

## Wickwar Parish Council

### Minutes

A meeting for the above Council was held on Wednesday 1<sup>ST</sup> July 2015, at the Town Hall commencing at 7.30pm.

#### Attended:

Councillor M Summers – Chairman  
Councillor M Cowley – Vice Chairman  
Councillor I Aldous  
Councillor S Isaac  
Councillor A Carroll  
Councillor G Fielding  
Councillor A Pennington

#### Clerk:

Mrs P Trull

Ward Councillor M Lewis attended this meeting.

#### Public Time

Councillor G Fielding was charged with making enquiries regarding the alleged aerial situated on the Holy Trinity Church Tower. There is no aerial.

Councillor I Aldous requested the Parish Council join the Social Club for the celebration of V J Day (Victory over Japan 1945) on the 15<sup>th</sup> August 2015.

Councillor Cowley would like photographs and information of interest as a profile for all Parish Councillors to be placed on the web site and notice board. To be arranged.

Councillor S Isaac thanks the Parish Council for nominating his mother Mrs Mary Isaac for the Queen's Birthday Honours List for 2015. Mrs Isaac was awarded the British Empire Medal for services to Heritage in the South West. The Parish Council congratulate Mrs Isaac, for her well-deserved award.

#### To NOTE and RECORD Declarations of Interest relevant to this meeting

Councillor A Carroll declares an interest in Planning Application COM/15/0531/OD - 77 High Street Wickwar, as the residents of 77, are neighbours.

Councillor I Aldous declares an interest in Planning Application PT15/2499/F - Wickwar Playing Fields. Councillor Aldous has an allotment in the Playing Fields.

Chairman Mr M Summers welcomed Councillor Andy Pennington onto the Parish Council. Councillor Pennington has completed his Declarations of Interest prior to this meeting and has signed the Declaration of Acceptance of Office at this meeting.

- 1. To AGREE whether the Draft Minutes of the last meeting should be signed as a correct record of the meeting on 3<sup>rd</sup> June 2015, and the Minutes for the Extraordinary Meeting held on the 10<sup>th</sup> June 2015.**

Both sets of Minutes were duly signed by the Chairman.

- 2. Planning – for the Council to DISCUSS and AGREE their response to the following planning applications:**

PK15/2075/F - Pound Barn West End Wickwar Wotton under Edge South Gloucestershire  
Installation of ground mounted solar panels and associated works

No objection. Comments regarding appropriate and sympathetic planting.

PK15/1035/CLE - Lady's Wood Shooting School Mapleridge Lane Yate South Gloucestershire  
BS37 6PW

Application for the Certificate of Existing Lawfulness for the use of land and buildings as a shooting school and in breach of condition 2 (operating hours 10am-4pm) and condition 3 (2 people at a time) on planning permissions P84/1725 and P84/2220. Revised Plans

No objection

PK15/2110/MW – Wickwar Quarry. The Downs Wickwar Wotton under Edge South Gloucestershire GL12 8LF

Variation of condition 7 attached to planning permission PT07/0573/F

to allow an annual extraction rate of 1 to 2 million tonnes for a temporary period of two years.

No objection

COM/15/0531/OD - 77 High Street Wickwar Wotton under Edge South Gloucestershire GL12 8NP

Internal walls being knocked down

Noted

PT15/2460/PNGR - The Byre House Firing Close Rangeworthy Wotton Under Edge South Gloucestershire

Prior notification of a change of use from agricultural building to residential dwelling (Class C3) as defined in the Town and Country Planning (Use Classes) Order 1987 (as amended).

Withdrawn

Noted

PT15/2499/F - Wickwar Playing Fields Adjacent To King George V Playing Field Wickwar Wotton under Edge South Gloucestershire

Erection of grounds man's store.

Awaiting Parish Council comment

PT15/2127/F – Land off Hall End Lane

Change of use of land to land for the siting of 2no. Gypsy pitches including 2 No. static caravans, 2 No. day rooms, 2 No. touring caravan pitches & associated works

Objection

PK15/2635/PNGR - The Barn Westend Road West End Wickwar Wotton under Edge

Prior notification of a change of use from Agricultural Building to single residential dwelling (Class C3) as defined in the Town and Country Planning (Use Classes) Order 1987 (as amended).

Objection

PK15/2672/F - 39B High Street Wickwar Wotton under Edge South Gloucestershire GL12 8NP

Erection of single storey rear extension to form additional living accommodation (retrospective)

No objection

**3. To receive a verbal report from Ward Councillor M Lewis**

Councillor Lewis has been attending various meetings and inductions held by SGC. Clinical Commissioning Board meeting, and Public Health Scrutiny – which look at reports on GP practices, A & E, Ambulance response times. Children & Young People Committee, looking into children who have complex educational and social needs.

**4. To RECEIVE the following Items for Information:**

- To NOTE and CONSIDER information regarding the speed limit reductions along Sodbury Road.  
Information noted.
- To NOTE and CONSIDER Wickwar Web site – amendments and Parish Consultation.  
Clerk to ask Parish what they might like to see on the web site. Councillors to meet with web site designer.
- To NOTE and CONSIDER parish participation in Guerrilla Gardening. The Clerk will write an article for the Parish News inviting parish participation.

**5. Register of correspondence received**

Duly noted, received by all Parish Councillors

**6. To RECEIVE verbal Reports from Councillors**

- a. Quarry liaison Group meeting – No meeting date arranged.
- b. Frome Vale Area Forum – Next meeting 9<sup>th</sup> July 2015
- c. Speed Watch – Continues under Police guidance and training.
- d. Community Centre – Meeting 8<sup>th</sup> June 2015.
- e. Village Hall – No report.
- f. Town Hall – Tenders and advice being sought for the refurbishment of the Hall.
- g. King George V Playing Fields
  - To NOTE and Receive Play equipment inspections. Having taken advice from the Gloucester Playing Fields Association, the inspections will be made on a two week basis.
  - To CONSIDER and AGREE actions raised in the ROSPA report. The Clerk is working through the recommendations and will report to Parish Council.
  - To NOTE and RECEIVE Electrical Installation and Condition report. The Pavilion has passed this examination of its electrical system.
  - Gloucester Playing Fields Association – Meeting 26th June 2015  
Meeting with Mr G Ross, along with Councillors Aldous, Fielding, Carroll and Cowley. Mr Ross gave an in depth overview of the condition of the play equipment, playing fields and any installations on the fields. Mr Ross

recommended the Parish Council serve a seven day notice on the Cricket club to remove the cricket nets and structure. The nets are in a dilapidated state and the poles are coming loose. Pictorial evidence was taken. The Clerk has contacted the Cricket Club.

Parish Councillors at this meeting have decided to give the Cricket club an opportunity to maintain the nets and structure. This will be reviewed on a monthly basis.

- h. Safer & Stronger Community Group meeting – The next meeting will be 28<sup>th</sup> July 2015, Wickwar Community Centre.

## 7. General Business

- a. To CONSIDER and AGREE the purchase of an additional Notice Board.  
Mr Kevin Bateman will be undertaking the task with no charge to the Parish.
- b. To CONSIDER and AGREE the purchase of a galvanized trough for the planting of flowers on grass verge land opposite Wickwar Youth Club. Pending the necessary permission from South Glos Council.  
The Clerk will be meeting SGC officers on site.
- c. To CONSIDER and AGREE Mrs J Collins watering X4 hanging baskets on a daily basis with effect Monday 15th June or until a watering system is agreed upon.  
Proposed by Councillor M Summers, seconded by Councillor A Carroll. All in favour therefore the motion was carried.

## 8. Burial Matters

Risk Assessment of open and closed Parish Council cemeteries. This has been undertaken and the Clerk will e mail Councillors the result of the assessment.

## 9. Finance

**To NOTE the Wickwar PC Expenditure Table and then DECIDE whether the Following Cheques should be signed:**

### **Cheques signed at this meeting**

Mr. N Bennett – Black Bins KGV – May June July	£50.00
Mr N Bennett – Clearing back of Pavilion and bins	£25.00
Mrs J Collins – Watering Hanging Baskets (15th - 30th June 2015)	£31.56
Mrs Annette Mackie – Clock winder April – July 2015 (Gross Salary £200)	£160.00
HMRC – Mrs A Mackie BR Tax	£40.00
HMRC – Inland Revenue – Clerks NI	£89.18
Local Councils Explained book	£20.99
P Trull – BT Telephone account (VAT £12.94)	£77.68
P Trull (Plants – Planter £10.00, Stationery £14.50) (VAT £4.90)	£24.40
P Trull – Petty cash	£50.00
Meredith’s – Hanging baskets & Brackets Town Hall (VAT £26.00)	£156.00
Abbey Electrics – Works to Pavilion (Nil VAT)	£973.00

South Glos Council – Collection two bins from King George V (VAT £6)	£36.00
Prestige Grounds Ltd – X 2 Cuts KGV 10th & 16th June 2015 (VAT £30.00)	£180.00

**Standing Orders/ Direct Debits**

Clerks salary July 2015	£1322.24
N Power Town Hall	£8.00
Rate Demand Town Hall (June – November £55.00)	£55.00

**Income June 2015**

IRO S Hatherell – Memorial	£30.00
Wickwar Cricket Club	£711.91

The next Parish Council meeting will be on Wednesday 2<sup>nd</sup> September 2015 at the Town Hall, commencing at 7.30pm