be discussed in January 2015.

- **King George V Playing Fields**
- Pavilion refurbishment – The external painting and repairs has been undertaken during the summer of 2014 and has been completed. Internal alterations and redecoration to be undertaken spring 2015.
- Inspection of play equipment – Reports sent to Parish Councillors on a monthly basis.
- KGV Management Committee – Date to be agreed for meeting.
- Painting of play equipment – Completed.
- **Community Centre** – Works to patio area to be completed during the December school holidays. Perspex to cover the wall underneath the school dinner serving hatch will hopefully be in place during the Christmas holidays.  
The Parish Council thanks the Community Centre Committee for the repayment of £2000 for the loan taken out by the Parish Council for the building of the Community Centre.
- **Town Hall** – Condition Survey for the Town Hall is being undertaken. The Survey will be discussed at the Councils January Meeting.
- **Village Hall** – Letter from Village Hall committee requesting grant aid will be debated at the Councils January meeting.

#### 8. Burial Matters

Clerk has noted that some gravestones laid down for safety reasons have been re-erected by parishioners. The stability of these stone will be inspected by the Clerk and the families notified.

#### 9. Accounts

<b>Inland Revenue</b> – PC NI Contribution December 2014	£28.73
<b>N Power</b> - Pavilion King George V Playing Fields	£153.56
<b>D R Howse</b> – Grass Cutting & Tree pruning KGV	£2244.00
<b>South Glos Council</b> – Dog Bins Back Lane & KGV	£243.49
<b>M Trull</b> – Painting Play equipment	£500.00
<b>S Isaac</b> – Hedge Trimming KGV	£50.00

Cheques signed at this meeting by Councillors Isaac & Summers.

Income October 2014

Grant SGC – Play equipment	£2400
VAT Repay	£95.24

Standing Orders/Direct Debits – December 2014

P Trull – Salary	£871.18
N Power – Town Hall	£8.00

The Parish Council will hold their next meeting on Wednesday 7<sup>th</sup> January 2014, at the Community Centre commencing at 7.30pm.