

Wickwar Parish Council

AGENDA

A meeting of the above Council will be held at the Town Hall on Wednesday, 6th July 2016, commencing at 7.00pm.

Public Time (Duration 20 minutes' maximum)

1. To RECEIVE and DECIDE whether to accept Apologies for Absence
2. To NOTE and RECORD Declaration of Interests relevant to this meeting.
3. To AGREE whether the Draft Minutes of the last meeting should be signed as a record of the last meeting.
4. Planning – for the Council to DISCUSS and AGREE their response to the following planning applications:
PK16/3089/F- Land at Oxwick Farm Wickwar Road Yate Bristol South Gloucestershire
Change of use of land to station 1 no. mobile home (personal to the current occupier)
(Retrospective)
PK16/3622/F - Little Shortwood Farm Wickwar Road Yate Bristol South Gloucestershire
Erection of single storey rear extension to form additional living accommodation.
PK16/3521/PNGR - Land and Buildings Near Birdsbush Farm Wickwar Road Yate
PK16/3707/TCA -Severn House 65 High Street Wickwar Wotton Under Edge South Gloucestershire
Works to remove 1no Cupressus Macrocarpa tree situated within Wickwar Conservation Area
PK16/3540/F -Spring House Bury Hill Lane Yate Bristol South Gloucestershire
Construction of a storage building to accommodate a guillotine and press break.
PK16/3544/TCA -Langley House 57 High Street Wickwar Wotton Under Edge South Gloucestershire
Removal of 1no Magnolia tree and 1no Holly tree situated within Wickwar Conservation Area
5. To RECEIVE a verbal Report from the Ward Councillor
6. **Register of correspondence received**
7. **To RECEIVE verbal Reports from Councillors:**

King George V Playing Fields

- To NOTE and RECEIVE Play equipment inspection
- To CONSIDER and AGREE CCTV installation at the King George V Playing Fields
- To CONSIDER and AGREE KGV gate closing strategy
- Community Engagement meeting (SSGC) 23rd June 2016

9. General Business

- To CONSIDER and AGREE the sealing and signing of the Buthay Lease, between Merlin Housing Association and Wickwar Parish Council, for the Lease of the Land known as The

Buthay to Merlin Housing Association for 10 years at £1000 per annum. To Note the Clerk has requested updated valuations of the Property known as the Chapel.

- To CONSIDER and AGREE Town Hall broad band provider
- To NOTE verbal report from Parish Council working party regarding the sale/easement for the land adjacent to the Old Chapel, The Buthay, Wickwar.
- To CONSIDER and AGREE 'branding' re headed Parish Council letter. Councillor G Fielding.
- To CONSIDER and AGREE investments for Parish Council contingency funds.
- To CONSIDER and NOTE update for Town Hall improvement project.

10. Burial Matters

To note Health and safety report concerning the closed parish graveyard and open parish graveyard.

To CONSIDER and AGREE annual rise of cost of Burial Fees

11. Finance

Clerk – Mrs P Trull – Plants for the small planter £14.00 (Morrison's Supermarket) Plants for the large trough £49.75 (St Aldams Farm, Westerleigh). Secateurs, weedol etc. (Morrison's Supermarket £9.70. Total £73.45

Parish Council working party to meet and update Financial Regulations if appropriate.

Prestige Grounds grass cut KGV 11th May – 23rd June 2016.

Letter received from Nat West Bank re standing order for salary increase for Parish Clerk – Councillor M Summers in receipt of the letter.

To NOTE June salary for the Clerk paid into her bank account was £1366.58

To NOTE the Wickwar PC Expenditure Table and then DECIDE whether the Following Cheques should be signed:

Mr N Bennett – Black Bins July 2016	£20.00
Mr T Gardner – Town Hall Tap	£50.00
South Glos Council – Dog and waste bins (VAT £62.46)	£374.76
Meredith's hanging Baskets Town Hall (VAT £18.00)	£90.00
P Trull – BT PC phone Account (VAT £13.74)	£82.46
P Trull G Tech Cordless strimmer (VAT £14.83)	£89.00
HMRC – PC NI	£97.19
Edge IT Systems (end of year support) (VAT £8.12)	£48.72
P Trull – HP INK Account Notification (VAT £1.33)	£7.99
P Trull – Plants and garden equipment	£73.45
Prestige Grounds – KGV Fields Grass Cutting (VAT £60)	£360.00
P Trull – Salary arrears July 2016	£13.67

Standing Orders/ Direct Debits

Clerks salary July 2016	£1380.25
N Power Town Hall	£15.00

For more Information on any item listed on this Agenda, please contact: Mrs P Trull - Wickwar Parish Clerk – 01454 299120