

**Wickwar Parish Council**

**Minutes**

A meeting for the above Council was held on Wednesday 3rd March 2016 at the Town Hall commencing at 7pm

**Public Time**

Councillor Gareth Fielding has been in contact with the Butterfly Conservation Society and is trying to arrange a guided walk through Lower Woods for the Parish in July.

Chairman Martin Summers has read the papers passed on by parishioner Mr D Howard regarding information the Parish Council has to supply the public. The Council has taken advice from Avon Local Council’s Association and the Parish Council publish all that they should.

Parishioners have contacted the Parish Council regarding dog mess in the village and in the King George V Playing fields. The Clerk will contact the Dog Warden and put up posters where appropriate.

Also, parishioners have complained about horse mess on pavements. It is illegal for horse riders to ride on pavements.

Parishioner contacted the Parish Council regarding High Street car parking. The Parish Council have given their approval of a scheme for the Spar shop to have dedicated customer parking. The Parish Council do not have the authority to approve this scheme and the ultimate decision will be SGC Highways Department who will conduct investigations. It is suggested, to ease parking congestion on the High street that people be encouraged to use parking facilities they may have at the rear of their properties. But it is noted that not all High Street residents have this facility.

Parishioner raised concerns over the recent fatality along the Downs Road, and double white lines might be advisable to prevent overtaking. The Clerk will contact Charfield Parish Council.

**Attended:**

- Councillor M Summers (Chairman)
- Councillor M Cowley (Vice Chairman)
- Councillor A Carroll
- Councillor S Isaac
- Councillor G Fielding
- Councillor A Pennington

**Clerk:**

Mrs P Trull

**Apologies:**

Councillor Ian Aldous

Ward Councillor M Lewis attended this meeting. Councillor Lewis left the meeting at 8.15pm.

**Declarations of Interest pertinent to this meeting**

None at this meeting.

**1. To AGREE whether the Draft Minutes of the last meeting are approved and should be signed as a record of the last meeting**

The Minutes of the last meeting held on the 3<sup>rd</sup> February 2016 were signed by the Chairman at this meeting.

**2. Planning – for the Council to DISCUSS and AGREE their response to the following planning applications:**

PK16/0362/F29 - High Street Wickwar Wotton Under Edge South Gloucestershire GL12 8NP

Change of use of part ground floor from Hairdressers (Class A1) to Residential (Class C3) as defined in Town and Country Planning (Use Classes) Order 1987 (as amended) with associated external alterations.

No objection

**3. To receive a verbal report from Ward Councillor**

South Glos Council are proposing to reduce the Library services in order to reduce spending. Of particular concern to Wickwar is the mobile library which may be under threat. Everyone who has a concern about the library service should join in the consultation on the council website and make their views known.

South Glos Council is moving towards joining with Bath and NE Somerset, Bristol, and N Somerset to form the 'West of England Partnership'. This will give some devolved powers to the region and will attract additional funding of £900M from central government, to be spent on collaborative projects in housing, transport and training. A condition of the formation of this partnership is that we shall have to have an elected regional mayor

**4. To receive the following items for information.**

- a) To NOTE and CONSIDER information regarding the speed limit reductions along Sodbury Road – To be discussed at the Frome Vale Area Forum 3<sup>rd</sup> March 2016.
- b) To NOTE and CONSIDER Wickwar Web site, Clerk to contact Mr D Luton re costings of the upgraded or new web site – The Clerk will contact Mr Luton
- c) To NOTE and CONSIDER wi fi for Wickwar Town Hall – The Town Hall does not have a postal address, therefore a post box for the Hall has to be erected and the Clerk will make application to the postal services to have the town Hall registered. Broad band companies will then consider giving the Council quotes for the broad band service.

**5. Register of correspondence received**

**6. To RECEIVE verbal Reports from Councillors**

- a) **Quarry Liaison Group meeting - Next meeting May 12th 2016**
- b) **Frome Vale Area Forum – Next Meeting 3rd March 2016**
- c) **Speed Watch** - Group intend to fund bin stickers 30 mph and 20 mph.
- d) **PROW** - Dates for Parish Walks 17<sup>th</sup> April, 16<sup>th</sup> May, 12<sup>th</sup> June.
- e) **Community Centre** - Plans to be drawn up for the proposed disabled toilet at the Centre. Also for the Community Centre Committee to consider more polycarbonate sheeting along the walls in the corridor.
- f) **Village Hall** – No report

- g) **Town Hall** – Councillor Gareth Fielding has been in contact with Listed Building Heritage Officers to consider improvements to the Town Hall.
- h) King George V Playing Fields
  - To NOTE and RECEIVE Play equipment inspection - Noted
  - To NOTE and RECEIVE verbal and e mail report of Kitchen and Pavilion inspection. Noted
  - To CONSIDER and AGREE strategy for the Cricket net poles – Ongoing.
  - To CONSIDER and AGREE changes to Football Club Agreement – to CONSIDER cleaning of the pavilion and Kitchen. To CONSIDER and AGREE the payment of a deposit from all users of the pavilion including the Football Club. To agree a date for the King George V working party. – Clerk to contact Football Club and agree a date for the working party meeting.

Wickwar Games to be held on the 16<sup>th</sup> July 2016. Wickwar Parish Council have no objection for the use of the Pavilion and kitchen facilities.
- i) Safer & Stronger Community Group – Attended by Councillor Martin Summers. Parking on pavements, the Police will not take action unless obstruction can be proved. Date of next meeting to be advised.
- j) Youth Club – No report

7. **General Business**

- To CONSIDER and AGREE the sealing and signing of the Buthay Lease, between Merlin Housing Association and Wickwar Parish Council, for the Lease of the Land known as The Buthay to Merlin Housing Association for 10 years at £1000 per annum. Clerk to set up meeting with PC Solicitors - Noted
- To CONSIDER and AGREE Mission Statement for Wickwar Parish Council – Approved by the Parish Council – Councillor Angie Carroll proposed the statement be adopted by the Parish Council seconded by Councillor Andy Pennington, all in favour therefore the motion was carried.
- To CONSIDER and AGREE Parish to celebrate HM Queen’s 90th Birthday celebrations event to take place at Avon Crescent Community Rooms – Councillor Angie Carroll proposed the Council grants £250.00 towards this village event, seconded by Councillor Michael Cowley. All in favour therefore the motion has been carried.
- To Consider and AGREE project for Wickwar through Lottery Funding – To be agreed in conjunction with improvements to the Town Hall.
- To CONSIDER and AGREE donation towards pollarding of lime trees, along the stank footpath. Invoice £2880.00 paid by Wickwar PCC – Councillor Angie Carroll proposed the Council grants £1000 towards the cost of £2800 (inc VAT) this proposal was not seconded. Counter proposal from Councillor Stephen Isaac the Parish Council grants 50% of the cost (exc VAT) of £1200 seconded by Councillor Gareth Fielding, all in favour therefore the motion was carried.

8. **Burial Matters**

Mr Peter Quinn – Plot 366

9. **Finance**

SGC – To note Council Tax base, Precept arrangements and Local Council Tax reduction support grant 2016/2017 £808.00

To NOTE the Wickwar PC Expenditure Table and then DECIDE whether the Following Cheques should be signed

HMRC – CLERK NI	£89.18
MR N BENNETT – BLACK BINS KGV	£20.00
P TRULL – HENRY VACUUM AND BAG (VAT £20.80)	£103.98
P TRULL – PRINTER INK (VAT £3.99)	£23.93
MRS A MACKIE – CLOCK WINDER SALARY DECEMBER 15 – MARCH 2016	£160.00
HMRC – MRS A MACKIE BR TAX	£40.00
P TRULL – JOHN LEWIS PLC – LAPTOP, PRINTER, MOUSE & SOFTWARE (VAT 107.32)	£643.89
DR HOWSE GRASS CUT KGV PLAY AREA AND CEMETERIES (VAT £268.00)	£1608.00
P TRULL – MEREDITHS TOWN HALL KEYS (£5.75)	£28.75
AVON CRESCENT COMMUNITY CLUB – QUEEN ELIZABETH II VILLAGE CELEBRATION SECTION 137	£250.00
WICKWAR PCC – SECTION 137 GRANT LIME TREE POLLARD	£1200.00

**Direct Debits and Standing orders**

P Trull – March 2016 Salary	£1322.24
Town Hall – N Power	£15.00

**Income February 2016**

Wickwar Football Club	£864.41
Hire of Town Hall	£5.00
IRO Mr P Quinn Interment Fee	£70.00

The next Parish Council meeting will take place on Wednesday 6<sup>th</sup> April 2-16 at the Town Hall commencing at 7pm