

## Wickwar Parish Council Minutes

A meeting was held for the above Council on the 4<sup>th</sup> November 2015 at the Town Hall Commencing at 7pm.

### Public Time

Parishioner has contacted the Parish Council to suggest double yellow lines and parking restriction along Honeyborne Way and part of Inglestone Road, in order to alleviate the Alexander Hosea School parking issues in the morning and afternoon. This matter will be discussed at the Councils December 2015 meeting.

The Clerk has also been asked to contact SGC regarding vehicles parking on pavement in Sodbury Road/High Street.

Vice Chairman from Pre School attended this meeting to discuss assistance from the Parish Council in order to continue Pre School education in Wickwar. This matter will be an agenda item for the Council December meeting.

### Attended:

Councillor M Summers – Chairman  
Councillor I Aldous  
Councillor A Carroll  
Councillor S Isaac  
Councillor G Fielding  
Councillor A Pennington

### Apologies:

Councillor M Cowley – Vice Chairman

### Clerk:

Mrs P Trull

Ward Councillor M Lewis attended this meeting

### Declarations of Interest pertinent to this meeting

- 1. To AGREE whether the Draft Minutes of the last meeting should be signed and agreed as a record of the last meeting**

The Minutes of the meeting dated October 7<sup>th</sup> 2015 were duly signed.

- 2. Planning – for the Council to DISCUSS and AGREE their response to the following planning applications**

PK15/4612/PNGR - Shortwood Farm Wickwar Road Yate Bristol South Gloucestershire  
Prior notification of a change of use from agricultural building to single residential dwelling (Class C3) as defined in the Town and Country Planning (GPD) Order 2015 and operational development.

Property to be inspected by Parish Councillors.

- 3. To RECEIVE a verbal Report from the Ward Councillor**

The SGC Core Strategy has set out building and housing needs for South Gloucestershire. The Strategy has been challenged by a housing developer and the developer appealed and has been successful, therefore there will be another 25 houses built in Charfield. SGC refused the development as it was outside the village building line, but they were over ruled.

1017

Signed.....Chairman.....Date

As a result there may be other developers in South Gloucestershire who will look to build in Villages such as Wickwar.

Luke Hall MP has been in contact with Ward Councillor M Lewis regarding traffic problems in Wickwar. 30 mph limit along Sodbury Road will be discussed at the March 2016 Frome Vale Area Forum. Footpath along Sodbury Road to Frith Lane is on the SGC priority list, and it is hoped that SGC will have Section 106 monies from the development in Yate to complete this project.

Three way traffic light system at the Junction of Downs Road, has been deemed by SGC Highways Officer not be practical at this time.

**4. To receive the following items for information.**

- a) To NOTE and CONSIDER information regarding the speed limit reductions along Sodbury Road. To be kept on the Agenda.
- b) To NOTE and CONSIDER Wickwar Web site – Councillors to consider the new format and costs involved.
- c) To NOTE and CONSIDER Christmas Decorations for Town Hall and High Street. Councillors to receive further information. Councillor G Fielding is dealing with this matter a £500 budget has been agreed for this issue. To be proposed and seconded when a formal request has been made.
- d) To NOTE and CONSIDER Queens Birthday Celebrations 2016 – Noted.
- e) To NOTE and CONSIDER Buthay Lease when progress has been made with Merlin Housing who have sent the Lease to their Legal Department for signing.

**5. Register of correspondence received (see attached)**

Noted.

**6. To RECEIVE verbal Reports from Councillors:**

- a) **Quarry Liaison Group meeting** - Next meeting 20<sup>th</sup> January 2016, Charfield Village Hall.
- b) **Frome Vale Area Forum** – Meeting November 27<sup>th</sup> 2015.
- c) **Speed Watch** – Continuing in Wickwar, new members needed.
- d) **PROW** – Next Walk Wednesday 11<sup>th</sup> November 2015.
- e) **Community Centre** – AGM November 16<sup>th</sup> 2015.
- f) **Village Hall** – Refurbishment continues.
- g) **Town Hall** -  
**To NOTE and CONSIDER quotes for Town Hall refurbishment. – Builders.** Quotes still being sought.
  - **To NOTE Town Hall water meter inspection and inspection of pipe work within the Town Hall** – Meter and pipework inspected. No faults found.
- h) **King George V Playing Fields**
  - **To NOTE and RECEIVE Play equipment inspection** - Noted
  - **To NOTE and RECEIVE verbal and e mail report of Kitchen and Pavilion inspection.** Noted, no problems found.
- i) **Safer & Stronger Community Group** – Dates to be agreed.

- j) **Youth Club – To CONSIDER and AGREE future funding of Wickwar Youth Club –**  
Parish Council to receive further information and to be involved in a consultation on the future of the Club.

#### 7. General Business

- a. **To CONSIDER and AGREE the purchase of a galvanized trough for the planting of flowers on grass verge land opposite Wickwar Youth Club. Pending the necessary permission from South Glos Council –** The agreement between SGC and Wickwar Parish Council has been agreed and signed. The trough, soil and plants are in situ.
- b. **To CONSIDER and AGREE the sealing and signing of the Buthay Lease, between Merlin Housing Association and Wickwar Parish Council, for the Lease of the Land known as The Buthay to Merlin Housing Association for 10 years at £1000 per annum –** Merlin Housing Association has informed the Council they are ready to sign the Lease.
- c. **To CONSIDER and AGREE restoration of Shield –** Councillor Carroll is still seeking advice and costs.
- d. **To CONSIDER and AGREE action regarding letter received from Mr R Ashton –** The Clerk will contact MR Ashton and agree a date for the Council to meet.
- e. **To CONSIDER and AGREE CPRE annual membership £36.00 –** Membership proposed by Councillor A Carroll and Seconded by Councillor A Pennington. All in favour therefore the motion has been carried.
- f. **To CONSIDER and AGREE donation to The Royal British Legion Poppy Appeal –** Councillor A Carroll proposed a donation of £150.00 seconded by Councillor G Fielding. All in favour therefore the motion has been carried.
- g. **To CONSIDER and AGREE application from Wickwar PCC for grant aid for the pollarding of lime trees lining the stank pathway –** No application letter received by the Council.
- h. **To CONSIDER and AGREE Model PUBLICATION SCHEME on Wickwar Web Site, and to AGREE the additional charges for scanning documents –** Proposed that the Model Publication Scheme adds an additional charge of £1.00 per copy of Council papers at £1.00 per copy for the scanning of documents.. The Scheme will be amended. Proposed by Councillor Ian Aldous and seconded by Councillor A Carroll, all in favour therefore the motion has been carried.
- i. **To CONSIDER and AGREE Mission Statement for Wickwar Parish Council -** This document is being progressed by Councillors.
- j. **To CONSIDER and AGREE application from St Peters Hospice for grant aid –** Councillor A Carroll proposed a donation of £100.00 seconded by Councillor S Isaac. All in favour therefore the motion has been carried.
- k. **To CONSIDER and AGREE application from Cruse Bereavement Care for grant aid –** The Council has agreed not to support this Charity at this time.
- l. **To CONSIDER updating the Wickwar Parish Plan –** The Clerk will ask Parishioners via the Parish Magazine if they would like to be involved with any updates for the Plan.
- m. **To CONSIDER and AGREE subscription renewal for the open Spaces society –** The Parish Council has agreed not to continue with their subscription.

#### 8. Burial Matters

IRO M Pollard  
IRO C Finlinson

#### 9. Finance

To NOTE the Wickwar PC Expenditure Table and then DECIDE whether the Following Cheques should be signed:

HMRC – Parish Council – Clerk NI	£89.18
Mrs A Mackie Clock Winder – August – November 2015	£160.00
HMRC – Clock Winder BR Tax	£40.00
Mr N Bennett – Bin collection Pavilion October & November 2015	£40.00
Mr N Bennett – Gate closing KGV June 2015 – March 2016	£200.00
Mrs P Trull – Bulbs small planter	£18.00
Peter Cox Ltd. Woodworm spraying Town Hall (VAT £188.00)	£1129.20
P Trull – Tesco & Poundland pavilion kitchen goods (VAT £9.81)	£49.06
P Trull – Countryside Store trough and soils (VAT £29.20)	£146.00
Edge IT PC Accounts Package (VAT £36.00)	£216.00
M Trull – Town Hall Cleaning – April – November 2015	£42.00
S Trull – PC Broadband April – November 2015	£88.00
CPRE Membership	£36.00
Royal British Legion Poppy appeal	£150.00
St Peters Hospice – Section 106 donation.	£100.00

Note Cheque for £50.00 – Southern Brook Community involvement course was not signed as the course was cancelled.

**Standing Orders/ Direct Debits**

Clerks salary November 2015	£1322.24
N Power Town Hall	£8.00
Rate Demand Town Hall (June – November £55.00)	£55.00
Public Works Load Board Loan Payment Notice	£2834.01

**Income**

October 2015	
Precept	£18584.50

The next meeting for the Parish Council will be on Wednesday 2<sup>nd</sup> December 2015, at the Town Hall commencing at 7pm.