

Wickwar Parish Council

Minutes

A meeting for the above Council was held on Wednesday 1st April 2015, at the Town Hall commencing at 7.30pm.

Attended:

Councillor T Proffitt (Chairman)

Councillor I Aldous

Councillor S Isaac

Councillor A Carroll

Apologies received and accepted:

Councillor M Summers (Vice Chairman)

Clerk:

Mrs P A Trull

Public Time

Not at this meeting.

To NOTE and RECORD Declarations of Interest relevant to this meeting

Councillor T Proffitt is the Chairman of the Quarry Liaison Group and Councillor Carroll represents the Parish Council.

Councillor I Aldous is the Chairman of the Community Centre, and Councillor M Summers is the Treasurer.

Councillor S Isaac and Councillor A Carroll are known to the applicant for the rental of Parkfield.

All Parish Councillors attending this meeting are Trustees for the King George V Playing Fields.

- 1. To AGREE whether the Draft Minutes of the last meeting should be signed as a correct record of the meeting on 4th March 2015.**

Minutes were duly signed.

- 2. Planning – for the Council to DISCUSS and AGREE their response to the following planning applications**

PK15/1035/CLE - Lady's Wood Shooting School Mapleridge Lane Yate South Gloucestershire BS37 6PW

Application for the Certificate of Existing Lawfulness for the use of land and buildings as a shooting school

No objection

PK15/1028/F - Lady's Wood Shooting School Mapleridge Lane Yate South Gloucestershire BS37 6PW

Lobby connecting existing reception and gun room (Retrospective)

No objection

PK15/1031/F - Lady's Wood Shooting School Mapleridge Lane Yate South Gloucestershire
BS37 6PW

Retention of 4 No. Clay Shooting Towers (Retrospective)

No objection

PK15/1134/CLP - Ladywood Mapleridge Lane Yate Bristol South Gloucestershire

Application for Certificate of Lawfulness for the proposed replacement of existing rear conservatory

No objection

PK15/0584/TCA- 30 High Street Wickwar Wotton under Edge South Gloucestershire GL12
8NP

Works to fell 1 no. tree in front garden situated within the Wickwar Conservation Area

PK15/0584/TCA

No objection

3. To RECEIVE a verbal Report from the Ward Councillor

Councillor Gawler has discussed the problem with morning and afternoon parking by parents dropping and collecting children at the Alexander Hosea Primary School at the Frome Vale Area Forum, in line with the South Gloucestershire Transport to school plan. He will report back to the Parish Council in due course.

4. To RECEIVE the following Items for Information

a. To NOTE and RECEIVE information as to the use of the Town Hall for Public Meetings. Concerning the Disabilities Act and to agree meeting venue for the Parish Council Meetings.

The cost of hiring other venues in the village will incur a hire charge payable by the Parish Council. The hire of the Community Centre as a venue for public meetings would be at no charge to the Parish Council. The Council will consider this and make a decision at their May meeting.

b. TO NOTE and RECEIVE information regarding BY Laws. To be discussed at the Councils May meeting.

c. To NOTE and RECEIVE Inspection of Play equipment. Reports to be sent to the Parish Council prior to their May meeting.

d. To NOTE and RECEIVE Councillor D Howard's letter of resignation as a Parish Councillor. Duly noted. Chairman Mr T Proffitt will write to Mr Howard thanking him for his many years' service as a Parish Councillor.

5. Register of correspondence received

Duly noted, received by all Parish Councillors.

6. To RECEIVE verbal Reports from Councillors

- Quarry Liaison Group Meeting - Next meeting 21st April 2015.
- Frome Vale Area Forum – No report.
- Speed Watch – New members enrolled. Grant aid received for new equipment. Steering Group to be run by Avon & Somerset Police, at present SGC.
- PROW – Walk dates agreed as April 26th, May 24th, and June 21st 2015.

- Community Centre – Next meeting to be arranged.
- Village Hall – No report.
- Town Hall – Survey read and agreed by the Parish Council. The Clerk to get quotes for any works to be undertaken and report back to the Parish Council.
- King George V Playing Fields:
 - a. Working Group meeting 24th March 2015, Parish Councillors met with builder and club representatives to discuss pavilion and kitchen improvements. The Clerk awaits tenders for works to be undertaken.
 - b. The Clerk will advertise for tenders for the grass cutting at the KGV during the summer months.

7. General Business

- a. To CONSIDER and AGREE the next actions with regard to the Buthay Lease. Councillor Proffitt and Clerk Mrs P Trull met at the Merlin Housing Offices in Bowling on the 17th March 2015. Met with Merlin Officers Mr T McQuaid and Mr I Lock. They informed the Parish Council the agreement and the proposed Lease may have to be reassessed. The Parish Council await response from Merlin Housing, who are currently using the Buthay land and garages.
- b. To CONSIDER and AGREE the Parish Council AGM and APM date. The date agreed at this meeting will be the 18th May 2015.
- c. To CONSIDER and AGREE the Clerk becoming a member of the Society for Local Clerks. Subscription fee £161.00 + £12.00 joining fee.
Proposed by Councillor I Aldous and seconded by Councillor T Proffitt, all in favour therefore the motion has been carried.
- d. To CONSIDER and AGREE the signing of the Localism and Street Scene General Conditions of Contact. The Parish Council considered this document but was unable to sign as the information sent to the Council was incomplete. The Clerk will contact SGC.
- e. To CONSIDER and AGREE the Lease/Agreement for Parkfield Grass Keep. Councillor I Aldous proposed the Chairman sign the Lease/Agreement, seconded by Councillor A Carroll, all in favour therefore the motion was carried.
- f. To CONSIDER and AGREE application for Grant aid from Wickwar Football Club, for a sit on Mower, grant request £1250.00. The Parish Council request more information. The Clerk will write to the Football Club.
- g. To CONSIDER and AGREE Clerks arrears of pay. Pay and hour increase from January 2015. Arrears with effect 1.1.2015 – 28.2.15. £801.50. Councillor I Aldous proposed the payment of arrears of Clerks Salary, seconded by Councillor S Isaac. All in favour therefore the motion was carried.

8. Burial Matters

To CONSIDER amendments to the Burial Ground Regulations. The Clerk will arrange a meeting in due course to discuss any changes.

9. Finance

Mrs C Daniels has agreed to be the Parish Councils Internal Auditor 2014/2015.

To CONSIDER and AGREE payment of the A LCA Annual Subscription £330.41 2015/2016

Councillor T Proffitt proposed that the Council pay the ALCA subscription for 2015/2016, seconded by Councillor S Isaac; all in favour therefore the motion was carried.

To CONSIDER and AGREE the Clerk attending an external Audit process/annual return course held by ALCA at a cost of £15.00.

Councillor Proffitt proposed the Clerk should attend the course, seconded by Councillor A Carroll all in favour therefore the motion has been carried.

To NOTE the Wickwar PC Expenditure Table and then DECIDE whether the Following Cheques should be signed:

Avon Local Council Association – Subscription	£330.41
Avon Local Council Association – Audit Course	£15.00
Tool Box Digital – Wickwar Web Site (as agreed PC March meeting)	£500.00
BT Phone Account (paid by Clerk)	£81.95
P Trull – Arrears of Salary	£801.50
Inland Revenue (HMRC) Clerks NI	£84.03
Society of Local Clerks – Subscription	£173.00
Standing Orders/Direct Debits 2015	
Clerks Salary April 2015	£1271.93
N Power Town Hall	£8.00
Rate Demand King George Playing Fields April (May & June 2015 £55.00)	£55.00
Rate Demand Town Hall – April (May – November £52.00)	£53.60
Income March 2015	
IRO D Webb	£35.00
IRO R Lancaster Memorial	£30.00
War Stock Dividend	£2.77
Football Club rental of KGV & utilities	£764.85
IRO Wilcox - Memorial	£30.00

The next Parish Council meeting will be on Wednesday 6th May 2015, at the Town Hall commencing at 7.30pm.