

**Wickwar Parish Council**

**Minutes**

A meeting was held for the above Council on Wednesday 2<sup>nd</sup> November 2016, at the Town Hall commencing at 7pm.

**Attended:**

Councillor M Summers (Chairman)  
Councillor M Cowley (Vice Chairman)  
Councillor A Carroll  
Councillor S Isaac  
Councillor G Fielding  
Councillor A Pennington

NOTE Mr M Cowley Chaired this meeting.

**Apologies:**

Councillor I Aldous

Ward Councillor M Lewis attended this meeting.

**Public Time Session**

Parishioner attended this meeting and commented on the Agenda item, Buthay Lease.

**Declarations of Interest relevant to this meeting**

None at this meeting.

**1. To AGREE whether the Draft Minutes of the last meeting should be signed as a record of the last meeting**

Minutes of the Parish Councils meeting held on the 5<sup>th</sup> October 2016, were signed by the Chairman at this meeting.

**2. Planning – for the Council to DISCUSS and AGREE their response to the following planning applications**

PK16/5441/F - Fading Cottage West End Wickwar Wotton Under Edge South Gloucestershire  
Erection of detached garage. Construction of new drive and installation of gates

Comments

PK16/4811/LB - Langley House 57 High Street Wickwar Wotton Under Edge South Gloucestershire

Internal alterations to attic rooms including installation of a bathroom. Installation of waste pipe to courtyard elevation.

No objection

PK16/5504/LB - 54 High Street Wickwar Wotton Under Edge South Gloucestershire GL12 8NP

Internal and external alterations to include demolition of lean-to extensions and erection of rear single storey infill extension.

No objection

1089

Signed.....Chairman.....Date

PK16/5503/F - 54 High Street Wickwar Wotton Under Edge South Gloucestershire GL12 8NP  
Erection of single storey rear infill extension to form additional living accommodation.

PT16/1833/F Off Hall End Lane Rangeworthy South Gloucestershire GL12 8PQ

Description: Change of use of land to land for the siting of 2no. Gypsy pitches including 2no. static caravans, 2no. touring caravan pitches and associated works. Erection of 2no. day rooms. (Resubmission of PT15/2127/F).

Objection

### 3. To RECEIVE a verbal Report from the Ward Councillor

Provisional scheme agreed in June. The Parliamentary Order should be brought before the Full Council Meeting on 14 November.

The Joint Spatial Policy is still in the process of development and involves the 4 West of England authorities. The Mayoral Combined Authority will involve only 3 (S Glos, BaNES and Bristol.)

South Glos is to be part of a Business Rates Pilot.

The MCA will become the Transport Authority for the region.

Merlin Housing

Facing constraints over Right to Buy, Universal Credit, 1% rent reduction. Looking for further internal efficiencies.

BT payphones: Proposal to remove 93 in S Glos. But none named in Wickwar.

Libraries:

Open Plus is being trialled at Bradley Stoke Library. Community Libraries would be staffed by volunteers and supported by SGC IT and a book supply/exchange service. The volunteers will need training.

Member Awarded Funding. This replaces the Community Grant Scheme. Each member has £3000 pa to give to projects locally. Members cannot fund any organisation for which they work, but this would not affect any organisation in Wickwar. Application forms will soon be on the website. This year's £3000 has to be spent before March 31st 2017. Please alert local organisations.

Consultation on the Budget for 2017/18

S Glos anticipates spending £514m in the next financial year. During the last 6 years S Glos has reduced spending by £63m through efficiencies. A further saving of £14m is identified up to 2019/20. Last year council tax went up by 3.99%. The proposal is to repeat this next year. Consultation is open now on the S Glos website.

### 4. Register of correspondence received

Noted

### 5. To RECEIVE verbal Reports from Councillors:

#### King George V Playing Fields

- To NOTE and RECEIVE Play equipment inspection – Noted
- To CONSIDER and AGREE CCTV installation at the King George V Playing Fields – Presentation given by Councillor G Fielding. Clerk to seek further information.
- To CONSIDER and AGREE KGV gate closing strategy – Note Mr A Gardham is unable to close the gates. To be considered at the Councils December meeting.
- Community Centre – Meeting and AGM 21<sup>st</sup> November 2016.
- Village Hall – No report

1090

Signed.....Chairman.....Date

- **Town Hall** – Improvement works have now been completed for inspection.
- **Quarry Liaison meeting** – Next meeting February 2017.
- **Community Engagement meeting** – Clerk attended. Requested Police take note of the flow of lorries in excess of 18T travelling through Wickwar. Requested SGC undertake a road traffic survey. Pavement parking was raised adjacent to the Youth Club.

## 6. General Business

- **To NOTE Remembrance Sunday Parish Council participation and wreath.** Noted
- **To NOTE and AGREE Councillors responsibilities** – To be discussed at the Councils December meeting.
- To CONSIDER and AGREE request from WPFA for sub meter Pavilion, King George V Playing Fields. In the light of further information and advice from PC Insurers Zurich. In the light of new information, the Council have decided to retract the vote to allow WPFA to connect the Pavilion electricity supply. Proposed by Councillor S Isaac, seconded by Councillor A Carroll. All voted in favour of the retraction. Therefore, the motion was carried.
- **To CONSIDER and AGREE the sealing and signing of the Buthay Lease**, between Merlin Housing Association and Wickwar Parish Council, for the Lease of the Land known as The Buthay to Merlin Housing Association for 10 years at £1000 per annum. Noted.  
To NOTE letter, sent to Mr Ashton owner of the Old Chapel regarding the sale of Land adjacent to this property. Land owned and access allowed under license by the Parish Council. Letter outlining Parish Council terms for the sale of the land adjacent to the Old Chapel and not to grant an easement. Noted
- **To CONSIDER and NOTE update for Town Hall improvement project** - Councillor Fielding looking at funding for the lower room in the Town Hall to be made into a meeting room and for a heating system to be installed. Awaiting advice from Surveyor.
- **To CONSIDER and AGREE request for donation for Citizens Advice Bureau** – Proposed by Councillor A Carroll seconded by Councillor A Pennington. All in favour therefore the motion was carried.
- **Councillor Training** – To be discussed at the Councils December meeting.
- **To CONSIDER and AGREE Gloucestershire Wildlife Trust annual subscription** – Proposed by Councillor S Isaac, seconded by Councillor A Carroll. All in favour therefore the motion was carried.
- **To CONSIDER and AGREE application for the Parish Council to be an associate member of CVS South Gloucestershire.** Proposed by Councillor M Cowley, seconded by Councillor S Isaac. All in favour therefore the motion was carried.
- **To CONSIDER and AGREE donation for the Royal British Legion Poppy Appeal.** Proposed by Councillor G Fielding, seconded by Councillor M Cowley. All in favour therefore the motion was carried.
- **To CONSIDER and AGREE celebrations for -Join us on 11th November 2018 for Battle's Over - A Nation's Tribute and WWI Beacons of Light** – Noted.

## 7. Burial Matters

To NOTE increase in Burial fees will take effect from January 2017.

1091

Signed.....Chairman.....Date

**8. Finance**

To NOTE the Wickwar PC Expenditure Table and then DECIDE whether the following Cheques should be signed

Mr N Bennett – Black bins KGV November 2016	£20.00
HMRC – PC NI – Clerk	£97.19
Mr M Cowley – Purchasing new lock for KGV Gates	£45.00
P Trull – Wreath – Royal British Legion	£25.00
Avon Local Councils Association – X 3 Clerk & Councillors (attending ‘Better outcome to planning applications training)	£285.00
P Trull – Instant ink HP (VAT £1.33)	£7.99
Mr M Cowley – Petrol allowance – Aztec West planning training	£12.15
Edge Design – Parish Council accounts package (VAT £49.20)	£246.00
P Trull Plus Net Broadband Town Hall (VAT £4.35)	£26.10
Citizens Advice Bureau – Donation Sect 137	£200.00
Gloucester Wild Life Trust Subscription	£25.00
CVS South Gloucestershire – Associate Member subscription	£25.00
Royal British Legion – Donation Sect 137	£150.00

**Direct Debits/Standing Orders November 2016**

P Trull – Clerks Salary	£1380.25
Town Hall Rates	£53.00
N Power          Town Hall	£10.00

**Income – October/November 2016**

VAT Repay	£278.21
Purchase of Burial Plot	£173.00

The next Parish Council meeting will take place on Wednesday 7<sup>th</sup> December 2016 at the Town Hall commencing at 7.00pm