

Wickwar Parish Council meeting

Minutes

A meeting for the above Council was held on Wednesday 2<sup>nd</sup> September 2015, at the Town Hall commencing at 7.30pm. Wickwar Parish Council meeting

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Attended:

Councillor M Summers – Chairman

Councillor I Aldous

Councillor A Carroll

Councillor S Isaac

Councillor G Fielding

Councillor A Pennington

Apologies:

Councillor M Cowley – Vice Chairman

Ward Councillor M Lewis

Declarations of Interest – Pertinent to this meeting.

Councillor Aldous, Planning applications. 110 Inglestone Road, Wickwar and Wickwar Playing Fields Association.

Public Time

Councillor Aldous instructs the Clerk to thank South Glos Council for the work undertaken on Public Footpath LWR/29/40. The footpath runs from the Buthay towards the King George V Playing Fields. The path has been tarmaced. The Clerk will enquire if the works are completed?

Councillor Fielding has been asked by Parishioners about Christmas decorations in the High Street. The Clerk will make this an Agenda item for November.

Mr R Wheeler, commuter from Yate to Wotton under Edge, attended this meeting. Wickwar is experiencing increased traffic and speed. Mr Wheeler has been knocked off his motorbike at the Downs Road/Station Road junction. Mr Wheeler would like to see three way control traffic lights. Councillor Carroll has met with Mr Luke Hall, Member of Parliament for this area and has raised these and other road safety concerns for Wickwar.

Traffic control along the Downs road in the form of double white lines to prevent cars from overtaking, on this challenging road. Road speed reductions on the outer edge of the village from 40 to 30mph, along the Sodbury Road, travelling from Chipping Sodbury, also, a safe haven for walkers along the Sodbury Road towards Frith Lane.

**1. Minutes of the last meeting**

The Minutes for July 1<sup>st</sup> 2015 were signed.

**2. Planning Applications - for the Council to DISCUSS and AGREE their response to the following planning applications**

PK15/2635/PNGR - The Barn Westend Road West End Wickwar Wotton under Edge  
Prior notification of a change of use from Agricultural Building to single residential dwelling (Class C3) as defined in the Town and Country Planning (Use Classes) Order 1987 (as amended).

No comment

PK15/2672/F - 39B High Street Wickwar Wotton under Edge South Gloucestershire GL12 8NP

Erection of single storey rear extension to form additional living accommodation (retrospective)

No comment

COM/15/0531/OD - 77 High Street Wickwar Wotton under Edge South Gloucestershire GL12 8NP

Alleged internal walls being knocked down.

No Planning breach.

PK15/2856/F - Archfield House Station Road Wickwar South Gloucestershire GL12 8NB

Erection of detached double garage and storage area

No comment

PK15/2608/F - Leechpool Farm Tanhouse Lane Yate Bristol South Gloucestershire

Conversion of an existing outbuilding and stables to provide a residential annexe and 2no. holiday lets.

No comment

PT15/2962/RVC - The Old Granary Cowship Lane Wickwar Wotton Under Edge South Gloucestershire

Removal of condition 8 attached to planning permission P97/2209 dated 26/11/1997

Objection

PK15/2548/LB - Wickwar Care Home Sodbury Road Wickwar South Gloucestershire GL12 8NR

Installation of replacement windows to front elevation.

No objection

PK15/3222/F - Pound Barn West End Wickwar Wotton Under Edge South Gloucestershire

Installation of ground mounted solar panels and associated work

Comments

PK15/3177/TCA - Southfields 148C Inglestone Road Wickwar Wotton Under Edge South Gloucestershire

Proportional side reduction 1no. Atlantic Cedar tree in the Wickwar Conservation Area.

No objection

PK15/3569/PDR - 110 Inglestone Road Wickwar Wotton Under Edge South Gloucestershire GL12 8PJ

Erection of single storey side extension to form additional living accommodation

No objection

PK15/3531/F -Kingfisher Mill The Downs Wickwar Wotton Under Edge South Gloucestershire

Alteration to external of existing building, alterations to roof and erection of entrance canopy

No objection

PK15/3414/F - 39A High Street Wickwar Wotton Under Edge South Gloucestershire GL12 8NP

Erection of single storey rear extension to form additional living accommodation (retrospective)

No comment

PK15/2916/LB - 3 High Street Wickwar Wotton Under Edge South Gloucestershire GL12 8NE  
External works to include re-rendering of north west gable end wall and single storey rear elevation of main house, re-pointing of chimney breast and front boundary wall.

No comment

PK15/3307/LB The Mill Tanhouse Farm Tanhouse Lane Yate Bristol

Conversion of existing barn to 1no. dwelling with associated works

PK15/3306/F - The Mill Tanhouse Farm Tanhouse Lane Yate Bristol

Conversion of barn to 1no. dwelling with associated works

No comment

PT15/2499- Wickwar Playing Fields Adjacent To King George V Playing Field Wickwar Wotton Under Edge South Gloucestershire

Description: Erection of groundsman's store. Elevations marked with correct north/south/east/west annotations.

No comment

**3. To RECEIVE a verbal Report from the Ward Councillor**

Ward Councillor M Lewis did not attend this meeting.

**4.**

- a. To NOTE and Consider information regarding Bye Laws. Information regarding the use of 'Chinese Lanterns' is considered to be a dangerous practice. The Clerk will write to MP Luke Hall for him to take this matter forward.
- b. To NOTE and CONSIDER information regarding the speed limit reductions along Sodbury Road. This matter will be debated by South Glos Council at the Frome Vale Area Forums
- c. To NOTE and CONSIDER attendance, Town and Parish Councils Forum 14th July 2015. The Parish Council will continue to attend the Forum.
- d. To NOTE and CONSIDER information regarding weight limit signage for Wickwar. The Parish Clerk will write to SGC for clearer signage for Wickwar.
- e. To NOTE and CONSIDER Wickwar Web site – amendments and Parish Consultation. The Clerk will arrange a meeting with Mr D Luton who runs the site on behalf of the Parish.
- f. To NOTE and CONSIDER information regarding road safety issues traffic safety at the junction of the B4509 and B4060. This matter has been taken to Ward Councillor M Lewis and MP Luke Hall.
- g. To CONSIDER and NOTE traffic calming measures within the village. Double white lines Downs Road, 3 way traffic lights Station/Downs Road. This matter was debated

in the Public Time session at the beginning of this meeting. Ward Councillor M Lewis will take this forward and MP Luke Hall will be informed.

- h. To CONSIDER and NOTE information regarding free trees for the village. Noted.
- i. To CONSIDER and NOTE information from Parishioner regarding the re naming of Bell Passage, High Street, Wickwar. The Clerk will make enquiries and report back to the Council.

5. Register of correspondence received – Noted.

6. To RECEIVE verbal Reports from Councillors:

- a) Quarry Liaison Group meeting – Meeting to be arranged
- b) Frome Vale Area Forum – Meeting 17<sup>th</sup> September 2015
- c) Speed Watch – No report.
- d) PROW – Walk to clear foot paths and stiles 14th September 2015
- e) Community Centre – Meeting 14<sup>th</sup> September 2015  
To NOTE redecoration to take place February 2016.
- f) Village Hall- AGM held.
- g) Town Hall – The Council have considered wood worm reports from two Companies. Company Peter Cox Woodworm Treatment – proposed by Councillor I Aldous and seconded by Councillor G Fielding. All in favour therefore the motion has been carried.
- h) To Note change of lock for the Town Hall – Noted.
- i) To Note Cumbria Clock Company – Service of Town Hall Clock. – Noted.
- j) To NOTE and CONSIDER quotes for Town Hall refurbishment. – Builders. To be discussed at the Councils October meeting.
- k) King George V Playing Fields
  - To NOTE and RECEIVE Play equipment inspection. Noted
  - To NOTE and CONSIDER Club Agreements – to include responsibilities using Parish Council property and facilities. Meeting 21<sup>st</sup> September 2015  
Clerk to write to Mr A Fishley – Wickwar Cricket Club (now defunct) to ask them when they are going to make the Cricket net structure safe or remove it. Some of the equipment in the tin shed is the property of the club and the Parish Council would like to know when this may be removed?
  - To NOTE and CONSIDER vandalism KGV – Noted and dealt with.
- l) Safer & Stronger Community Group meeting – The Council will continue to attend these meetings.

7. General Business

- a) To CONSIDER and AGREE the purchase of a galvanized trough for the planting of flowers on grass verge land opposite Wickwar Youth Club. Pending the necessary permission from South Glos Council. Agreement to be signed at the Councils October meeting.
- b) To CONSIDER and AGREE the winding up of Wickwar Education and General Charities. Councillor M Summers is dealing with this matter.

- c) To CONSIDER and AGREE the sealing and signing of the Buthay Lease, between Merlin Housing Association and Wickwar Parish Council, for the Lease of the Land known as The Buthay to Merlin Housing Association for 10 years at £1000 per annum. This matter will be debated at the Councils October meeting.
- d) To CONSIDER and AGREE start and end timing of Parish Council meetings. The Parish Council has decided to change the time of the meetings to start at 7pm.

**8. Burial Matters**

IRO J L Addle plot 400  
Reserved plot Mr & Mrs J Addle Plot 405

**9. Accounts**

To NOTE Grant Thornton UK LLP – signing off Wickwar Parish Councils Accounts for 2014/2015. No notes or recommendations.

TO NOTE cheque signatories to be included will be Councillor M Cowley and Councillor G Fielding. Nat West Bank will be informed of the changes along with a newly signed mandate.

To NOTE the Wickwar PC Expenditure Table and then DECIDE whether the Following Cheques should be signed:

Mr Tony Gardner – replacement tap and pipe work at Cemetery	£115.00
Mr Tony Gardner – replacement lock Town Hall	£45.00
P Trull – Computer Ink – Prestige Cartridge (VAT £2.51)	£15.03
P Trull – Wood handle Cultivator (Parish Cemetery) Almondsbury Garden Centre (Vat £1.66)	£9.99
P Trull – Wood preservative for KGV & Cemetery – B & Q (Vat £5.67)	£34.00
P Trull – Keys Town Hall (Timpson’s Ltd) (Vat £6.52)	£32.60
Cumbria Clock Company – Town Hall Clock Service (Vat £26.00)	£156.00
Grant Thornton (Vat £40.00)	£200.00
Mrs J Collins Watering hanging baskets Town Hall – July – August (watering every two days @ £2.00 per water)	
£62.00	
Bristol Water – KGV Pavilion	£25.78
Bristol Water – Parkfield Trough	£24.64
Prestige Grounds – KGV Grass Cut -6/7/15 & 21/7/15 & 3/8/15 19/8/15 & cutting back overgrowth at the rear of pavilion. (VAT £65.00)	£390.00
Bristol Water – Town Hall	£53.64
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N Power – Pavilion (VAT £1.99)	£80.32
South Glos Council – Uncontested Election fees	£175.00
South Glos Council – Dog and waste Bins	£350.24
Mr N Bennett – Black bins KGV August & September	£40.00
P Trull - Popes skip hire KGV ( VAT £30.00)	£180.00
Bradley Stoke Town Council – Fire Training Course (VAT £7.50)	£45.00

P Trull – Ryman Stationery X 10 parish maps (VAT £2.56)	£12.80
Mr M Trull – Bench and play equipment Painting KGV	£60.00

**Standing Orders/ Direct Debits**

Clerks salary August/September 2015	£1322.24
	£1322.24
N Power Town Hall	£8.00
Rate Demand Town Hall (June – November £55.00)	£55.00

**Income**

July 2015	
IRO R Stimpson Memorial	£35.00
IRO C Carter Memorial	£65.00
August 2015	
IRO J Addle New Grave & Reserved Plot	£311.00

The next Parish Council meeting will take place on the 7<sup>th</sup> October 2015, at the Town Hall commencing at 7pm

Attended:  
 Councillor M Summers – Chairman  
 Councillor I Aldous  
 Councillor A Carroll  
 Councillor S Isaac  
 Councillor G Fielding  
 Councillor A Pennington

Apologies:  
 Councillor M Cowley – Vice Chairman  
 Ward Councillor M Lewis

Declarations of Interest – Pertinent to this meeting.

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#### Public Time

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