

Wickwar Parish Council

AGENDA

A meeting of the above Council will be held at the Town Hall on Wednesday, 1st June 2016 commencing at 7.00pm.

Public Time (Duration 20 minutes' maximum)

1. To RECEIVE and DECIDE whether to accept Apologies for Absence
2. To NOTE and RECORD Declaration of Interests relevant to this meeting.
3. To AGREE whether the Draft Minutes of the last meeting should be signed as a record of the last meeting.
4. Planning – for the Council to DISCUSS and AGREE their response to the following planning applications:
PK16/1158/F -The Croft Bury Hill Lane Yate Bristol South Gloucestershire
Change of use of land to residential curtilage. Erection of single storey side extension to form additional living accommodation. Erection of detached triple garage, new driveway and creation of new vehicular access on to Bury Hill Lane.
PK16/2372/F - Tanhouse Farm Tanhouse Lane Yate Bristol South Gloucestershire
Erection of agricultural building for storage of fodder and machinery. Alteration of existing vehicular access
PK16/2427/TCA - 30 High Street Wickwar Wotton Under Edge South Gloucestershire GL12 8NP
Works to fell 1 no. Apple tree situated within the Wickwar Conservation Area
PK16/1531/TCA -Alderley House The Downs Wickwar Wotton Under Edge South Gloucestershire
Description: Works to crown lift 1no. mature ash tree to 4m above upper level carpark and 4m above lower car park, and to crown reduce 1no. field maple tree to leave an approx height of 7m and radial spread of 8m and crown lift to leave 3m clearance from building.
PK16/1575/TCA - Holly House 67 High Street Wickwar Wotton Under Edge South Gloucestershire
Works to fell 1no. silver birch tree in Wickwar Conservation Area.
PK16/1575/TCA - Holly House 67 High Street Wickwar Wotton Under Edge South
PT16/1833/F - Land Off Hall End Lane Rangeworthy South Gloucestershire GL12 8PQ
Change of use of land to land for the siting of 2no. Gypsy pitches including 2no. static caravans, 2no. touring caravan pitches and associated works. Erection of 2no. day rooms. (Resubmission of PT15/2127/F).
PK16/2710/LB - 37 High Street Wickwar Wotton Under Edge South Gloucestershire GL12 8NP
Internal and external alterations to repair roof and guttering of outbuilding.
PK16/1223/F - 2 Honeyborne Way Wickwar South Gloucestershire GL12 8PF
Erection of first floor side extension to form additional living accommodation
5. To RECEIVE a verbal Report from the Ward Councillor
6. **To RECEIVE the following Items for Information:**

- a) To NOTE and CONSIDER Wickwar Web site, new site and improvements. To AGREE costs for the webs site at £1000 to set up site and annual running costs of £250.00
- b) To NOTE and CONSIDER SGC 20mph Speed limit Alexander Hosea School (various Roads) also to consider 20mph zone to include Back Lane and North Road
- c) To NOTE and CONSIDER information on Wickwar Photo Competition
- d) To NOTE and CONSIDER information on Town Hall development project
- e) To Note and CONSIDER tree preservation order – The Old Rectory Church Lane Wickwar
- f) To NOTE and CONSIDER complaints from Parishioners regarding motor cross events Castle Farm Wickwar
- g) To NOTE receipt of letter from Gladman Developments.
- h) To NOTE and RECEIVE information re footpaths in Wickwar Village sent from SGC
- i) To Note planter Sodbury Road now planted. Clerk has requested the Parish Council purchase a cordless strimmer for the area surrounding the planter.

7. **Register of correspondence received**

8. **To RECEIVE verbal Reports from Councillors:**

- a) Quarry Liaison Group meeting -
- b) Safer and Stronger Community Group meeting
- c) Speed Watch
- d) PROW
- e) Community Centre
- f) Village Hall
- g) Town Hall

h) **King George V Playing Fields**

- To NOTE and RECEIVE Play equipment inspection
- To NOTE and RECEIVE verbal and e mail report of Kitchen and Pavilion inspection.
- To CONSIDER and AGREE strategy for the Cricket net poles
 - To CONSIDER and AGREE rectifying damage to cantilever swing. (26th April 2016) Swing removed from Play area by South Glos Council Officer Tina Rainey.
 - To CONSIDER and AGREE CCTV installation at the King George V Playing Fields
 - To NOTE and CONSIDER ROSPA Report 2016

- i) Youth Club

9. **General Business**

- To CONSIDER and AGREE the sealing and signing of the Buthay Lease, between Merlin Housing Association and Wickwar Parish Council, for the Lease of the Land known as The Buthay to Merlin Housing Association for 10 years at £1000 per annum. To Note the Clerk has requested updated valuations of the Property known as the Chapel.
- To CONSIDER and AGREE Town Hall broad band provider
- To CONSIDER and AGREE contract between Wickwar Parish Council and Tool box creations (Mr D Luton) for the Wickwar web site and payment of the annual fee £250.00. Plus one off set up fee of £1000.00

- To CONSIDER and AGREE date for working party meeting to discuss Buthay Lease/Easement for the Old Chapel, Buthay, Wickwar

10. **Burial Matters**

To note Interment IRO H Baker, Cremation Plot 17A

11. Finance

To CONSIDER and AGREE renewal of Parish Council Insurance Policy, with Zurich. This is the second year of a three-year contract. £1769.70

Clerks annual pay rise. As per NALC pay and conditions guidelines, 2015/2016. Increase of £13.67 per month with effect from 1.4.16. Two months' arrears @ £13.67 = £27.34

Mr B Hesketh has undertaken the Parish Councils Annual Internal Audit Report for the year ending 31st March 2016.

To CONSIDER and AGREE investment program for Parish Council contingency monies.

Accounts notices posted on Wickwar Web site and Parish Notice Board. Exercise of Electors Rights to inspect Accounts.

To NOTE the Wickwar PC Expenditure Table and then DECIDE whether the Following Cheques should be signed:

Mr N Bennett – Black Bins June 2016	£20.00
Play Safety Ltd (ROSPA KGV Play Equipment KGV inspection)	£113.40
M Trull – Town Hall Cleaning	£30.00
D R Howse – Gate Post Parkfield (VAT £75.00)	£450.00
Toolbox Digital Services – Webb site set up and annual fee	£1250.00
Npower – Pavilion	£274.18
HMRC – PC Clerks NI	£95.50
David James & Partners - updated valuation of property The Chapel (VAT £20.00)	£120.00
Mr N Bennett – Gate Closing KGV – December 2015 – May 2016	£167.00
Gloucestershire Playing Fields Association – Membership renewal	£50.00
The Society of Local Council Clerks – renewed subscription	£167.00
Zurich Municipal	£1769.70
P Trull – Arrears of Salary April & May 2016	£27.34

Standing Orders/ Direct Debits

Clerks salary June 2016	£1380.25
N Power Town Hall	£15.00
Income	
SGC – Local Community Infrastructure Levy Contribution	£186.93
Precept	£20,637.00

For more Information on any item listed on this Agenda, please contact: Mrs P Trull - Wickwar Parish Clerk – 01454 299120