

## Wickwar Parish Council

### AGENDA

A meeting of the above Council will be held at the Town Hall on Wednesday, 3rd June 2015 commencing at 7.30pm.

#### Public Time (Duration 20 minutes maximum)

1. To RECEIVE and DECIDE whether to accept Apologies for Absence
2. To NOTE and RECORD Declaration of Interests relevant to this meeting.
3. To AGREE whether the Draft Minutes of the last meeting should be signed as a correct record of the last meeting.
  
4. Planning – for the Council to DISCUSS and AGREE their response to the following planning applications:  
PK15/1684/F - 50 High Street Wickwar Wotton Under Edge South Gloucestershire GL12 8NP  
Demolition of single storey lean-to extension and erection of first floor rear and single storey ground floor extensions and single storey extension to outbuilding.  
PT15/1452/F - Windsor Cottage Cowship Lane Cromhall Wotton under Edge South Gloucestershire  
Erection of storage building to replace existing storage sheds  
PK15/1963/F 2 - Canters Leaze Wickwar Wotton Under Edge South Gloucestershire GL12 8LX  
Erection of two storey side extension to form additional living accommodation. Conversion of existing garage to living space  
PK15/1784/F - Ladyswood Mapleridge Lane Yate Bristol South Gloucestershire  
Demolition of existing conservatory. Erection of replacement conservatory.  
PK15/2088/LB - Hill House West End Wickwar Wotton Under Edge South Gloucestershire  
External works including re-rendering north and east elevations, repairs to windows and sills, replacement of rain water goods and surface fixed services  
PK15/2075/F - Pound Barn West End Wickwar Wotton Under Edge South Gloucestershire  
Installation of ground mounted solar panels and associated works  
PK15/2150/PNGR - Hall End Barn Hall End Lane Wickwar Wotton Under Edge South Gloucestershire  
Prior notification of a change of use from agricultural building to residential dwelling (Class C3) as defined in the Town and Country Planning (Use Classes) Order 1987 (as amended).  
PK15/2150/PNGR
  
5. To RECEIVE a verbal Report from the Ward Councillor
  
6. To RECEIVE the following Items for Information:
  - a) To NOTE and RECEIVE information regarding By Laws.
  - b) To NOTE and RECEIVE INSPECTION of Play Equipment
  - c) To NOTE and CONSIDER Advance warning of (1) Consultation on the Proposed Submission Version of the Policies, Sites and Places Plan and (2) Local Green Spaces SGC
  - d) To Note and CONSIDER response to the public consultation - South Gloucestershire Local Plan: Policies, Sites and Places (PSP) Plan: Proposed Submission Plan
  - e) To Note and Consider Community Spaces Consultation & Information Spreadsheet - June 2015
  - f) To NOTE and CONSIDER information regarding the speed limit reductions along Sodbury Road.
  - g) To NOTE and CONSIDER to let of the Pavilion for the Wickwar Games on 11<sup>th</sup> July 2015
  
7. Register of correspondence received (see attached)
  
8. To RECEIVE verbal Reports from Councillors:
  - a) Quarry Liaison Group meeting
  - b) Frome Vale Area Forum
  - c) Speed Watch
  - d) PROW

- e) Community Centre – Next meeting 8<sup>th</sup> June 2015
- f) Village Hall
- g) Town Hall
- h) King George V Playing Fields  
To CONSIDER and AGREE to 12 month placing of the black bins for SGC rubbish collection for a fee of £240.00 per annum.
- i) Safer & Stronger Community Group – Meeting
- j) Town & Parish Councils Forum April 2015

#### 9. General Business

- a) To CONSIDER and AGREE the next actions with regard to the Buthay Lease
- b) To CONSIDER and AGREE Parish Council Risk Assessment Document.
- c) To CONSIDER and AGREE hanging baskets for the Town Hall summer 2015
- d) To CONSIDER and AGREE Publication of the South Gloucestershire Local Plan, Proposed Submission: Policies, Sites and Places Plan - Regulation 19 Consultation
- e) To CONSIDER and AGREE ZURICH Insurance Quote for Wickwar Parish Council, to enter into a three year contract at a annual fee of £1682.94
- f) To CONSIDER and AGREE the purchase of a an additional notice board A1 (8x4) External Lockable Pinnable Notice Board with Waterproof Seal for Outdoor or Indoor Use at a cost of £97.95

#### 10. Burial Matters

To consider changes to the Burial Ground Regulations –  
To undertake Risk Assessment of open and closed Parish Council cemeteries. Date to be agreed

#### 11. Finance

**To CONSIDER and AGREE the signing of the Parish Council Annual Return for the Financial year ended 31<sup>st</sup> March 2015, Section 1 and Section 2.**

To CONSIDER and AGREE the Clerk enrolling the Parish Council into NEST ( National Employment Savings Trust) to comply with the Government Pensions auto enrolment scheme for staff pensions.

**To NOTE the Wickwar PC Expenditure Table and then DECIDE whether the Following Cheques should be signed:**

HMRC – Inland Revenue – Clerks NI	£89.18
South Glos Council – Dog bins and litter bins (VAT £58.37)	£350.24
Zurich Insurance	£1682.94
P Trull – Amazon UK – Book The Last English Poachers	£11.89

#### **Standing Orders/ Direct Debits**

Clerks salary June 2015	£1322.24
N Power Town Hall	£8.00
Rate Demand King George Playing Fields -May (June 2015 £55.00)	£55.00
Rate Demand Town Hall (June – November £55.00)	£55.00

#### **Income May2015**

South Glos Council –Precept	£18,584.50
-----------------------------	------------

**Wickwar Parish Council**

### AGENDA

A meeting of the above Council will be held at the Town Hall on Wednesday, 3rd June 2015 commencing at 7.30pm.

**Public Time (Duration 20 minutes maximum)**

- 12. To RECEIVE and DECIDE whether to accept Apologies for Absence
- 13. To NOTE and RECORD Declaration of Interests relevant to this meeting.

14. To AGREE whether the Draft Minutes of the last meeting should be signed as a correct record of the last meeting.
15. Planning – for the Council to DISCUSS and AGREE their response to the following planning applications:  
**PK15/1684/F - 50 High Street Wickwar Wotton Under Edge South Gloucestershire GL12 8NP**  
Demolition of single storey lean-to extension and erection of first floor rear and single storey ground floor extensions and single storey extension to outbuilding.  
**PT15/1452/F - Windsor Cottage Cowship Lane Cromhall Wotton under Edge South Gloucestershire**  
Erection of storage building to replace existing storage sheds  
**PK15/1963/F 2 - Canters Leaze Wickwar Wotton Under Edge South Gloucestershire GL12 8LX**  
Erection of two storey side extension to form additional living accommodation. Conversion of existing garage to living space  
**PK15/1784/F - Ladyswood Mapleridge Lane Yate Bristol South Gloucestershire**  
Demolition of existing conservatory. Erection of replacement conservatory.  
**PK15/2088/LB - Hill House West End Wickwar Wotton Under Edge South Gloucestershire**  
External works including re-rendering north and east elevations, repairs to windows and sills, replacement of rain water goods and surface fixed services  
**PK15/2075/F - Pound Barn West End Wickwar Wotton Under Edge South Gloucestershire**  
Installation of ground mounted solar panels and associated works  
**PK15/2150/PNGR - Hall End Barn Hall End Lane Wickwar Wotton Under Edge South Gloucestershire**  
Prior notification of a change of use from agricultural building to residential dwelling (Class C3) as defined in the Town and Country Planning (Use Classes) Order 1987 (as amended).  
**PK15/2150/PNGR**
16. To RECEIVE a verbal Report from the Ward Councillor
17. To RECEIVE the following Items for Information:
- a) To NOTE and RECEIVE information regarding By Laws.
  - b) To NOTE and RECEIVE INSPECTION of Play Equipment
  - c) To NOTE and CONSIDER Advance warning of (1) Consultation on the Proposed Submission Version of the Policies, Sites and Places Plan and (2) Local Green Spaces SGC
  - d) To Note and CONSIDER response to the public consultation - South Gloucestershire Local Plan: Policies, Sites and Places (PSP) Plan: Proposed Submission Plan
  - e) To Note and Consider Community Spaces Consultation & Information Spreadsheet - June 2015
  - f) To NOTE and CONSIDER information regarding the speed limit reductions along Sodbury Road.
  - g) To NOTE and CONSIDER to let of the Pavilion for the Wickwar Games on 11<sup>th</sup> July 2015
18. Register of correspondence received (see attached)
19. To RECEIVE verbal Reports from Councillors:
- k) Quarry Liaison Group meeting
  - l) Frome Vale Area Forum
  - m) Speed Watch
  - n) PROW
  - o) Community Centre – Next meeting 8<sup>th</sup> June 2015
  - p) Village Hall
  - q) Town Hall
  - r) King George V Playing Fields  
To CONSIDER and AGREE to 12 month placing of the black bins for SGC rubbish collection for a fee of £240.00 per annum.
  - s) Safer & Stronger Community Group – Meeting
  - t) Town & Parish Councils Forum April 2015

## 20. General Business

- g) To CONSIDER and AGREE the next actions with regard to the Buthay Lease
- h) To CONSIDER and AGREE Parish Council Risk Assessment Document.
- i) To CONSIDER and AGREE hanging baskets for the Town Hall summer 2015
- j) To CONSIDER and AGREE Publication of the South Gloucestershire Local Plan, Proposed Submission: Policies, Sites and Places Plan - Regulation 19 Consultation
- k) To CONSIDER and AGREE ZURICH Insurance Quote for Wickwar Parish Council, to enter into a three year contract at a annual fee of £1682.94
- l) To CONSIDER and AGREE the purchase of a an additional notice board A1 (8x4) External Lockable Pinnable Notice Board with Waterproof Seal for Outdoor or Indoor Use at a cost of £97.95

## 21. Burial Matters

To consider changes to the Burial Ground Regulations –  
To undertake Risk Assessment of open and closed Parish Council cemeteries. Date to be agreed

## 22. Finance

**To CONSIDER and AGREE the signing of the Parish Council Annual Return for the Financial year ended 31st March 2015, Section 1 and Section 2.**

To CONSIDER and AGREE the Clerk enrolling the Parish Council into NEST ( National Employment Savings Trust) to comply with the Government Pensions auto enrolment scheme for staff pensions.

**To NOTE the Wickwar PC Expenditure Table and then DECIDE whether the Following Cheques should be signed:**

HMRC – Inland Revenue – Clerks NI	£89.18
South Glos Council – Dog bins and litter bins (VAT £58.37)	£350.24
Zurich Insurance	£1682.94
P Trull – Amazon UK – Book The Last English Poachers	£11.89

### **Standing Orders/ Direct Debits**

Clerks salary June 2015	£1322.24
N Power Town Hall	£8.00
Rate Demand King George Playing Fields -May (June 2015 £55.00)	£55.00
Rate Demand Town Hall (June – November £55.00)	£55.00

### **Income May2015**

South Glos Council –Precept	£18,584.50
Wickwar Womens Circle – Hire of Town Hall	£40.00
IRO Arnold – Interment	£70.00

For more Information on any item listed on this Agenda, please contact:

Mrs P Trull  
Wickwar Parish Clerk  
01454 299120  
[trull@btinternet.com](mailto:trull@btinternet.com)

ckwar Womens Circle – Hire of Town Hall	£40.00
IRO Arnold – Interment	£70.00

For more Information on any item listed on this Agenda, please contact:

Mrs P Trull  
Wickwar Parish Clerk  
01454 299120  
[trull@btinternet.com](mailto:trull@btinternet.com)

