

## Wickwar Parish Council

### AGENDA

A meeting of the above Council will be held at the Town Hall on Wednesday, 4<sup>th</sup> February 2015 commencing at 7.30pm.

#### Public Time (Duration 20 minutes maximum)

1. To RECEIVE and DECIDE whether to accept Apologies for Absence
2. To NOTE and RECORD Declaration of Interests relevant to this meeting.
3. To AGREE whether the Draft Minutes of the last meeting should be signed as a correct record of the meeting on 7<sup>th</sup> January 2015
  
4. Planning – for the Council to DISCUSS and AGREE their response to the following planning applications:  
PK15/0104/TCA - The Hill 5 High Street, Wickwar  
Works to fell 1 fir/spruce tree situated within the Wickwar Conservation area  
PK15/01076/F - Captains Farm Hall End Lane Wickwar Wotton Under Edge South Gloucestershire  
Erection of single storey extension to annexe to form additional living accommodation.  
PK15/010/F - The Coach House Back Lane Wickwar Wotton Under Edge South Gloucestershire  
External alterations to front elevation to facilitate conversion of integral garage to living accommodation.  
(Amendment to previously approved scheme PK14/1122/F). Erection of single storey rear extension to form additional living accommodation.
  
5. To RECEIVE a verbal Report from the Ward Councillor
  
6. To RECEIVE the following Items for Information:
  - a) Clerk National Pay increase as per NALC wef: 1 January 2015 & increased hours from 70 to 100 per month with effect from the 1<sup>st</sup> January 2015.
  - b) To CONSIDER and AGREE to the Clerk attending a Manual Handling course 3<sup>rd</sup> March 2015 (Cost £15.00)
  - c) To CONSIDER and AGREE to the Clerk and two Councillors attending a Health & Safety Fire Awareness Course 14<sup>th</sup> July 2015 (cost £15.00 per person)
  - d) To CONSIDER and AGREE a venue or future venue for Parish Council meetings.
  - e) To NOTE and RECEIVE ALCA Elections Timetable
  
7. Register of correspondence received (see attached)
  
8. To RECEIVE verbal Reports from Councillors:
  - a) Quarry Liaison Group meeting
  - b) Frome Vale Area Forum
  - c) Speed Watch
  - d) PROW – PROW members walk to Yate Court 16<sup>th</sup> January 2015. & Parish Walk 18<sup>th</sup> January 2015
  - e) Community Centre
  - f) Village Hall
  - g) Town Hall
  - h) King George V Playing Fields
  - i) Pavilion
    - o Inspection of Play equipment
    - o KGV Management Committee
    - o Overdue payments x 2 years Cricket Club
    - o Management Committee
  
9. General Business
  - a) To CONSIDER and AGREE the next actions with regard to the Buthay Lease
  - b) To CONSIDER and AGREE the next actions and rental NOTICE for Parkfield Rental which expires March 31<sup>st</sup> 2015

- c) To NOTE the receipt of the Survey Town Hall (16th December 2014) and to DISCUSS and AGREE next actions. Report read by Chairman. Copied to Parish Councillors
- d) To NOTE the costs involved with the installation of a Village Defibrillator.
- e) To CONSIDER and AGREE Data Protection Policy – ALCA
- f) To CONSIDER and AGREE Election 2015 – Timetable for Local Councils.
- g) To CONSIDER and AGREE Date for Parish Meeting
- h) To CONSIDER and AGREE the Clerk attending the Society of Local Clerks meeting at a cost of £18.50.

10. Burial Matters

To CONSIDER and AGREE actions concerning sunken graves giving rise to holes and trip hazards  
 To CONSIDER and AGREE actions regarding the placing of metal fixed bollards on the Parish tarmac path.  
 IRO Dorothy I Stevens – Plot 196  
 IRO Irene M Pritchard – Plot 285

11. Finance

**To NOTE the Wickwar PC Expenditure Table and then DECIDE whether the Following Cheques should be signed:**

Inland Revenue	£139.33
Bristol Water – Town Hall	£51.78
Bristol water – Parkfield Trough	£21.70
J Mackie – Clock winder	£150.00
M Trull – Town Hall Cleaning June 2014 – March 2015	£60.00
S Trull – BT Broadband June – March 2015 @ £11.00 per month	£110.00
P Trull – Ryman Stationery. A3 Map Copies X 12 & Lam Pouches A3 x 25	£39.99
3D Driving Awareness (Young Drivers Course)	£50.00

**Standing Orders/ Direct Debits**

Clerks salary December 2014	£871.18
N Power Town Hall	£8.00

**To NOTE Income received in November 2014**

Community Centre – PWLB repayment	£2000
R Ashton – Old Chapel	£20.00
War Stock Dividend	£5.15

For more Information on any item listed on this Agenda, please contact:

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